



Board of Commissioners Meeting Minutes

October 13, 2025

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00 p.m. at 32905 Cascade View Dr. Station 51 and via Zoom video conferencing. Commissioner Fox, Commissioner Chase, and Commissioner Copple were present. Chief Johnson, District Secretary Cathy Barth, and Kendra Chynoweth were present. Members of staff were in attendance in person and online via Zoom.

Additions to the Agenda – Commissioner Fox added to new business a discussion about the meeting held October 2, 2025, at Sky Valley Fire with attorney Brian Snure.

Public/Staff Comments – No comments.

Consent Agenda -

- 1) Approval of Minutes of September 8, 2025
- 2) Approval of Minutes of September 22, 2025
- 3) Approval of Payroll October 2025 = \$ 264,634.80
- 4) Approval of Expense Fund Vouchers #251001001 - #251001049 October 2025= \$125,733.50
- 5) Approval of Capital Project Fund Vouchers #251002001- #251002004 October 2025= \$12,890.53
- 6) Amended Agency Benefits for September \$55,009.02

A motion to approve the consent agenda as presented was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

Chief's Report – See attached.

Reports

Requested Mobilization Reports and Procedures

Discussion was held regarding the previously requested Mobilization Reports and Procedures. Commissioner Chase inquired if the government shutdown would affect the Wildland reimbursement process. Chief Johnson stated that he had not heard of any issues, adding that the apparatus payments have been reimbursed in a timely manner.

Commissioner Copple complimented the Chief and staff for the report and stated he is excited to see the final numbers as they come in. The staff will be presenting a year-to-date report during the December 22, 2025, Commissioners' meeting.

Old Business

Draft Strategic Plan Discussion

Chief Johnson will be presenting Key Performance Indicators (KPIs), as part of the Strategic Plan Document. To support this, we are currently developing baseline data visualizations. These will be presented using charts and graphs that incorporate texture-based line styles in addition to color, ensuring accessibility and clarity for all viewers, including those with color vision deficiencies. Chief Johnson plans to present a final document at the next Commissioners' meeting October 27, 2025.

Open Issues / Actions – No new actions were added.



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New Business –

Additions to Agenda –

Commissioner Fox added to new business a discussion regarding the meeting held at Sky Valley Fire with Attorney Brian Snure on October 2, 2025. During the meeting they had general discussions regarding the complexities of mergers and annexations.

Commissioner Fox stated a key aspect learned from the October 2, 2025 meeting was that District 50 is part of the overall King County EMS system and taxation levy. The King County EMS levy is currently at \$0.221 per thousand. A merger or Regional Fire Authority (RFA) would require a consistent rate with the newly formed boundaries, which could significantly lower an existing Snohomish Fire District's EMS levy rate limit.

Commissioner Fox also stated it is currently unknown if such a merger or RFA with District 50 might change the overall EMS levy for King County. If District 50 was not part of the overall King County System, would King County continue to contract for ALS services within District 50?

Snohomish County Fire Protection District NO. 5 Resolution 2025-05

A motion to approve **Resolution 2025-05 for declaring certain property as surplus** was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

2026 Revenue Projections

Discussion was held regarding expected revenue and expenses. Chief Johnson reports that the revenue part of the budget has been calculated with conservative figures. He will continue to update the budget within the allocated time as more information becomes available.

Informational -

A discussion was held regarding the Chief's Report inclusion. Going forward the Chiefs Report will be included in the consent agenda at the first meeting of the month.

Records requests –

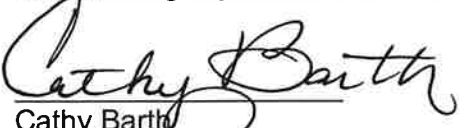
No new requests

Commissioner Comments –

Commissioner Fox Stated his appreciation to staff for what they do every day.

Adjourn - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

The meeting adjourned at 8:12 p.m.


Cathy Barth
District Secretary

Chiefs Report to the Board of Commissioners

October 13th, 2025

Miscellaneous

- Still waiting on the lighting parts to pour in the concrete slab.
- Staff attended the funeral for Jeff Aikens this past Saturday, where we presented his widow with a plaque declaring him as an honorary SCFD5 member.
- The Sultan School District evacuation drill was cancelled due to weather; it will be rescheduled for springtime.
- This Wednesday, staff will enjoy a presentation from Snohomish County PUD about their operation and then go and tour the Jackson Powerhouse and the Youngs Creek Power Generation Station. A tour at Culmback Dam will be scheduled for a later date.
- Advanced EMT class has begun, and we have 4 in-house students who will be done at the end of January. This class is offered using in-house instructors and evaluators.
- Tomorrow we are hosting a Critical Airway Management class, hosted by the District and being taught by our MPD Delegate, DC Duros, and Paramedic educators from around the County.
- M51 was recently in the shop at SRFR and an upper oil pan gasket, along with other smaller items, were repaired for a cost of approximately \$7,500. The apparatus was in service.
- Admin staff attended the Washington Fire Admin Conference in Wenatchee where they attended training specific to fire administrators' roles.

Respectfully submitted,

Seth Johnson

Chief, Snohomish County Fire District 5