

# **SNOHOMISH COUNTY FIRE DISTRICT NO. 5**

## **Commissioners Meeting Agenda**

Zoom: <https://us02web.zoom.us/j/240758636>



**July 14, 2025**

### **CALL TO ORDER**

### **ADDITIONS TO THE AGENDA**

**PUBLIC/STAFF COMMENTS** - (Limited to 3 minutes per person not to exceed 20 minutes overall)

### **CONSENT AGENDA**

- 1) Approval of Minutes of June 9, 2025
- 2) Approval of Special Meeting Minutes of June 23, 2025
- 3) Approval of Minutes of June 23, 2025
- 4) Approval of Payroll July 2025=\$236,758.27
- 5) Approval of Expense Fund Vouchers #250701001 - #250701050 July 2025= \$235,973.96

**CHIEF'S REPORT**- To be presented.

### **REPORTS**

Payroll & Vouchers - Chart

Accounts Payable Paid and Capital Projects Payable Paid – July 2025

Fire District #5 Calls

### **OLD BUSINESS**

Revised PO#2025-3489 – US Fire Equipment (True North) - T-51 Tank Replacement

Open Issues / Actions

### **NEW BUSINESS**

Commissioner Appointment Flyer

Fire Commissioner Appointment Application

Snohomish County Fire District Map

Employment Agreement-Chynoweth, Kendra

### **INFORMATIONAL**

Records Requests

### **COMMISSIONER COMMENTS**

### **ADJOURN**



## **Board of Commissioners Meeting Minutes**

***June 9, 2025***

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00 p.m. at 32905 Cascade View Dr. Station 51 and via Zoom video conferencing. Commissioner Fox, Commissioner Geiger and Commissioner Chase were present. Chief Johnson, and District Secretary, Cathy Barth, were present. Members of staff were in attendance.

### **Additions to Agenda –**

Commissioner Geiger added to the agenda under New Business a discussion of the process that must be followed after his resignation on the 23<sup>rd</sup> of June.

**Public/Staff Comments –** Lt. Tim Tullis extended his thanks to Commissioner Geiger for his service to the Fire District, starting as a Volunteer Firefighter then moving to a Commissioner position. His service has been greatly appreciated.

### **Consent Agenda -**

Approval of Special Meeting Minutes for May 1, 2025

Approval of Minutes for May 12, 2025

Approval of Minutes for May 27, 2025

Approval of Special Meeting Minutes for May 28, 2025

Approval of Payroll for June 2025 = \$230,203.80

Approval of Expense Fund Vouchers #250601001-#250601033 June 2025 = \$90,429.98

A motion to approve the consent agenda as presented was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

### **Chief's Report – See attached.**

Discussion was held regarding State Bill 5501 and the effects, if any, for the candidates applying for the District Secretary position. The legislation prohibits employers from requiring a valid driver's license as a condition of employment unless driving is an essential function of the position or tied to a legitimate business need. Chief Johnson commented that due to our location and the need for the Secretary to be able to attend out of District conferences, trainings, be available for emergent situations at the District and to run local errands, a drivers' license would be required as part of the conditions of employment.

### **Old Business –**

**Open Issues/Actions –** No new actions were added.

### **New Business –**

#### **Commissioner resignation and appointment process- RCW 42.12.010.**

The Commissioners and Chief Johnson discussed how to proceed following the resignation of Commissioner Geiger on June 23<sup>rd</sup>, 2025.

#### **Board interest in interviewing the District Secretary position-**

Chief Johnson asked the Commissioners if they would like to attend the interviews for the District Secretary position once the candidates have been narrowed from thirteen to three or four. As the Board must appoint the position, he felt it might be an opportunity to see and hear the candidates and offer their input.



## Board of Commissioners Meeting Minutes

*June 9, 2025*

### **Commissioner Comments –**

Commissioner Fox extended his thanks to Commissioner Geiger for his service to the District as both a Firefighter and a Commissioner.

Commissioner Fox added that although he and Commissioner Geiger did not always agree, his thoughts and ideas helped him to be a better Commissioner. He valued and appreciated the many things he had to say.

Commissioner Geiger commented that he was happy to help and that he appreciated the kind words.

Commissioner Chase expressed her appreciation to the staff for everything they did to make the Station look nice for Senator Patty Murray's visit. It looked great, she really appreciated it and everything that was done that day. She found the speakers discussion regarding the cuts to FEMA support very insightful.

She also thanked Commissioner Geiger, adding it has been delightful to get to know him and watch him grow as a Commissioner. She appreciated the operational outlook and information that he brought to the table. The residents of this community are better off because of his service.

Commissioner Geiger said again that he was happy to help and that he appreciated the kind words. He hoped that he had not gotten on the wrong side of the table too often. He tried to keep that in check. He was glad to be of service to the Fire District and will be happy to help whenever needed.

**Adjourn** - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

The meeting adjourned at 7:39 p.m.

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Cathy Barth  
District Secretary



## Board of Commissioners Meeting Minutes

### *Special Meeting*

*June 23, 2025*

Chairman Steve Fox called a Special Meeting of the Board of Commissioners to order at 6:00 p.m. at 32905 Cascade View Dr. and via Zoom video conferencing. Commissioner Fox, Commissioner Chase, and Chief Johnson were present.

Discussed were the candidates for the District Secretary position and their qualifications. No actions were taken.

**Adjourn** - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously. The meeting adjourned at 7:00 p.m.

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Seth Johnson  
Fire Chief





## Board of Commissioners Meeting Minutes

*June 23, 2025*

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00 p.m. at 32905 Cascade View Dr. Station 51 and via Zoom video conferencing. Commissioner Fox, Commissioner Chase, Chief Johnson, and District Secretary, Cathy Barth, were present. Members of staff and the public were in attendance.

