

# SNOHOMISH COUNTY FIRE DISTRICT NO. 5

## Commissioners Meeting Agenda

Zoom: <https://us02web.zoom.us/j/240758636>



**August 25, 2025**

### **CALL TO ORDER**

### **ADDITIONS TO THE AGENDA**

**PUBLIC/STAFF COMMENTS** - (Limited to 3 minutes per person not to exceed 20 minutes overall)

### **CONSENT AGENDA**

Approval of Agency Benefits for August 2025 - \$62,693.58

**INTERVIEW PROCESS – for the Commissioner position no more than 30 mins per candidate**

**CHIEF’S REPORT-** To be presented

### **REPORTS**

Month & Year to Date Budget

### **OLD BUSINESS**

Open Issues / Actions

Cost Sharing Health & Welfare Trust Agreement

### **NEW BUSINESS**

None

### **INFORMATIONAL**

Records Requests

**EXECUTIVE SESSION** - for the Evaluation of Commissioner Candidates (RCW 42.30.110 (g))

### **COMMISSIONER COMMENTS**

### **ADJOURN**

**NOTE:** *Commissioner’s, please complete additional meeting timecards and provide to the Secretary.*

## Agency Benefits 2025 (ER) Only

MONTH	Social Security/ FICA/Medicare	Trustdeed	HRA Veba	MERP	PERS 2	PERS 3	LEOFF 2	WA DCP
Jan	\$3,449.58	\$30,333.06	\$3,770.56	\$900.00	\$3,524.52	\$657.92	\$8,815.10	\$5,613.36
Feb	\$3,484.48	\$27,808.50	\$550.00	\$900.00	\$4,950.71	\$182.78	\$9,144.69	\$5,613.36
Mar	\$3,272.62	\$25,373.98	\$550.00	\$900.00	\$4,035.68	\$202.02	\$8,835.22	\$5,613.36
Apr	\$3,281.06	\$26,170.80	\$550.00	\$900.00	\$4,155.97	\$266.58	\$8,653.76	\$5,613.36
May	\$3,354.74	\$25,373.98	\$550.00	\$900.00	\$3,873.56	\$173.16	\$9,278.36	\$5,613.36
Jun	\$3,581.27	\$25,373.98	\$550.00	\$900.00	\$4,930.41	\$88.99	\$9,496.37	\$6,113.36
Jul	\$3,652.94	\$29,218.18	\$550.00	\$975.00	\$4,769.29	\$384.04	\$9,801.53	\$6,456.14
Aug	\$4,659.50	\$33,114.98	\$700.00	\$975.00	\$3,763.95	\$473.18	\$12,550.83	\$6,456.14
Sep								
Oct								
Nov								
Dec								
<b>Total</b>	<b>\$28,736.19</b>	<b>\$222,767.46</b>	<b>\$7,770.56</b>	<b>\$7,350.00</b>	<b>\$34,004.09</b>	<b>\$2,428.67</b>	<b>\$76,575.86</b>	<b>\$47,092.44</b>
<b>Average</b>	<b>\$3,592.02</b>	<b>\$27,845.93</b>	<b>\$971.32</b>	<b>\$918.75</b>	<b>\$4,250.51</b>	<b>\$303.58</b>	<b>\$9,571.98</b>	<b>\$5,886.56</b>
<b>Total Agency Benefits</b>								<b>\$62,693.58</b>

