



Board of Commissioners Meeting Minutes

June 9, 2025

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00 p.m. at 32905 Cascade View Dr. Station 51 and via Zoom video conferencing. Commissioner Fox, Commissioner Geiger and Commissioner Chase were present. Chief Johnson, and District Secretary, Cathy Barth, were present. Members of staff were in attendance.

Additions to Agenda –

Commissioner Geiger added to the agenda under New Business a discussion of the process that must be followed after his resignation on the 23rd of June.

Public/Staff Comments – Lt. Tim Tullis extended his thanks to Commissioner Geiger for his service to the Fire District, starting as a Volunteer Firefighter then moving to a Commissioner position. His service has been greatly appreciated.

Consent Agenda -

Approval of Special Meeting Minutes for May 1, 2025

Approval of Minutes for May 12, 2025

Approval of Minutes for May 27, 2025

Approval of Special Meeting Minutes for May 28, 2025

Approval of Payroll for June 2025 = \$230,203.80

Approval of Expense Fund Vouchers #250601001-#250601033 June 2025 = \$90,429.98

A motion to approve the consent agenda as presented was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

Chief's Report – See attached.

Discussion was held regarding State Bill 5501 and the effects, if any, for the candidates applying for the District Secretary position. The legislation prohibits employers from requiring a valid driver's license as a condition of employment unless driving is an essential function of the position or tied to a legitimate business need. Chief Johnson commented that due to our location and the need for the Secretary to be able to attend out of District conferences, trainings, be available for emergent situations at the District and to run local errands, a drivers' license would be required as part of the conditions of employment.

Old Business –

Open Issues/Actions – No new actions were added.

New Business –

Commissioner resignation and appointment process- RCW 42.12.010.

The Commissioners and Chief Johnson discussed how to proceed following the resignation of Commissioner Geiger on June 23rd, 2025.

Board interest in interviewing the District Secretary position-

Chief Johnson asked the Commissioners if they would like to attend the interviews for the District Secretary position once the candidates have been narrowed from thirteen to three or four. As the Board must appoint the position, he felt it might be an opportunity to see and hear the candidates and offer their input.



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Commissioner Comments –

Commissioner Fox extended his thanks to Commissioner Gieger for his service to the District as both a Firefighter and a Commissioner.

Commissioner Fox added that although he and Commissioner Geiger did not always agree, Commissioner Fox thought Commissioner Geiger helped Commissioner Fox to be a better Commissioner. He valued and appreciated the many things he had to say.

Commissioner Geiger commented that he was happy to help and that he appreciated the kind words.

Commissioner Chase expressed her appreciation to the staff for everything they did to make the Station look nice for Senator Patty Murray's visit. It looked great, she really appreciated it and everything that was done that day. She found the speakers discussion regarding the cuts to FEMA support very insightful.

She also thanked Commissioner Geiger, adding it has been delightful to get to know him and watch him grow as a Commissioner. She appreciated the operational outlook and information that he brought to the table. The residents of this community are better off because of his service.

Commissioner Geiger said again that he was happy to help and that he appreciated the kind words. He hoped that he had not gotten on the wrong side of the table too often. He tried to keep that in check. He was glad to be of service to the Fire District and will be happy to help whenever needed.

Adjourn - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

The meeting adjourned at 7:39 p.m.

A handwritten signature in blue ink that reads "Cathy Barth".

Cathy Barth
District Secretary

Chiefs Report to the Board of Commissioners

June 9th, 2025

General

- The HVAC system has been serviced and new, higher efficiency filters have been installed. The indoor air sampling has been given to staff and directives on how best to utilize existing building systems has been received.
- Still waiting on the return of Tender 51. The vendor has run into issues with the backup camera system that they installed and are working with the manufacturer to remedy the issue. We have seen photos of the current status, and they have completed all work as agreed upon.

Personnel

- After 4 Chief interviews, I have made a job offer to a Firefighter/Paramedic. The offer was accepted and his first day of work is July 1. He will work one week of days and go to shift. With his experience and certifications, he qualifies for a modified POMP through the County MPD, and should have his authorization to work as a County Medic by Sept 1.
- The applications for District Secretary were reduced from nearly 400 to 80, to 23, to 13. We have scheduled interviews on June 17th for 13 persons. Background checks are underway. This list will be narrowed down to the top two or three candidates for an additional interview. Question for the Board – Since this position performs work for the Board, does the Board want to appoint a member to participate in final interviews, or do they want to defer to staff to pick a candidate that is the best fit for the agency?
- The second wildland refresher will be here on Thursday, which will complete our annual required training. The wildland mobilization roster is live, and some staff has signed up for availability through the summer.
- The region is using a new group messaging application for notification of mobilization callouts, which will go to both me and DC Spence. Once the notification occurs, we will have 10 minutes to either accept or decline the assignment. We can remotely check both our signup roster and our personnel scheduling program, and anticipate that we can meet that 10 minute response window.

Local Commissioner Training

- Sky Valley Fire has asked if the Board would like to participate in co-hosting Attorney Brian Snure coming to the area to hold a Commissioner Training,

Chiefs Report to the Board of Commissioners

June 23rd, 2025

Respectfully submitted,

Seth Johnson

Chief, Snohomish County Fire District 5