



Board of Commissioners Meeting Minutes

November 10, 2025

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00 p.m. at 32905 Cascade View Dr. Station 51 and via Zoom video conferencing. Commissioner Fox, Commissioner Chase, and Commissioner Copple were present. Chief Johnson, District Secretary Cathy Barth, and Kendra Chynoweth were present. Members of staff were in attendance.

Public Hearing Tax District Revenue Sources (RCW 84.55.120)

The Public Hearing for Tax District Revenue Sources (RCW 84.55.120) was called to order at 7:00 p.m. Chief Johnson provided information on resolution 2025 - 06 , 2025 - 07, and the levy certification for 2026.

A Motion to approve Resolutions as presented was made by Commissioner Fox and seconded by Commissioner Chase.

Public Hearing Comments-

No public comments on revenue sources.

A motion to adjourn the public meeting was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously. The public hearing adjourned at 7:08 p.m.

Additions to Agenda –

Commissioner Fox asked that the minutes of October 13, 2025, October 27, 2025, and the Expense Fund Vouchers be pulled for further clarification.

Public/Staff Comments – None

Consent Agenda -

1. Approval of Special Meeting Minutes for October 2, 2025
2. Approval of Payroll November 2025 = \$ 251,704.86
3. Approval of Capital Projects Fund Vouchers #251101001 November 2025= \$114.28
4. Resolution of Surplus Property 2025-07

A motion to approve the Consent Agenda as amended was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

Items pulled:

A motion to approve October 13, 2025, meeting minutes as amended to include the Chief's report and the discussion notes regarding October 2, 2025, meeting, was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

A motion to approve October 27, 2025, meeting minutes as amended to include the Chief's report was made by Commissioner Chase, seconded by Commissioner Copple, and passed unanimously.

Commissioner Copple asked clarifying questions regarding Voucher #251102033 - Snohomish Regional Fire & Rescue and #251102034 - Springbrook Holdings. After a brief discussion, a motion to approve the Expense Fund Vouchers as presented was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.



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Chief's Report – See attached report from Chief Johnson, Deputy Chief Spence, Deputy Chief Duros

Old Business – No additions

Open Issues/Actions –

Five Year Strategic Plan Draft. Commissioner Chase complimented Chief Johnson for the updated graphs being used and stated there were a few changes to be made but we are moving in a positive direction. Chief Johnson is continuing to fine tune the Five-Year Strategic Plan and will continue to present drafts at upcoming meetings.

New Business –

After a brief discussion about **Commissioner Compensation Resolution 2013-01**, Commissioner Chase moved to rescind Resolution 2013-01 in favor of Policy 10.18.22 which went into effect April 11, 2022. Commissioner Copple seconded, and the Resolution was rescinded unanimously.

A discussion was held regarding the Annual Performance Appraisal of the Fire Chief. It was decided that an Executive Session will be held at the November 24, 2025, Board of Commissioners Meeting.

Chief Johnson presented the 2026 Budget Draft. He explained that we are waiting for the final numbers from Snohomish County before he will produce a final budget for 2026. Commissioner Chase expressed her desire to have more communication going out into the community by way of a quarterly newsletter.

Informational-

Records Requests – No new requests or comments.

Commissioner Comments – None.

Adjourn - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

The meeting adjourned at 9:26 p.m.

A handwritten signature in blue ink that reads 'Kendra Chynoweth'.

Kendra Chynoweth,
District Secretary, Pro tem