# Monthly and YTD Budget 2025

Snohomish County Fire District 5

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## 001 Expense Fund

Revenues		Amt Budgeted	July	YTD	Remaining	
311 Taxes/Revenue						
311 10 01 00	Property Tax-Regular Levy	3,093,643.08	24,843.38	1,712,921.83	1,380,721.25	55.4%
311 10 02 00	Property Tax-EMS Levy	1,108,004.21	9,275.83	597,986.14	510,018.07	54.0%
311 10 03 00	Property Tax - M & O	0.00	238.49	1,704.29	(1,704.29)	0.0%
311 10 05 00	Property Tax - Real and personal	0.00	0.00	0.00	0.00	0.0%
311 Taxes/Revenue		4,201,647.29	34,357.70	2,312,612.26	1,889,035.03	55.0%
330 Intergovernmental Revenue						
333 00 00 00	Federal Grant Indirect (Recieved through another agency) - COVID Related	0.00	0.00	0.00	0.00	0.0%
334 01 30 00	WSP Training Grant Reimbursements	0.00	0.00	0.00	0.00	0.0%
334 04 90 00	Department of Health Grant	1,200.00	0.00	778.00	422.00	64.8%
337 00 00 00	Timber/Harvest - BVFF Reimbursements	5,000.00	0.00	14,194.83	(9,194.83)	283.9%
338 30 01 00	Error Corrections Revenue	0.00	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenue		6,200.00	0.00	14,972.83	(8,772.83)	241.5%
340 Charges for Goods and Services						
341 43 00 00	Budgeting and Accounting Services - B of A Fees	2,500.00	0.00	0.00	2,500.00	0.0%
341 70 00 00	Sales of Merchandise	0.00	0.00	0.00	0.00	0.0%
341 81 00 00	Public Records Request	0.00	34.20	72.16	(72.16)	0.0%
342 21 00 00	Fire Protection Services School - CPR Class Fees	1,150.00	0.00	0.00	1,150.00	0.0%
342 21 01 00	Wildland Fire Reimbursements/PSCAA	15,000.00	0.00	0.00	15,000.00	0.0%
342 60 00 00	Ambulance and Emergency Aid Fee	236,000.00	21,195.41	185,379.14	50,620.86	78.6%
340 Charges for Goods and Services		254,650.00	21,229.61	185,451.30	69,198.70	72.8%
360 Miscellaneous Revenue						
361 10 00 00	Interest Income	12,500.00	2,699.48	18,944.83	(6,444.83)	151.6%
367 00 00 00	Contributions/Donations, Non State or Federal Grants	0.00	0.00	1,437.00	(1,437.00)	0.0%
369 10 00 00	Sale of Scrap and Junk (Surplused)	0.00	0.00	0.00	0.00	0.0%
369 91 00 00	Miscellaneous Revenue	0.00	0.00	4,465.78	(4,465.78)	0.0%
360 Miscellaneous Revenue		12,500.00	2,699.48	24,847.61	(12,347.61)	198.8%
380 Non Revenue						
388 30 00 00	Prior Year Adjustments	0.00	0.00	0.00	0.00	0.0%
380 Non Revenue		0.00	0.00	0.00	0.00	0.0%
395 Other Financing Sources						
395 30 00 00	Proceeds from Sales of Capital Assets	0.00	0.00	0.00	0.00	0.0%

# Monthly and YTD Budget 2025

Snohomish County Fire District 5

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## 001 Expense Fund

Revenues	Amt Budgeted	July	YTD	Remaining	
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### 395 Other Financing Sources

395 40 00 00	Compensation for Loss/Impairment of Capital Assets	0.00	0.00	0.00	0.00	0.0%
395 Other Financing Sources		0.00	0.00	0.00	0.00	0.0%

### 398 Insurance Recoveries

398 10 00 00	Insurance Recoveries	0.00	0.00	5,712.01	(5,712.01)	0.0%
398 Insurance Recoveries		0.00	0.00	5,712.01	(5,712.01)	0.0%

### 597 Transfers

397 22 01 00	Transfers In From Reserve	0.00	0.00	1,175,285.00	(1,175,285.00)	0.0%
397 22 01 01	GEMT Transfer in from Reserve Fund	0.00	0.00	0.00	0.00	0.0%
597 Transfers		0.00	0.00	1,175,285.00	(1,175,285.00)	0.0%

Fund Revenues:	4,474,997.29	58,286.79	3,718,881.01	756,116.28	83.1%
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Expenditures	Amt Budgeted	July	YTD	Remaining	
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### 522 Fire Control & EMS