**Additions to Agenda** – District Secretary Barth asked to add Agency Benefits to the Consent Agenda.

**Public Comments** – No comments.

### **Consent Agenda –**

Agency Benefits for June 2025 – \$51,034.38

A motion to approve **June 2025 Agency Benefits \$51,034.38** was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

### **Chief's Report** – See Attached

Commissioner Chase asked when the Fire Danger signs were going to be installed. Chief Johnson responded that after the Smokey Bear installation he would begin working on posting the wildfire signs.

Discussed was the timeline for mailing the District Newsletter. Chief Johnson stated he was looking at a quote from another vendor to determine if we could get a better price. He added that the Newsletter is in draft form and is almost complete. Also discussed was material to include in the Newsletter and how important it will be to make sure that a strong message is sent about wildfire season dangers and prevention, as the fire season is predicted to be a particularly bad one. The Commissioners both agreed that Newsletters need to be sent more often, with seasonal messages regarding public safety.

Chief Johnson spoke briefly about the fire mobilization resource program.

### **Old Business –**

#### **Open Issues/Actions** – No new issues.

Discussed was the presentation of the first draft of the Strategic Plan which should include the overall document. The Chief asked the Board when next they wanted to discuss the strategic plan, Commissioners Chase and Fox agreed that it would be best to get the vacant Commissioner position filled first.

### **New Business** – Board Member Appointment Process Discussion.

Commissioner Board position three was declared vacant. The position must be filled by September 21st per RCW 42.12.070 (4).

Discussion was held regarding the posting and application process. Chief Johnson will present a draft of posting at the next meeting.

### **Commissioner Comments** –

Commissioner Chase mentioned she has been seeing Senator Murray's visit to District 5 showing her standing in front of the District Hovercraft on her social media account.



## Board of Commissioners Meeting Minutes

*June 23, 2025*

**Adjourn** - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously. The meeting adjourned at 7:51 p.m.

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Cathy Barth  
District Secretary

DRAFT

I, the undersigned, do hereby certify that the foregoing payroll is just, true and correct, that the persons whose names appear thereon actually performed labor as stated on the dates shown, that the amounts are actually due and unpaid, and that salary warrants and related benefit warrants shall be issued.

District Name: Snohomish County Fire District #5

Signed this : 14th day of July 2025

Prepared by: Cathy Barth  
Payroll Clerk

Allowed in the sum of:  
\$236,758.27

Approved by the Commissioners:

Steven Fox  
Deborah Chase  
(vacant)

Approved by Chief Johnson for the Board of Commissioners  
per Resolution 2021-04

7/31/2025	Adespaya, Andrey S	REGULAR (\$ AMT)		1,467.42	J000579	1100
7/31/2025	Adespaya, Andrey S	REGULAR (HRS)	74		J000579	100
7/31/2025	Araujo, Joseph A	REGULAR (\$ AMT)		2,308.68	J142480	1100
7/31/2025	Araujo, Joseph A	REGULAR (HRS)	79.5		J142480	100
7/31/2025	Ashby, Hunter B	REGULAR (\$ AMT)		1,960.76	J000572	1100
7/31/2025	Ashby, Hunter B	REGULAR (HRS)	108.75		J000572	100
7/31/2025	Ashby, Hunter B	REGULAR (\$ AMT)		75.00	J000572	1100
7/31/2025	Barth, Cathy L	HOLIDAY PAY (AMT\$) RET ELIG		365.12	J868267	1300
7/31/2025	Barth, Cathy L	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	7		J868267	300
7/31/2025	Barth, Cathy L	OT @ 1.5 (\$ AMT)		209.68	J868267	1640
7/31/2025	Barth, Cathy L	OT @ 1.5 (HRS)	2.68		J868267	640
7/31/2025	Barth, Cathy L	REGULAR (\$ AMT)		1,095.36	J868267	1100
7/31/2025	Barth, Cathy L	REGULAR (\$ AMT)		6,197.65	J868267	1100
7/31/2025	Barth, Cathy L	REGULAR (HRS)	118.82		J868267	100
7/31/2025	Barth, Cathy L	Sick Used \$ (earnings)		365.12	J868267	1805
7/31/2025	Barth, Cathy L	Sick Used Hrs (hours)	7		J868267	805
7/31/2025	Beuschlein, Brandon J	REGULAR (\$ AMT)		4,065.60	J000239	1100
7/31/2025	Beuschlein, Brandon J	REGULAR (HRS)	154		J000239	100
7/31/2025	Beuschlein, Brandon J	REGULAR (\$ AMT)		150.00	J000239	1100
7/31/2025	Bingham, Steven A	REGULAR (\$ AMT)		7,712.64	J523056	1100
7/31/2025	Bingham, Steven A	REGULAR (HRS)	182		J523056	100
7/31/2025	Bingham, Steven A	ACTING PAY (\$AMT) RET ELIG		33.84	J523056	1125
7/31/2025	Bingham, Steven A	OT @ 1.5 (\$ AMT)		2,345.45	J523056	1640
7/31/2025	Bingham, Steven A	OT @ 1.5 (HRS)	43.25		J523056	640
7/31/2025	Bingham, Steven A	Sick Used Hrs (hours)	10		J523056	805
7/31/2025	Corn, Justin G	HOLIDAY PAY (AMT\$) RET ELIG		844.80	J606689	1300
7/31/2025	Corn, Justin G	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	16		J606689	300
7/31/2025	Corn, Justin G	REGULAR (\$ AMT)		2,217.60	J606689	1100
7/31/2025	Corn, Justin G	REGULAR (HRS)	84		J606689	100
7/31/2025	Corn, Justin G	REGULAR (\$ AMT)		75.00	J606689	1100
7/31/2025	Derks, Justin C	REGULAR (\$ AMT)		1,104.34	J000646	1100
7/31/2025	Derks, Justin C	REGULAR (HRS)	61.25		J000646	100
7/31/2025	Duros, Emily C	REGULAR (\$ AMT)		12,692.50	J917286	1100
7/31/2025	Duros, Emily C	REGULAR (HRS)	160		J917286	100
7/31/2025	Fox, Steve C	REGULAR (\$ AMT)		644.00	J538669	1100
7/31/2025	Friedman, Etta R	HOLIDAY PAY (AMT\$) RET ELIG		1,393.92	J000529	1300
7/31/2025	Friedman, Etta R	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	24		J000529	300
7/31/2025	Friedman, Etta R	REGULAR (\$ AMT)		3,833.28	J000529	1100
7/31/2025	Friedman, Etta R	REGULAR (HRS)	132		J000529	100
7/31/2025	Friedman, Etta R	REGULAR (\$ AMT)		150.00	J000529	1100
7/31/2025	Fulcher, Jim A	REGULAR (\$ AMT)		3,437.40	J482503	1100
7/31/2025	Fulcher, Jim A	REGULAR (HRS)	91		J482503	100
7/31/2025	Geiger, Kelly M	REGULAR (\$ AMT)		161.00	J994315	1100
7/31/2025	Gonzalez, Saul P	HOLIDAY PAY (AMT\$) RET ELIG		523.68	J000406	1300
7/31/2025	Gonzalez, Saul P	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	12		J000406	300
7/31/2025	Gonzalez, Saul P	REGULAR (\$ AMT)		2,422.02	J000406	1100
7/31/2025	Gonzalez, Saul P	REGULAR (HRS)	111		J000406	100
7/31/2025	Gonzalez, Saul P	REGULAR (\$ AMT)		75.00	J000406	1100
7/31/2025	Gwilt, Jason D	REGULAR (\$ AMT)		9,822.95	J392317	1100
7/31/2025	Gwilt, Jason D	REGULAR (HRS)	144		J392317	100
7/31/2025	Gwilt, Jason D	OT @ 1.5 (\$ AMT)		932.31	J392317	1640
7/31/2025	Gwilt, Jason D	OT @ 1.5 (HRS)	13.5		J392317	640
7/31/2025	Gwilt, Jason D	Sick Used Hrs (hours)	24		J392317	805
7/31/2025	Johnson, Seth R	REGULAR (\$ AMT)		16,250.00	J000204	1100
7/31/2025	Johnson, Seth R	REGULAR (HRS)	155		J000204	100
7/31/2025	Kosak, Natalie R	REGULAR (\$ AMT)		63.11	J000698	1100
7/31/2025	Kosak, Natalie R	REGULAR (HRS)	3.5		J000698	100

