



Board of Commissioners Meeting Minutes

August 11, 2025

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00p.m. at 32905 Cascade View Dr. Station 51 and via Zoom video conferencing. Commissioner Fox, Commissioner Chase, Chief Johnson, District Secretary Cathy Barth, and Kendra Chynoweth were present. Members of staff were in attendance.

Special Recognition Award for former Commissioner Kelly Geiger. Commissioner Fox presented former Commissioner Kelly Geiger with an award, recognizing him for his contributions to the district.

Additions to Agenda – Chief Johnson added to Old Business a Cost Sharing Memorandum of Understanding (MOU), Health, and Welfare Trust Agreement.

Public/Staff Comments – There were no comments.

Consent Agenda -

Approval of Minutes for July 14, 2025

Approval of Minutes for July 28, 2025

Approval of Payroll August 2025 = \$307,386.08

Approval of Expense Fund Vouchers #250801001-#250801044 August 2025=\$75,755.14

Approval of Capital Projects Fund Vouchers #250802001-#250802001 August 2025=\$70,533.71

A motion to approve the consent agenda as presented was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

Chief's Report – See attached.

Commissioner Fox asked for clarification about the availability of a Fire Investigator vs Inspector within City limits. Commissioner Chase asked if the district could be liable for providing the business or property owner with an inaccurate cause of the fire. Chief Johnson stated that we attempt to determine the cause but because there are no certified investigators available in the City of Sultan there is no risk to the Fire District for an incorrect decision regarding the cause.

Commissioner Chase inquired about our GEMT status going forward. Chief Johnson said that most fire districts are cautiously moving forward. There has been no discussion regarding eliminating funding or any type of updates as to what the future holds.

Old Business –

Fire Commissioner Appointment Process/Update-

Chief Johnson provided the Commissioners with two candidate applications for the open Fire Commissioner position. Commissioner Fox stated that the next process is to conduct interviews. Commissioner Chase agreed. Discussion was held regarding the time frame that the position was advertised and if more time should be considered. Chief Johnson reminded the Commissioners that there is a ninety-day appointment process that ends on September 21st. There are two more regular meetings until the deadline but that they could hold a special meeting. The Commissioners agreed to move forward conducting interviews during the next regular meeting. The interviews will not exceed thirty minutes and will be conducted prior to the Chief's report. An Executive Session will be held at the end of meeting. Chief Johnson will ask Mayor Wiita if he can attend the September 8th meeting for the swearing-in of the appointed Commissioner.



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Old Business – *continued*

Memorandum of Understanding (MOU) Cost Sharing Health & Welfare Trust Agreement -

Chief Johnson presented the Commissioners with a revised agreement. Chief Johnson stated that the MOU with the edits is much more focused. He thanked Commissioner Chase for the edits she provided. The Commissioners both agreed that the document is stated more clearly now. Commissioner Fox commented that he was not confident that other entities would review the document before they moved forward. Commissioner Chase agreed.

Chief Johnson stated he sought approval from the Commissioners due to the fact that this is a vast shift from how we currently purchase health insurance to potentially running our own insurance program with these other entities. Commissioner Chase appreciated the Chief bringing this agreement to the Board.

Both Commissioners stated that they were okay with the draft version of the document. Chief Johnson stated he will bring the final version for signature to the next meeting.

Open Issues/Actions – No new actions.

New Business –

Washington Fire Commissioners Association (WFCA) Annual Conference Registration Needs— Discussion was held regarding rooms and registration for the conferences.

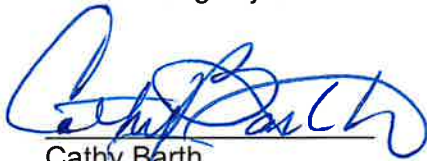
Commissioner Comments –

Commissioner Fox commented that he notices staff at every level, committing themselves to and putting in a lot of time at events, activities, and calls. They are doing a wonderful job. Thank you very much.

Commissioner Chase echoed his thanks. She noted it had been a rough couple of days with a lot of calls: fires, motor vehicle accidents, and a fatality.

Adjourn - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

The meeting adjourned at 7:54 p.m.



Cathy Barth
District Secretary

Chiefs Report to the Board of Commissioners

Aug 11th, 2025

Mobilization

- We received the first mobilization reimbursement for the apparatus amount sent to the Apple Acres Fire, in the amount of \$8,679.

GEMT

- Starting FY 2026, we have been working with Myers and Stauffer along with the Public Consulting Group to provide the necessary information to the HCA for GEMT purposes.
- All of our FY2025 data has been submitted, and Jim Fulcher has handed off GEMT tasks to DC Duros. DC Duros continues to work with the HCA and our partners in the routine audits of previous fiscal years.

Staffing

- The District has launched a new staffing model for our part-time members. All future PT members will now be assigned to a rotating shift schedule (similar to our FT staff, but less hours monthly), which will allow for more consistent staffing levels moving forward.
- All present PT members were given the opportunity to switch, but are not required to move to the new shift scheme. This was done in order to respect the current tenured PT members while at the same time setting the department up for the future. 4 current PT members chose to switch to the new schedule.

Miscellaneous

- Work on Smokey Bear continues, and staff has scheduled bulk sub-grade materials delivered and will form the slab. We are still working to find a concrete finisher.
- We are under a heat advisory, with temperatures forecasted to be in the mid-90's tomorrow, with rain coming later in the week.
- Staff participated in National Night Out this past Tuesday, and there was a good turnout of organizations and citizens.

Respectfully submitted,

Seth Johnson

Chief, Snohomish County Fire District 5