522 10 20 06	Deputy Chief of EMS	0.00	0.00	0.00	0.00	0.0%
522 10 49 00	Service Fees	0.00	50.00	350.00	(350.00)	0.0%
522 20 40 49	Misc. Adjustments	0.00	0.02	0.03	(0.03)	0.0%
588 50 01 00	Error Correction Expenditures	0.00	0.00	0.00	0.00	0.0%
589 99 99 00	Payroll Clearing	0.00	0.00	0.00	0.00	0.0%
000		0.00	50.02	350.03	(350.03)	0.0%
522 10 10 01	District Secretary (.865 FTE)	93,890.00	8,232.93	53,709.24	40,180.76	57.2%
522 10 10 02	Assistant Secretary (.625FTE)	56,628.00	5,485.82	29,506.98	27,121.02	52.1%
522 10 10 03	Commissioner Meetings (144 x \$161)	23,184.00	805.00	6,923.00	16,261.00	29.9%
522 10 10 04	Fire Chief (1.0FTE)	182,250.00	17,250.00	107,329.03	74,920.97	58.9%
522 10 10 08	Deputy Chief Operations (1.0FTE)	155,750.00	12,935.00	90,545.00	65,205.00	58.1%
522 10 10 09	Deputy Chief EMS (1.0FTE)	155,750.00	13,192.50	92,347.50	63,402.50	59.3%
522 10 10 18	Support Services Officer (.5FTE)	43,200.00	3,437.40	26,055.13	17,144.87	60.3%
522 10 10 19	Office Asst (.5FTE)	26,000.00	0.00	0.00	26,000.00	0.0%
522 10 30 01	Postage - Tax - Shipping	2,750.00	144.84	1,417.48	1,332.52	51.5%
522 10 30 04	Magazine Subscriptions	250.00	0.00	0.00	250.00	0.0%
522 10 30 21	Office Supplies	8,750.00	293.97	4,989.45	3,760.55	57.0%
522 10 30 22	Patient Care Questionnaire	0.00	0.00	0.00	0.00	0.0%
522 10 30 34	Computer Software	1,500.00	2,076.39	10,415.98	(8,915.98)	694.4%
522 10 40 01	Election Costs	0.00	0.00	0.00	0.00	0.0%
522 10 40 02	Audit	0.00	0.00	0.00	0.00	0.0%
522 10 40 03	Background Screenings	1,250.00	3,955.00	5,767.00	(4,517.00)	461.4%
522 10 40 04	Reimbursements - Ambulance Transport, Taxes Etc	6,500.00	207.20	3,557.58	2,942.42	54.7%
522 10 40 09	Professional Services	133,000.00	21,717.17	82,816.95	50,183.05	62.3%
522 10 40 11	Communications	36,000.00	2,593.07	34,945.02	1,054.98	97.1%
522 10 40 16	Dues	9,450.00	0.00	11,580.86	(2,130.86)	122.5%