7/31/2025	Montgomery, Jonathan C	REGULAR (\$ AMT)		7,541.25	J000699	1100
7/31/2025	Montgomery, Jonathan C	REGULAR (HRS)	213		J000699	100
7/31/2025	Olson, Christopher S	REGULAR (\$ AMT)		8,955.23	J000372	1100
7/31/2025	Olson, Christopher S	REGULAR (HRS)	120		J000372	100
7/31/2025	Olson, Christopher S	ACTING PAY (\$AMT) RET ELIG		67.68	J000372	1125
7/31/2025	Olson, Christopher S	OT @ 1.5 (\$ AMT)		4,533.84	J000372	1640
7/31/2025	Olson, Christopher S	OT @ 1.5 (HRS)	72		J000372	640
7/31/2025	Olson, Christopher S	Sick Used Hrs (hours)	72		J000372	805
7/31/2025	Perkins, Jacob P	REGULAR (\$ AMT)		7,712.64	J000468	1100
7/31/2025	Perkins, Jacob P	REGULAR (HRS)	192		J000468	100
7/31/2025	Perkins, Jacob P	OT @ 1.5 (\$ AMT)		1,735.36	J000468	1640
7/31/2025	Perkins, Jacob P	OT @ 1.5 (HRS)	32		J000468	640
7/31/2025	Peterson, Scott W	HOLIDAY PAY (AMT\$) RET ELIG		1,393.92	J917174	1300
7/31/2025	Peterson, Scott W	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	24		J917174	300
7/31/2025	Peterson, Scott W	REGULAR (\$ AMT)		3,891.36	J917174	1100
7/31/2025	Peterson, Scott W	REGULAR (HRS)	134		J917174	100
7/31/2025	Peterson, Scott W	REGULAR (\$ AMT)		150.00	J917174	1100
7/31/2025	Peterson, Trevor P	REGULAR (\$ AMT)		3,167.84	J000531	1100
7/31/2025	Peterson, Trevor P	REGULAR (HRS)	159.75		J000531	100
7/31/2025	Peterson, Trevor P	REGULAR (\$ AMT)		150.00	J000531	1100
7/31/2025	Pitzen, Samantha N	REGULAR (\$ AMT)		8,483.90	J000371	1100
7/31/2025	Pitzen, Samantha N	REGULAR (HRS)	240		J000371	100
7/31/2025	Pitzen, Samantha N	OT @ 1.5 (\$ AMT)		2,103.02	J000371	1640
7/31/2025	Pitzen, Samantha N	OT @ 1.5 (HRS)	35.25		J000371	640
7/31/2025	Poch, Jessica M	REGULAR (\$ AMT)		3,098.44	J000648	1100
7/31/2025	Poch, Jessica M	REGULAR (HRS)	156.25		J000648	100
7/31/2025	Poch, Jessica M	REGULAR (\$ AMT)		150.00	J000648	1100
7/31/2025	Quijano, Carter J	REGULAR (\$ AMT)		6,855.68	J000571	1100
7/31/2025	Quijano, Carter J	REGULAR (HRS)	216		J000571	100
7/31/2025	Quijano, Carter J	OT @ 1.5 (\$ AMT)		2,880.55	J000571	1640
7/31/2025	Quijano, Carter J	OT @ 1.5 (HRS)	59.75		J000571	640
7/31/2025	Schmekel, Tristan J	REGULAR (\$ AMT)		1,665.72	J000590	1100
7/31/2025	Schmekel, Tristan J	REGULAR (HRS)	84		J000590	100
7/31/2025	Schmekel, Tristan J	REGULAR (\$ AMT)		475.92	J000590	1100
7/31/2025	Spence, Jarrod D	REGULAR (\$ AMT)		12,435.00	J000630	1100
7/31/2025	Spence, Jarrod D	REGULAR (HRS)	160		J000630	100
7/31/2025	Swain, Donald O	REGULAR (\$ AMT)		8,483.90	J000616	1100
7/31/2025	Swain, Donald O	REGULAR (HRS)	72		J000616	100
7/31/2025	Swain, Donald O	OT @ 1.5 (\$ AMT)		1,983.70	J000616	1640
7/31/2025	Swain, Donald O	OT @ 1.5 (HRS)	33.25		J000616	640
7/31/2025	Tonkin, Steven L	HOLIDAY PAY (AMT\$) RET ELIG		696.96	J464448	1300
7/31/2025	Tonkin, Steven L	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	12		J464448	300
7/31/2025	Tonkin, Steven L	REGULAR (\$ AMT)		3,368.64	J464448	1100
7/31/2025	Tonkin, Steven L	REGULAR (HRS)	116		J464448	100
7/31/2025	Tonkin, Steven L	REGULAR (\$ AMT)		75.00	J464448	1100
7/31/2025	Tullis, Tim N	REGULAR (\$ AMT)		9,872.95	J182317	1100
7/31/2025	Tullis, Tim N	REGULAR (HRS)	216		J182317	100
7/31/2025	Tullis, Tim N	OT @ 1.5 (\$ AMT)		1,909.05	J182317	1640
7/31/2025	Tullis, Tim N	OT @ 1.5 (HRS)	27.5		J182317	640
7/31/2025	Willette, Samantha M	REGULAR (\$ AMT)		8,483.90	J000568	1100
7/31/2025	Willette, Samantha M	REGULAR (HRS)	164.25		J000568	100
7/31/2025	Willette, Samantha M	HOLIDAY PAY (AMT\$) RET ELIG		463.73	J000568	1300
7/31/2025	Willette, Samantha M	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	6.75		J000568	300
7/31/2025	Williams, Jeff T	REGULAR (\$ AMT)		9,722.95	J458133	1100
7/31/2025	Williams, Jeff T	REGULAR (HRS)	216		J458133	100
7/31/2025	Williams, Jeff T	HOLIDAY PAY (AMT\$) RET ELIG		1,640.88	J458133	1300
7/31/2025	Williams, Jeff T	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	24		J458133	300

