# Board of Commissioners Meeting Minutes

***October 26, 2026***

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00 p.m. at 32905 Cascade View Dr. Station 51 and via Zoom video conferencing. Commissioner Fox, Commissioner Chase, and Commissioner Copple were present. Chief Johnson and District Secretary Kendra Chynoweth were present. Members of staff were in attendance.

**Additions to Agenda - None**

**Public Comments** – None

**Consent Agenda –**
Agency Benefits for October 2026 – $61,211.98
Expense Fund Vouchers Batch 2 - $69,176.25
Updated Payroll October - $291,033.38

A motion to approve **Consent Agenda as presented** was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

**Chief's Report** – See attached.

**Old Business –**
**Open Issues/Actions – Helipad discussion** – Chief Johnson and Commissioner Fox have gone over the plans for the helipad thus far. At the Conference Commissioner Fox visited with South County Fire Commissioner Joe Wankelman, he has many military contacts that are currently at Fort Lewis or EMS pilots. Commissioner Wankelman is proposing to come give feedback for our helipad. The proposed day of the week for a special meeting would be an upcoming Thursday. A firm date will be coming soon.

**New Business –**
**Draft Budget 2027-** Chief Johnson presented a draft budget for 2027. Chief Johnson went over the budget line by line highlighting bigger changes.

**Executive Session-**
A motion to recess to Executive Session until 8:05 p.m. per RCW 42.30.110 for the purpose of a was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously at 7:45 p.m. Commissioners Fox, Chase, Copple and Chief Johnson were present.

The Executive Session adjourned at 8:05 p.m. No actions were taken. Meeting resumed at 8:05 p.m.

**Reports** – Commissioner Chase asked about the records request from the Clean Air Act. Secretary Chynoweth explained it was for only one residence.

**Commissioner Comments –**
Commissioner Fox – Great conference, I learned a lot both in the classrooms and from our neighbors.

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**Adjourn** - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously. The meeting adjourned at 8:14 p.m.

Kendra Chynoweth
District Secretary

# Chiefs Report to the Board of Commissioners

October 12, 2026

**US 2 Construction**

- The laydown yard is being established, and some underground utility work will commence this week. The next step will be the re-route of Old Owen Road to the West, through the S end of the Red Apple parking lot.

**Apparatus**

- The new engine is getting the final items installed in Hillsboro and DC Spence is working to wrap that project up and determine the most appropriate delivery date.
- T51 has been detailed, and the final under-hood insulation parts are being installed today at the shops. While the truck was in the shop, annual maintenance was also performed and other minor repairs which were not associated with the fire.
- I want to recognize Sky Valley Fire for allowing us to use their tender while ours was out, highlighting the benefits of close working relationships with neighboring agencies.

**Citizens Academy**

- We hosted the Sultan Citizens Academy on the 14th at Station 51, for the latest cohort of participants. The group was very engaging, and I feel that we were able to make the best use of their time, explaining how their local fire department works for them.
- We will again be hosting the graduation on Wednesday, November 18th at 1800 here at Station 51. The format will be like last year when all the participating legislative bodies come together for a joint meeting, recognizing the participants' involvement in their community.

**MISC**

- DEM hosted an Incident Command 300 course here the week before last, with approximately 40 participants. There will be a follow up 400 level course in approximately one month.
- The District will participate in the Downtown Sultan Trunk or Treat this year, on October 31.
- The Snohomish County Fire Chiefs Association will be holding their November meeting at Station 51 on November 2.

**Respectfully submitted,**

Seth Johnson
Chief, Snohomish County Fire District 5