# Monthly and YTD Budget 2025

Snohomish County Fire District 5

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## 001 Expense Fund

Expenditures		Amt Budgeted	July	YTD	Remaining	
522 Fire Control & EMS						
522 10 40 20	Meals (business luncheons) & parking	1,000.00	0.00	1,737.89	(737.89)	173.8%
522 10 40 22	Physicals - Exam, UA, Vision, HepB (3 doses), TDAP,	15,500.00	1,452.00	2,522.00	12,978.00	16.3%
522 10 40 27	Banquet and Functions	6,500.00	191.58	2,208.51	4,291.49	34.0%
522 10 40 44	Insurance CIAW	122,545.00	0.00	0.00	122,545.00	0.0%
010 Administration		1,081,647.00	93,969.87	568,374.60	513,272.40	52.5%
522 20 10 05	P-Personnel Alarms and Drills	11,000.00	0.00	0.00	11,000.00	0.0%
522 20 10 08	P-Personnel B51 Duty Chief	10,000.00	0.00	0.00	10,000.00	0.0%
522 20 10 12	Employee Incentives	2,000.00	0.00	298.26	1,701.74	14.9%
522 20 10 14	P-Personnel Part Time Fill-In	472,500.00	40,114.01	260,184.84	212,315.16	55.1%
522 20 10 15	P-Personnel Fulltime Firefighters	1,400,250.00	123,102.97	791,546.82	608,703.18	56.5%
522 20 10 16	P-Personnel Fulltime Firefighters Callback OT	90,000.00	15,966.33	102,002.13	(12,002.13)	113.3%
522 20 10 17	P-Part Time Shift Incentive	9,000.00	900.00	6,750.00	2,250.00	75.0%
522 20 10 19	P-Personnel Full-Time Firefighters Non-Callback OT (Training, Meetings, etc)	25,000.00	1,792.45	22,221.70	2,778.30	88.9%
522 20 20 01	P-State Pensions	189,500.00	14,954.86	96,270.66	93,229.34	50.8%
522 20 20 03	P- Medical Benefits	316,000.00	30,743.18	207,639.04	108,360.96	65.7%
522 20 20 05	P-Federal Payroll Taxes	43,560.00	3,652.92	24,076.66	19,483.34	55.3%
522 20 20 06	State Payroll Taxes	154,000.00	48,651.88	138,548.59	15,451.41	90.0%
522 20 30 03	Fire Supplies, Rehab Food	3,000.00	344.61	2,348.05	651.95	78.3%
522 20 30 15	Diesel and Gasoline	28,000.00	3,059.29	19,645.81	8,354.19	70.2%
522 20 30 16	Ambulance Supplies (BLS/ALS)	75,000.00	5,800.96	40,988.44	34,011.56	54.7%
522 20 40 05	SNOCO 911	84,275.00	6,744.55	48,537.89	35,737.11	57.6%
522 20 40 07	Regional Technical Response Agreement (So. Sno. Co. Fire & Rescue)	1,600.00	0.00	1,864.67	(264.67)	116.5%
522 20 40 24	Laundry - Uniforms - Bunker Gear	1,750.00	0.00	107.50	1,642.50	6.1%
522 30 30 09	Newsletter Quarterly	13,500.00	0.00	0.00	13,500.00	0.0%
522 30 30 10	Educational Materials - Fire Prevention Week Kids Handouts	5,000.00	27.26	1,493.77	3,506.23	29.9%
522 30 30 23	Fire Prevention Education (Holidays)	1,750.00	0.00	318.92	1,431.08	18.2%
020 Suppression & EMS		2,936,685.00	295,855.27	1,764,843.75	1,171,841.25	60.1%
522 41 31 01	CPR & First Aid Cards	1,500.00	531.87	531.87	968.13	35.5%
041 Training Provided to External Parties		1,500.00	531.87	531.87	968.13	35.5%
522 45 30 13	Training Props/Devices & Supplies	5,500.00	3,272.67	10,894.45	(5,394.45)	198.1%
522 45 40 26	Travel - Meals - Lodging - Recruit Training Meals	3,500.00	518.53	6,418.55	(2,918.55)	183.4%
522 45 40 28	Tuition/Instructors	25,000.00	1,394.25	14,571.10	10,428.90	58.3%
522 45 40 30	Vector/Target Solutions	6,000.00	4,370.87	4,370.87	1,629.13	72.8%
045 Training Obtained by Employees		40,000.00	9,556.32	36,254.97	3,745.03	90.6%
522 50 30 12	Supplies (cleaning, paper, maintenance, propane)	7,000.00	785.10	5,001.39	1,998.61	71.4%
522 50 40 19	Inspections and Tests	5,000.00	0.00	1,129.00	3,871.00	22.6%