7/31/2025 Williams, Jeff T	OT @ 1.5 (\$ AMT)		3,931.28	J458133	1640
7/31/2025 Williams, Jeff T	OT @ 1.5 (HRS)	57.5		J458133	640
7/31/2025 Woolery, Sean R	REGULAR (\$ AMT)		8,483.90	J000567	1100
7/31/2025 Woolery, Sean R	REGULAR (HRS)	168		J000567	100
7/31/2025 Woolery, Sean R	HOLIDAY PAY (AMT\$) RET ELIG		1,431.84	J000567	1300
7/31/2025 Woolery, Sean R	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	24		J000567	300
7/31/2025 Woolery, Sean R	OT @ 1.5 (\$ AMT)		268.47	J000567	1640
7/31/2025 Woolery, Sean R	OT @ 1.5 (HRS)	4.5		J000567	640
7/31/2025 Young, Lynene J	HOLIDAY PAY (AMT\$) RET ELIG		218.82	J774771	1300
7/31/2025 Young, Lynene J	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	6		J774771	300
7/31/2025 Young, Lynene J	REGULAR (\$ AMT)		3,954.08	J774771	1100
7/31/2025 Young, Lynene J	REGULAR (HRS)	108.42		J774771	100
7/31/2025 Young, Lynene J	REGULAR (\$ AMT)		1,312.92	J774771	1100
7/31/2025 Zuanich, Luke R	REGULAR (\$ AMT)		6,855.68	J925872	1100
7/31/2025 Zuanich, Luke R	REGULAR (HRS)	96		J925872	100
7/31/2025 Zuanich, Luke R	HOLIDAY PAY (AMT\$) RET ELIG		1,157.04	J925872	1300
7/31/2025 Zuanich, Luke R	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	24		J925872	300
7/31/2025 Zuanich, Luke R	Sick Used Hrs (hours)	48		J925872	805

# General Expense Fund Vouchers July 2025

Snohomish County Fire District 5

Time:

