



Board of Commissioners Meeting Minutes

August 25, 2025

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00 p.m. at 32905 Cascade View Dr. Station 51 and via Zoom video conferencing. Commissioner Fox, Commissioner Chase, Chief Johnson, District Secretary Cathy Barth, and Kendra Chynoweth were present. Members of staff and the public were in attendance.

Additions to Agenda - None

Public Comments – None

Consent Agenda –

Agency Benefits for August 2025 – \$62,693.58

General Expense Fund Vouchers August – Amended - \$75,775.14

A motion to approve the **Consent Agenda as presented** was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

Interview process – Commissioner Fox reminded the candidates that they would each be allotted 30 minutes during the interview process. Both Bill Tubbs and Brian Copple were in attendance to answer interview questions. Candidates were each given three minutes to make an opening statement and then answered the same questions from each of Commissioner Fox and Commissioner Chase.

Commissioners Fox and Chase thanked the candidates for their time.

Old Business –

Cost Sharing Health & Welfare Trust Agreement-

Chief Johnson presented the Board of Commissioners with the final draft of the Cost Sharing Health & Welfare Trust Agreement. A brief discussion was held, and a motion was made by Commissioner Chase to **delegate the signing of the Cost Sharing Health & Welfare Trust Agreement to Chief Johnson**, seconded by Commissioner Fox. The motion was passed unanimously.

Commissioner Fox thanked Commissioner Chase for her work editing the documents.

Open Issues/Actions – No new actions were added.

New Business – None

Informational -

Records Requests



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Executive Session-

A motion to recess to Executive Session from 7:45 p.m. until 8:05 p.m. per RCW 42.30.110 (g) for the purpose of evaluating Commissioner candidates was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously at 7:45 p.m. Commissioners Fox and Commissioner Chase were present.

The Executive Session adjourned at 8:05 p.m. No actions were taken.

Commissioner Fox made a motion to confirm Brian Copple as position 3 Commissioner, Commissioner Chase seconded the motion, and it passed unanimously. Brian Copple will be sworn in as the Position 3 Commissioner during the September 8, 2025 Commissioner meeting by Mayor Wiita.

Commissioner Comments –

Commissioner Fox thanked the two candidates for applying. He also thanked Commissioner Chase again for the edits she made to the Cost Sharing Health & Welfare Trust Agreement helping to create a understandable document.

Adjourn - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously. The meeting adjourned at 8:08 p.m.

A blue ink signature of Cathy Barth, written in a cursive style.

Cathy Barth
District Secretary

Chiefs Report to the Board of Commissioners

Aug 25th, 2025

Miscellaneous

- We are still under an excessive heat watch until Tuesday, which includes a red flag warning until this evening. All SCFD5 resources are in service.
- Smokey Bear project is still coming along, and we are waiting for parts to include cleanout vaults and drainage parts. Bulk subgrade materials have been delivered.
- Auto Extrication training was held at Station 51, with 19 personnel gaining hands on experience. An instructor was brought in who taught both basic and advanced maneuvers.
- Braven Auto Salvage of Lake Stevens brought 8 cars for personnel to cut up, at no cost to the District.
- The District provided the Volunteers of America a letter of support for them seeking grant funds to expand the Mental Health Co-Responder program. This grant had a short turnaround, but the aim is to hire two additional Mental Health Responders geared more toward overdose response, treatment and follow up.
- There was a blood drive at the station on Friday, hosted by Sultan High School HOSA students and a CPR/First Aid class on Saturday with 30 participants. Our staff instructors received multiple positive remarks about the professionalism of their instruction. Many of the participants in this class were reached through our "Take 10" CPR demos during Shindig and other outreach events.
- The first meeting for the purpose of investigating a Local Health and Welfare Trust is scheduled for this Thursday, and the agreement is on the agenda for approval.

Respectfully submitted,

Seth Johnson

Chief, Snohomish County Fire District 5