# Monthly and YTD Budget 2025

Snohomish County Fire District 5

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## 001 Expense Fund

Expenditures		Amt Budgeted	July	YTD	Remaining	
522 Fire Control & EMS						
522 50 40 37	Utilities (water, sewer, garbage, gas, propane, electric)	47,000.00	3,447.78	32,716.52	14,283.48	69.6%
522 50 40 40	Building Repairs and Maintenance - ST52 - 304 Alder	10,000.00	0.00	0.00	10,000.00	0.0%
522 50 40 43	Building Repairs and Maintenance - ST51 - 32905 Cascade View	12,000.00	433.82	7,448.54	4,551.46	62.1%
522 50 40 45	Training Trailer Expenses - Driver Simulator/Rescue	1,000.00	0.00	0.00	1,000.00	0.0%
050 Facilities Maintenance		82,000.00	4,666.70	46,295.45	35,704.55	56.5%
522 60 30 06	Apparatus/Equipment Parts & Supplies - (Non-Intergovernmental)	30,000.00	2,168.45	20,531.08	9,468.92	68.4%
522 60 40 12	Equipment Maintenance and Repairs	10,000.00	698.42	4,376.91	5,623.09	43.8%
522 60 40 23	Apparatus Maintenance (Non-Intergovernmental)	5,000.00	86,237.78	94,981.38	(89,981.38)	*****%
522 60 40 29	Monroe - Apparatus Maintenance Intergovernmental	85,000.00	4,498.92	80,013.86	4,986.14	94.1%
522 60 40 47	Rentals and Leases	250.00	3.11	471.32	(221.32)	188.5%
060 Vehicles & Equipment Maintenance		130,250.00	93,606.68	200,374.55	(70,124.55)	153.8%
522 70 41 28	EPCR	2,000.00	101.66	737.71	1,262.29	36.9%
522 70 41 29	Medical Advisor Contract	15,000.00	0.00	4,500.00	10,500.00	30.0%
522 70 41 35	Medical Billing (\$23.50 + .50 Postage x Billings, 505)	12,750.00	1,340.26	8,856.17	3,893.83	69.5%
522 70 41 37	Snohomish County EMS Annual Assessment (County Medical Program Director)	13,325.00	4,500.00	4,500.00	8,825.00	33.8%
070 Ambulance Services		43,075.00	5,941.92	18,593.88	24,481.12	43.2%
522 Fire Control & EMS		4,315,157.00	504,178.65	2,635,619.10	1,679,537.90	61.1%
591 Leases						
591 22 70 02	Software leases	9,500.00	0.00	12,495.43	(2,995.43)	131.5%
591 28 70 01	Leases	8,175.00	803.37	5,001.83	3,173.17	61.2%
591 Leases		17,675.00	803.37	17,497.26	177.74	99.0%
594 Capital Outlay						
594 22 60 01	Furnishings - Equipment	7,500.00	9,578.87	10,753.17	(3,253.17)	143.4%
594 22 60 02	Computer Hardware - Laptop - MDC - EPCR - Server	15,000.00	0.00	978.26	14,021.74	6.5%
594 22 60 04	Small Tools and Firefighting Equipment	15,000.00	9,221.65	14,044.83	955.17	93.6%
594 22 60 05	Uniforms and Badges	12,500.00	3,603.41	34,874.72	(22,374.72)	279.0%
594 22 60 06	Facilities	2,500.00	0.00	0.00	2,500.00	0.0%
594 22 60 08	Rescue Equipment	5,000.00	0.00	3,462.53	1,537.47	69.3%
594 22 60 09	Firefighting Safety Gear	55,000.00	84.53	17,152.91	37,847.09	31.2%
594 22 60 10	Small Tools and Equipment EMS	7,500.00	1,090.02	3,274.83	4,225.17	43.7%
594 22 60 11	Phone & Assessor Purchases	3,500.00	0.00	0.00	3,500.00	0.0%

# Monthly and YTD Budget 2025

Snohomish County Fire District 5

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## 001 Expense Fund

Expenditures		Amt Budgeted	July	YTD	Remaining	
594 Capital Outlay						
594 22 60 14	Capital Apparatus Purchases	0.00	0.00	1,175,285.00	(1,175,285.00)	0.0%
594 25 60 12	Disaster Services EOC	1,500.00	0.00	0.00	1,500.00	0.0%
594 Capital Outlay		125,000.00	23,578.48	1,259,826.25	(1,134,826.25)	*****%
597 Transfers						
597 22 00 01	Transfer to Reserve Fund	0.00	0.00	0.00	0.00	0.0%
597 22 00 03	Transfer to Capital Project Fund	0.00	0.00	2,868.46	(2,868.46)	0.0%
597 Transfers		0.00	0.00	2,868.46	(2,868.46)	0.0%
Fund Expenditures:		4,457,832.00	528,560.50	3,915,811.07	542,020.93	87.8%
Fund Excess/(Deficit):		17,165.29	(470,273.71)	(196,930.06)		

# Monthly and YTD Budget 2025

Snohomish County Fire District 5

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## 002 Reserve Fund

Revenues	Amt Budgeted	July	YTD	Remaining
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### 330 Intergovernmental Revenue

332 93 40 00	Grnd Emerg. Med Transpt (GEMT)Payments - Reserves	575,000.00	0.00	0.00	575,000.00	0.0%
330 Intergovernmental Revenue		575,000.00	0.00	0.00	575,000.00	0.0%

### 360 Miscellaneous Revenue

361 10 00 01	Interest Income (Reserve)	155,000.00	10,526.04	78,670.17	76,329.83	50.8%
360 Miscellaneous Revenue		155,000.00	10,526.04	78,670.17	76,329.83	50.8%

### 597 Transfers

397 22 02 00	Transfer In From Expense Fund	0.00	0.00	300,000.00	(300,000.00)	0.0%
597 Transfers		0.00	0.00	300,000.00	(300,000.00)	0.0%

Fund Revenues:	730,000.00	10,526.04	378,670.17	351,329.83	51.9%
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Expenditures	Amt Budgeted	July	YTD	Remaining
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### 522 Fire Control & EMS