12:47:44 Date: 07/10/2025

07/01/2025 To: 07/31/2025

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo	
250701001 AT&T Mobility - First Net	635	07/01/2025	Claims	1	662.64	Apparatus Cell phones and I pads	28866
250701002 Affordable Washington Backflow LLC	636	07/01/2025	Claims	1	250.00	PO# 2025-3787 -Backflow Assembly Test	58125
250701003 Airgas-Norpac USA LLC	637	07/01/2025	Claims	1	3.11	Cylinder rental	44942
250701004 Amazon Capital Services, Inc	638	07/01/2025	Claims	1	1,337.03		54548
250701005 Barmon Lumber, Inc	639	07/01/2025	Claims	1	460.17	Hardware and supplies for station and apparatus	00345
250701006 City of Sultan	640	07/01/2025	Claims	1	1,509.11	Water, Storm Water and Sewer	02960
250701007 Comcast	641	07/01/2025	Claims	1	493.61	HD Services, Internet and Static IP	37809
250701008 Duros - Reimbursement Emily	642	07/01/2025	Claims	1	1,085.58	PO# 2025-3788 & 3682 Reimbursements for training manikan full body and head, Fire Officer 4 training course	58171
250701009 ESO Solutions, Inc	643	07/01/2025	Claims	1	460.55	Annual renewal of handtevy to EHR integration	40870
250701010 Electronic Business Machines	644	07/01/2025	Claims	1	9,578.87	PO# 2025-3740 Printer for Administration	46505
250701011 Elite Print and Mail, LLC Kari Morgan	645	07/01/2025	Claims	1	1,267.31	PO#2025-3769 - Mailing and postage services of newsletter	60452
250701012 EvergreenHealth Kirkland	646	07/01/2025	Claims	1	1,452.00	Physicals and vaccinations for six (6) recruits.	22898
250701013 Everon, LLC - ADT (IRIS Group Hld)	647	07/01/2025	Claims	1	83.24	Alarm monitoring services	59100
250701014 Firecom Corporation	648	07/01/2025	Claims	1	589.16	PO# 2025-3748 - (4) headsets needing repair	06970
250701015 First Responder Outfitters, Inc. Kroesen's Uniform Co.	649	07/01/2025	Claims	1	836.16	PO# 2025-3753 Montgomery - Hi Vis jacket, name tag, 1/4 zip with velcro and name badge	60453
250701016 Friedman, Etta - Reimbursement	650	07/01/2025	Claims	1	56.56	T51 Fuel and Duct tape	59354
250701017 Healthforce Partners, Inc.	651	07/01/2025	Claims	1	5,197.00	Hearing and respirator clearance services, monthly retainer fee	58320
250701018 Hill Street Cleaners, Inc.	652	07/01/2025	Claims	1	45.23	Laundry and dry cleaning services	29986
250701019 ISOOutsource	653	07/01/2025	Claims	1	12,751.22	IT Services	45596
250701020 Lacasse Pamela -Reimbursement	654	07/01/2025	Claims	1	50.00	Transport reimbursement	60426

# General Expense Fund Vouchers July 2025

Snohomish County Fire District 5

Time:

12:47:44 Date: 07/10/2025

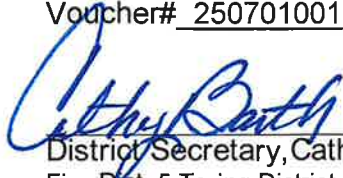
07/01/2025 To: 07/31/2025

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo	
250701042 True North Equipment	676	07/01/2025	Claims	1	86,023.02	PO# 2024-3489 Tender 51 Tank replacement	
250701043 US Bank National	677	07/01/2025	Claims	1	11,193.70		07114
250701044 Vanpetten Karl - Reimbursement	678	07/01/2025	Claims	1	50.00	Transport reimbursement	60428
250701045 Vector/Target Solutions	679	07/01/2025	Claims	1	4,370.87	PO#2025-3783 Annual fee Vector LMS Fire, EMS Target Solutions and Maintenance	53050
250701046 Vestis Group Services	680	07/01/2025	Claims	1	98.22	Mat cleaning services	55720
250701047 WA State DNR - Fire Cache	681	07/01/2025	Claims	1	9,221.65	PO#2025-3642 - VHF Radios	03303
250701048 WA State ESD - Unemployment	682	07/01/2025	Claims	1	6,462.14	2nd Quarter Unemployment: 04/01/2025 - 06/30/2025	12726
250701049 WA State L & I	683	07/01/2025	Claims	1	42,189.74	2ND Quarter L&I: 04/01/2025 - 06/30/2025	34131
250701050 Ziply Fiber	684	07/01/2025	Claims	1	931.88	Elan Station 51, phones, Fax, County Elan	55439
Total Vouchers:					235,973.96		

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the Fire District 5, and that I am authorized to authenticate and certify to said claim.

Voucher# 250701001 through#250701050 \$235,973.96



Date: 07/14/2025

District Secretary, Cathy Barth,  
Fire Dist. 5 Taxing District

Commissioner Fox \_\_\_\_\_

Commissioner Chase \_\_\_\_\_



# Voucher & Payroll Expenditures

## Vouchers

Month	2024	2025
Jan	\$67,795.70	\$148,297.80
Feb	\$46,556.93	\$52,795.66
Mar	\$52,530.42	\$67,649.27
April	\$131,022.65	\$149,485.14
May	\$55,285.94	\$82,981.40
June	\$49,705.77	\$90,429.98
July	\$76,114.85	\$235,973.96
Aug	\$96,093.52	
Sep	\$67,566.66	
Oct	\$95,627.72	
Nov	\$77,073.57	
Dec	\$235,042.18	

## Payroll

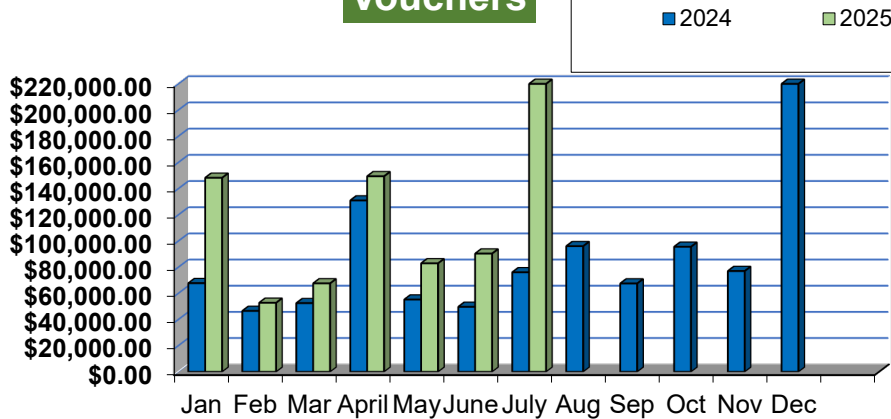
Month	2024	2025
Jan	\$213,647.62	\$279,136.79
Feb	\$213,173.56	\$277,687.34
Mar	\$217,404.63	\$258,468.55
Apr	\$247,704.55	\$258,539.07
May	\$225,061.50	\$215,767.55
June	\$282,530.95	\$281,238.18
July	\$214,971.78	\$236,758.27
Aug	\$226,360.14	
Sep	\$217,154.78	
Oct	\$283,890.23	
Nov	\$255,757.35	
Dec	\$261,817.96	