522 10 49 01	Service Fees (Reserve)	450.00	50.00	350.00	100.00	77.8%
522 Fire Control & EMS		450.00	50.00	350.00	100.00	77.8%

### 597 Transfers

597 00 01 00	Transfer Out to Expense Fund	0.00	0.00	1,475,285.00	(1,475,285.00)	0.0%
597 00 01 01	GEMT transfer out to Expense Fund	0.00	0.00	0.00	0.00	0.0%
597 Transfers		0.00	0.00	1,475,285.00	(1,475,285.00)	0.0%

Fund Expenditures:	450.00	50.00	1,475,635.00	(1,475,185.00)	*****%
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Fund Excess/(Deficit):	729,550.00	10,476.04	(1,096,964.83)
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# Monthly and YTD Budget 2025

Snohomish County Fire District 5

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## 200 Bond - Capital

Revenues	Amt Budgeted	July	YTD	Remaining
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### 311 Taxes/Revenue

311 10 04 00	Property Taxes Capital Facility Bond (Station 51)	597,385.00	5,310.41	320,666.73	276,718.27	53.7%
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311 Taxes/Revenue	597,385.00	5,310.41	320,666.73	276,718.27	53.7%
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### 330 Intergovernmental Revenue

337 01 00 00	Timber and Private Harvest - Bond	0.00	0.00	1,421.62	(1,421.62)	0.0%
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330 Intergovernmental Revenue	0.00	0.00	1,421.62	(1,421.62)	0.0%
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Fund Revenues:	597,385.00	5,310.41	322,088.35	275,296.65	53.9%
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Expenditures	Amt Budgeted	July	YTD	Remaining
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### 591 Leases

592 22 08 00	Interest And Other Debt Service Costs -	0.00	0.00	83,552.39	(83,552.39)	0.0%
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592 22 81 00	Fiscal Agent Fees	0.00	0.00	0.00	0.00	0.0%
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591 Leases	0.00	0.00	83,552.39	(83,552.39)	0.0%
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### 594 Capital Outlay

591 22 70 00	Principal Paid on Station Construction	348,391.00	0.00	172,971.73	175,419.27	49.6%
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592 22 80 00	Interest Paid on Station Construction	164,312.93	0.00	0.00	164,312.93	0.0%
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594 Capital Outlay	512,703.93	0.00	172,971.73	339,732.20	33.7%
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Fund Expenditures:	512,703.93	0.00	256,524.12	256,179.81	50.0%
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Fund Excess/(Deficit):	84,681.07	5,310.41	65,564.23		
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# Monthly and YTD Budget 2025

Snohomish County Fire District 5

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## 300 Capital Project Fund

Revenues		Amt Budgeted	July	YTD	Remaining	
597 Transfers						
397 03 00 00	Transfers In From Expense Fund	0.00	0.00	2,868.46	(2,868.46)	0.0%
597 Transfers		0.00	0.00	2,868.46	(2,868.46)	0.0%
Fund Revenues:		0.00	0.00	2,868.46	(2,868.46)	0.0%
Expenditures		Amt Budgeted	July	YTD	Remaining	
594 Capital Outlay						
594 22 60 03	Apparatus Replacement	230,000.00	0.00	0.00	230,000.00	0.0%
594 22 60 21	Furnishings and Equipment	7,000.00	0.00	1,623.96	5,376.04	23.2%
594 22 60 22	Computer Hardware and Server	0.00	0.00	0.00	0.00	0.0%
594 22 60 24	Small Tools	0.00	0.00	0.00	0.00	0.0%
594 22 60 26	Facilities Construction, Machinery and Equipment	87,000.00	0.00	0.00	87,000.00	0.0%
594 22 60 27	Land Aquisition - Future Facilities	25,000.00	0.00	345.00	24,655.00	1.4%
594 28 60 33	Dispatch Services Infrastructure (Locution and Station Based Equipment)	0.00	0.00	0.00	0.00	0.0%
594 Capital Outlay		349,000.00	0.00	1,968.96	347,031.04	0.6%
Fund Expenditures:		349,000.00	0.00	1,968.96	347,031.04	0.6%
Fund Excess/(Deficit):		(349,000.00)	0.00	899.50		

# Monthly and YTD Budget 2025

Snohomish County Fire District 5

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Fund	Revenue	July	Received		Expenditures	July	Spent	
001 Expense Fund	4,474,997.29	58,286.79	3,718,881.01	83.1%	4,457,832.00	528,560.50	3,915,811.07	87.8%
002 Reserve Fund	730,000.00	10,526.04	378,670.17	51.9%	450.00	50.00	1,475,635.00	*****%
200 Bond - Capital	597,385.00	5,310.41	322,088.35	53.9%	512,703.93	0.00	256,524.12	50.0%
300 Capital Project Fund	0.00	0.00	2,868.46	0.0%	349,000.00	0.00	1,968.96	0.6%
	<u>5,802,382.29</u>	<u>74,123.24</u>	<u>4,422,507.99</u>	<u>76.2%</u>	<u>5,319,985.93</u>	<u>528,610.50</u>	<u>5,649,939.15</u>	<u>106.2%</u>



## Open Issues/Actions

Date Last Visited		OPEN ISSUES		Action Taken		Priority
08/11/25		Cost Sharing Health & Wellness Trust Agreement				
Date Last Visited		TABLED OR POSTPONED ISSUES		Action Taken		
05/22/23		Mitigation Fees - Growth Planning		In progress		
Date Last Visited		CLOSED ISSUES - Items will be removed 5 years after the date last visted.		Action Taken		
04/12/21		Consideration of a Five Member Board of Commissioners		Completed		
02/22/21		Recruitment and hiring process for a Chief Officer		Completed		
12/27/21		Exploration of a District 5 Medic Program		Completed		
04/25/22		Life Insurance for Part Time and Volunteers		Completed		
06/27/22		ALS Contract Snohomish Regional Fire and Rescue		Completed		

## **COST SHARING**

### **MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding is entered into between the undersigned municipal corporations collectively referred to as Agencies.

#### **RECITALS**

1. The Agencies collectively have an interest in developing a regional health and welfare plan.
2. Snohomish County Fire Protection No. 4 has obtained a proposal to evaluate the feasibility of a regional health and welfare plan from DiMartino Associates attached hereto as **Exhibit A**.
3. Snohomish County Fire Protection District No. 4 is the Lead Agency and will coordinate communications between the Agencies and DiMartino Associates.
4. The Parties wish to share in the costs associated with the proposal in **Attachment A**.

#### **AGREEMENT**

To carry out the purposes of this Agreement and in consideration of the benefits to be received by each party, it is agreed as follows:

##### **1. Payment Obligations.**

- 1.1. The Agencies agree to share equally in the cost the feasibility study identified in **Exhibit A**. The cost of the project identified in **Appendix A** is projected at \$10,000 "Projected Cost" and each Agency's share will be determined based on the number of Agencies executing this MOU.
  - 1.2. The Parties authorize the Fire Chief of the Lead Agency to approve the proposal and to approve any additional costs up to 10% of the Projected Cost.
  - 1.3. The Lead Agency shall pay the invoices from the consultant and shall invoice each Agency its proportionate share within 30 days. Each Agency shall pay the Lead Agency within 30 days of receipt of an invoice.
2. **Term.** This Agreement shall be effective on the date more than two Agencies have executed this Agreement and shall remain in force until the feasibility study identified in **Appendix A** has been delivered to each Agency and all costs have been paid. An Agency may withdraw from this Agreement on 30 days advance written notice. A withdrawing party shall remain responsible for its share of the costs identified in Sections 1.1 and 1.2 even if the costs have not been incurred or invoiced at the time of withdrawal but shall not be responsible for any costs beyond those that occur after the date of notification of withdrawal.
3. **Entire Agreement.** The entire agreement between the parties hereto is contained in this MOU and this MOU supersedes all of their previous understandings and agreements, written and

oral, with respect to this transaction. This MOU may be amended only by written instrument executed by the parties subsequent to the date hereof.

- 4. Multiple Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall constitute an original, and all of which will together constitute this one Agreement.