Includes Manual Warrant fc

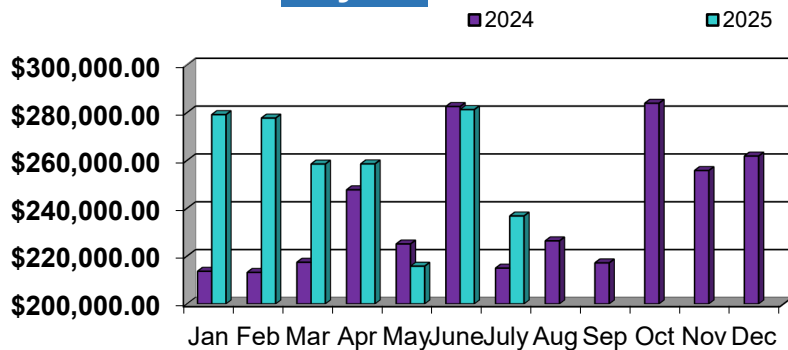
<b>TOTAL</b>	<b>\$1,050,416</b>	<b>\$827,613</b>	<b>TOTAL</b>	<b>\$2,859,475</b>	<b>\$1,807,596</b>
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<b>2024</b>	<b>Average</b>	<b>\$ 87,535</b>	<b>2024</b>	<b>Average</b>	<b>\$ 238,290</b>
<b>2025</b>	<b>Average</b>	<b>\$ 118,230</b>	<b>2025</b>	<b>Average</b>	<b>\$ 258,228</b>

## Vouchers



## Payroll



# ACCOUNTS PAYABLE PAID

Snohomish County Fire District 5

Expense  
07/01/2025 To: 07/31/2025

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Accts

Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
1762	07/01/2025	2025	635	430	AT&T Mobility - First Net	662.64	Apparatus Cell phones and I pads
	522 10 40 11				Communications 001 000 522 Expense Fund	662.64	
					Invoice		
					287337997065X062725	662.64	
1805	07/01/2025	2025	636	543	Affordable Washington Backflow LLC	250.00	PO# 2025-3787 -Backflow Assembly Test
	522 10 40 09				Professional Services 001 000 522 Expense Fund	250.00	
					Invoice		
					1077586	250.00	
1763	07/01/2025	2025	637	5	Airgas-Norpac USA LLC	3.11	Cylinder rental
	522 60 40 47				Rentals and Leases 001 000 522 Expense Fund	3.11	
					Invoice		
					5517749452	3.11	
1796	07/01/2025	2025	638	10	Amazon Capital Services, Inc	1,337.03	
	522 10 30 21				Office Supplies 001 000 522 Expense Fund	177.15	Office supplies
	522 20 30 03				Fire Supplies, Rehab Food 001 000 522 Expense Fund	26.14	Gatorade for Fire Crews
	522 30 30 10				Educational Materials - Fire Prev 001 000 522 Expense Fund	27.26	Fire blanket hooks for public event
	522 45 30 13				Training Props/Devices & Suppli 001 000 522 Expense Fund	202.29	EMS Training supplies
	522 45 30 13				Training Props/Devices & Suppli 001 000 522 Expense Fund	237.84	(2) Replacement AED trainers for CPR Classes
	522 50 30 12				Supplies (cleaning, paper, maint 001 000 522 Expense Fund	226.21	PO#2025-3755-Cleaning and maintenance supplies
	522 50 40 43				Building Repairs and Maintenanc 001 000 522 Expense Fund	188.41	Wire shelving for training closet
	522 60 30 06				Apparatus/Equipment Parts & S 001 000 522 Expense Fund	70.26	BR51 pump parts, equipment maintenance supplies
	594 22 60 05				Uniforms and Badges 001 000 594 Expense Fund	181.47	Swim shorts (6), lapel pin backs
					Invoice		
					1D6F4H6GM1QC	177.15	
					19WPVCGHK4VG	202.29	
					14FFF7TCCTMQ	226.21	
					1V394KD4G3DY7	188.41	
					1DXVWV1L4HDQ	26.14	
					1V4NVJ9DPLVW	70.26	
					1MR13MKLMMF7	181.47	
					17JXDJ1JT9YQ	237.84	
					1PJCLQP33QVH	27.26	

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Snohomish County Fire District 5

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Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
1764	07/01/2025	2025	639	21	Barmon Lumber, Inc	460.17	Hardware and supplies for station and apparatus
	522 50 40 43 Building Repairs and Maintenance			001 000 522 Expense Fund		245.41	
	522 60 40 23 Apparatus Maintenance (Non-In			001 000 522 Expense Fund		214.76	
Invoice							
	720452					140.36	
	721169					3.92	
	720416					49.72	
	720393					201.39	
	720300					14.17	
	720632					46.36	
	721772					4.25	
1765	07/01/2025	2025	640	44	City of Sultan	1,509.11	Water, Storm Water and Sewer
	522 50 40 37 Utilities (water, sewer, garbage, r			001 000 522 Expense Fund		1,509.11	
Invoice							
	CITYOFSULTAN-073125					1,509.11	
1802	07/01/2025	2025	641	50	Comcast	493.61	HD Services, Internet and Static IP
	522 10 40 11 Communications			001 000 522 Expense Fund		493.61	
Invoice							
	0273290-073125					26.02	
	0009264-073125					467.59	
1766	07/01/2025	2025	642	399	Duros - Reimbursement, Emily	1,085.58	PO# 2025-3788 & 3682 Reimbursements for training manikan full body and head, Fire Officer 4 training course
	522 45 30 13 Training Props/Devices & Suppli			001 000 522 Expense Fund		485.58	
	522 45 40 28 Tuition/Instructors			001 000 522 Expense Fund		600.00	
Invoice							
	DUROS-073025					1,085.58	
1768	07/01/2025	2025	643	80	ESO Solutions, Inc	460.55	Annual renewal of handtevy to EHR integration
	522 10 30 34 Computer Software			001 000 522 Expense Fund		460.55	
Invoice							
	171634					460.55	

# ACCOUNTS PAYABLE PAID

Snohomish County Fire District 5

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Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
1809	07/01/2025	2025	644	516	Electronic Business Machines	9,578.87	PO# 2025-3740 Printer for Administration
	594 22 60 01				Furnishings - Equipment 001 000 594 Expense Fund	9,578.87	
					Invoice		
					EBM-NASPRO187646	9,578.87	
1767	07/01/2025	2025	645	542	Elite Print and Mail, LLC, Kari Morgan	1,267.31	PO#2025-3769 - Mailing and postage services of newsletter
	522 10 40 09				Professional Services 001 000 522 Expense Fund	1,267.31	
					Invoice		
					101645	1,267.31	
1769	07/01/2025	2025	646	407	EvergreenHealth Kirkland	1,452.00	Physicals and vaccinations for six (6) recruits.
	522 10 40 22				Physicals - Exam, UA, Vision, Hea 001 000 522 Expense Fund	1,452.00	
					Invoice		
					P1026085800-WEST	6.00	
					P1026172590-WEST2	236.00	
					P1026646780-POWERS	242.00	
					P1026290671-GOSE	236.00	
					P1026290681-GOSE2	6.00	
					P1026290660-THAYER	242.00	
					P1026209750-GAGE	6.00	
					P1026209740-GAGE2	236.00	
					P1026209720-JOHNSTON	236.00	
					P1026209730-JOHNSTON	6.00	
1770	07/01/2025	2025	647	4	Everon, LLC - ADT (IRIS Group Hld)	83.24	Alarm monitoring services
	522 10 40 09				Professional Services 001 000 522 Expense Fund	83.24	
					Invoice		
					158880184	41.62	
					159146534	41.62	
1771	07/01/2025	2025	648	92	Firecom Corporation	589.16	PO# 2025-3748 - (4) headsets needing repair
	522 60 40 12				Equipment Maintenance and Re 001 000 522 Expense Fund	589.16	
					Invoice		
					364558	589.16	

# ACCOUNTS PAYABLE PAID

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Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
1774	07/01/2025	2025	649	128	First Responder Outfitters, Inc., Kroes	836.16	PO# 2025-3753 Montgomery - Hi Vis jacket, name tag, 1/4 zip with velcro and name badge
	594 22 60 05				Uniforms and Badges	001 000 594	Expense Fund
						836.16	
					Invoice		
					20640-4	836.16	
1806	07/01/2025	2025	650	453	Friedman, Etta - Reimbursement	56.56	T51 Fuel and Duct tape
	522 20 30 15				Diesel and Gasoline	001 000 522	Expense Fund
	522 50 30 12				Supplies (cleaning, paper, maint)	001 000 522	Expense Fund
						50.00	
						6.56	
					Invoice		
					FRIEDMAN - 073125	56.56	
1773	07/01/2025	2025	651	402	Healthforce Partners, Inc.	5,197.00	Hearing and respirator clearance services, monthly retainer fee
	522 10 40 09				Professional Services	001 000 522	Expense Fund
						5,197.00	
					Invoice		
					28540	50.00	
					28391	50.00	
					28468	5,097.00	
1772	07/01/2025	2025	652	115	Hill Street Cleaners, Inc.	45.23	Laundry and dry cleaning services
	522 10 40 09				Professional Services	001 000 522	Expense Fund
						45.23	
					Invoice		
					13394	45.23	
1808	07/01/2025	2025	653	120	ISOOutsource	12,751.22	IT Services
	522 10 40 09				Professional Services	001 000 522	Expense Fund
						12,751.22	
					Invoice		
					CW312423	836.12	
					CW312075	7,822.50	
					CW311735	2,623.40	
					CW312776	1,469.20	
1797	07/01/2025	2025	654	534	Lacasse, Pamela -Reimbursement	50.00	Transport reimbursement
	522 10 40 04				Reimbursements - Ambulance T	001 000 522	Expense Fund
						50.00	

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Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
							Invoice
							LACASSE-073025
						50.00	
1775	07/01/2025	2025	655	134	Lasting Impressions, Inc.	553.93	PO#2025- 3691 -Fleece jackets, Tonkin, Bingham, Corn, Friedman, Perkins, Swain, and Woolery
					594 22 60 05 Uniforms and Badges	001 000 594 Expense Fund	553.93
							Invoice
							2758
						553.93	
1801	07/01/2025	2025	656	139	Life Assist Inc.	5,800.96	PO# 2025-3762, 3747, 3741, 3759, 3779 ALS & BLS Supplies
					522 20 30 16 Ambulance Supplies (BLS/ALS)	001 000 522 Expense Fund	5,800.96
							Invoice
							1613566
							275.31
							1609895
							200.16
							1606836
							187.05
							1606430
							426.43
							1605124
							198.50
							1610977
							1,434.28
							1612670
							975.67
							1615113
							1,586.12
							1606904
							517.44
1799	07/01/2025	2025	657	535	Mallidi, Surya - Reimbursment	107.20	Transport Reimbursement
					522 10 40 04 Reimbursements - Ambulance T	001 000 522 Expense Fund	107.20
							Invoice
							MALLIDI-073025
						107.20	
1776	07/01/2025	2025	658	391	McGavick Graves, PS	769.50	Legal Services
					522 10 40 09 Professional Services	001 000 522 Expense Fund	769.50
							Invoice
							36171-073025
						769.50	
1800	07/01/2025	2025	659	400	O'Reilly	93.91	Apparatus parts and supplies
					522 60 30 06 Apparatus/Equipment Parts & S	001 000 522 Expense Fund	93.91