**Snohomish Regional Fire and Rescue**

By: \_\_\_\_\_

Date: \_\_\_\_\_

**North County Regional Fire Authority**

By: \_\_\_\_\_

Date: \_\_\_\_\_

**Snohomish County Fire Protection  
District #5**

By: \_\_\_\_\_

Date: \_\_\_\_\_

**Snohomish County Fire Protection  
District #22**

By: \_\_\_\_\_

Date: \_\_\_\_\_

**South County Regional Fire Authority**

By: \_\_\_\_\_

Date: \_\_\_\_\_

**Snohomish County Fire Protection  
District #4**

By: \_\_\_\_\_

Date: \_\_\_\_\_

**Snohomish County Fire Protections  
District #17**

By: \_\_\_\_\_

Date: \_\_\_\_\_

## **Exhibit A**

### **Proposal for Health & Welfare Plan Feasibility Support**

#### **Scope of Project.**

The following seven (7) Snohomish County fire districts (“Districts”) have expressed interest in creating a consolidated Health & Wellness plan:

- Snohomish County Fire District #4
- Snohomish County Fire District #5
- Snohomish County Fire District #17
- Snohomish County Fire District #22
- South County Regional Fire Authority
- North County Regional Fire Authority
- Snohomish Regional Fire & Rescue

The project scope entails gathering the information needed to evaluate the feasibility of creating a consolidated Health and Wellness plan. The Districts will then determine if a common plan is feasible based on whether there is sufficient:

- common ground related to health plan offerings,
- employee numbers and funding to generate interest amongst insurers, and
- agreement on the Legal Structure/Governance Model.

If the Districts determine a common plan is feasible, an RFP will be issued for the work to establish a consolidated Health & Wellness plan using the agreed upon Legal Structure/Governance Model.

The Districts have requested DiMartino Associates provide the guidance and information needed for determining feasibility. The associated scope and fee is included in Attachment A.

## Attachment A

### Health & Wellness Plan/Trust Feasibility Support

**Project Scope and Costs.** DiMartino Associates will provide a road map of the key decision points needed to determine if it is feasible to create a consolidated Health and Wellness plan/trust. Specific tasks, as we currently understand the project, include:

- Meet with the specific employers (“Districts”) and IAFF Local leadership team (“IAFF Team”) to establish their specific goals & objectives for a Health and Wellness plan/trust.
- Provide the Districts with details about how each of the three common legal structures to be considered function. The three legal structures are:
  - an Interlocal Agreement (ILA),
  - a Taft Hartley Trust, and
  - a Public Employee Trust.
- Work to establish common ground amongst the Districts and IAFF Team for a viable consolidated Health and Wellness plan/trust.
- Evaluate what we learn from these meetings to advise if there exists sufficient common ground to move forward.
- Ensure Districts have enough guidance and information to select a legal structure/governance model.

The project is expected to involve 6-8 separate meetings with the Districts and IAFF Team which will likely be a combination of live and virtual meetings over a period of time not to exceed 6 months. At the conclusion of that time, the Districts will be in a position to determine if it is feasible to create a consolidated Health and Wellness plan. Regardless of the time frame, we propose a project cost of \$10,000.

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Marcus Morrell, DiMartino Associates

Date: \_\_\_\_\_

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John Wallen, DiMartino Associates

Date: \_\_\_\_\_



## Public Records Request Log

Date	Type of Request	Requestor	Hours on request	Days on request	Attorney Cost
12/2/2024 response 03/11/2025	MIR	Weier Law	0.50		
3/12/25	MIR	Snohomish County Medical Examiner	0.25		
3/17/25	Fire Report	Lexis Nexis	0.50		
3/18/25	Fire Report	Home owner	0.50		
3/26/25	Accident Prevention Plan	North County Fire EMS	0.25		
4/29/25	Environmental, hazmat concerns at a Sultan address	Kane Environmental	0.25		
5/2/25	Fire Report	Resident	0.25		
5/8/25	Fire Report	Resident	0.25		
5/12/25	MIR	Resident	0.50		
5/28/25	Medical, dental, vision, life plan information and rates per covered employee. BVFF, HRA Veba, and CBA information	Cline and Associates	4.00		
6/2/25	Medical Records	WA State Dept. of Child, Youth and Families	0.50		
6/18/25	Fire Report	Resident	0.50		
6/26/25	MIR	Cook Law Office, PLLC	0.75		
7/2/25	MIR	Kornfeld Law	0.50		
7/7/25	Fire Report	Robert Martin, Insurance Claims Adjuster	0.75		
7/10/25	MIR	LifeCenter Northwest	0.50		
7/22/25	MIR	Resident	0.50		
7/28/25	MIR	Cook Law Office, PLLC	0.50		
8/13/25	2024 Employee wage report	Ameican Transparency	0.50		
	<b>*= In progress</b>	<b>Total</b>	<b>7.75</b>	<b>0.00</b>	<b>0.00</b>