# ACCOUNTS PAYABLE PAID

Snohomish County Fire District 5

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Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
				Invoice			
				5944-237140		18.54	
				5944-238134		32.70	
				5944-235461		32.72	
				5944-236023		9.95	
1777	07/01/2025	2025	660	189	Paladin Background Screening	3,955.00	Background and drivers screenings for District Secretary applicants
	522 10 40 03				Background Screenings		
				001 000 522	Expense Fund	3,955.00	
				Invoice			
				6714		3,955.00	
1778	07/01/2025	2025	661	192	Petro Card Systems Inc.	3,009.29	Apparatus Fuel
	522 20 30 15				Diesel and Gasoline		
				001 000 522	Expense Fund	3,009.29	
				Invoice			
				C779504		3,009.29	
1779	07/01/2025	2025	662	425	Pitzen, Samantha - Reimbursement	11.90	Mileage Reimbursement for Pediatric Education Symposium
	522 45 40 26				Travel - Meals - Lodging - Recru		
				001 000 522	Expense Fund	11.90	
				Invoice			
				PITZEN-073025		11.90	
1780	07/01/2025	2025	663	201	Puget Sound Energy/Payment Pro.	95.27	Gas Bill Station #52
	522 50 40 37				Utilities (water, sewer, garbage, &		
				001 000 522	Expense Fund	95.27	
				Invoice			
				13217-073025		95.27	
1781	07/01/2025	2025	664	207	Republic Services #197, For Rabanco,	231.36	Garbage, recycling, yard waste, dumpster rental
	522 50 40 37				Utilities (water, sewer, garbage, &		
				001 000 522	Expense Fund	231.36	
				Invoice			
				0197-003545390		231.36	
1782	07/01/2025	2025	665	216	SeaWestern	931.93	PO# 2025-3752 & 3666 - Montgomery, Friedman Boots
	594 22 60 05				Uniforms and Badges		
				001 000 594	Expense Fund	931.93	

# ACCOUNTS PAYABLE PAID

Snohomish County Fire District 5

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Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
				Invoice			
				43592		528.70	
				43746		403.23	
1783	07/01/2025	2025	666	509	Sirennet - Use this address	1,118.58	PO#2025-3782 Replacement of faulty light bar for DC52 pricing difference
				522 60 30 06 Apparatus/Equipment Parts & S	001 000 522 Expense Fund	1,118.58	
				Invoice			
				0276053		1,118.58	
1784	07/01/2025	2025	667	224	SnoCo 911	8,154.39	Managed Laptop lease, Equip. maintenance and repairs, Broadband, Nurse Navigator monthly, Dispatch
				522 10 40 11 Communications	001 000 522 Expense Fund	428.26	
				522 20 40 05 SNOCO 911	001 000 522 Expense Fund	6,744.55	
				522 60 40 12 Equipment Maintenance and Re	001 000 522 Expense Fund	76.55	
				522 70 41 28 EPCR	001 000 522 Expense Fund	101.66	
				591 28 70 01 Leases	001 000 591 Expense Fund	803.37	
				Invoice			
				8401		1,308.18	
				8384		101.66	
				8433		6,744.55	
1785	07/01/2025	2025	668	233	SnoCo PUD	1,612.04	304 Alder Electricity, 33021, 32905, Cascade View Dr. and Area Lighting
				522 45 40 30 Vector/Target Solutions	001 000 522 Expense Fund	165.42	
				522 50 40 37 Utilities (water, sewer, garbage, r	001 000 522 Expense Fund	1,446.62	
				Invoice			
				126241789		245.49	
				100849038		1,201.13	
				168574865		165.42	
1807	07/01/2025	2025	669	514	Snohomish County EMS Agency, SCEM	4,500.00	Delegate Physician
				522 70 41 37 Snohomish County EMS Annual	001 000 522 Expense Fund	4,500.00	
				Invoice			
				1024		4,500.00	



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Snohomish County Fire District 5

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Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
1792	07/01/2025	2025	670	235	Snohomish Regional Fire & Rescue ( v	4,498.92	BR52 Apparatus repairs
	522 60 40 29				Monroe - Apparatus Maintenance 001 000 522 Expense Fund	4,498.92	
					Invoice		
					W0047509	4,498.92	
1786	07/01/2025	2025	671	237	Snure Law Office, PSC	360.00	Legal Services
	522 10 40 09				Professional Services 001 000 522 Expense Fund	360.00	
					Invoice		
					SNURE-073025	360.00	
1787	07/01/2025	2025	672	242	Stericycle, Inc. (Shred-it)	10.36	Sharps disposal
	522 10 40 09				Professional Services 001 000 522 Expense Fund	10.36	
					Invoice		
					8011093421	10.36	
1788	07/01/2025	2025	673	250	Systems Design West	1,340.26	MIR's (51), transport billings
	522 70 41 35				Medical Billing (\$23.50 + .50 Po 001 000 522 Expense Fund	1,340.26	
					Invoice		
					20252145	1,340.26	
1789	07/01/2025	2025	674	513	T-Mobile USA, Inc	76.68	Cell phone DC Spence
	522 10 40 11				Communications 001 000 522 Expense Fund	76.68	
					Invoice		
					206839299-073025	76.68	
1790	07/01/2025	2025	675	258	Town & Country Tractors, Inc.	32.71	Turbo disk for the Stihl push mower for blade attachment
	522 60 40 12				Equipment Maintenance and Re 001 000 522 Expense Fund	32.71	
					Invoice		
					214900	32.71	
1791	07/01/2025	2025	676	504	True North Equipment	86,023.02	PO# 2024-3489 Tender 51 Tank replacement
	522 60 40 23				Apparatus Maintenance (Non-In 001 000 522 Expense Fund	86,023.02	

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Accts

Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
Invoice							
W01158						86,023.02	
1804	07/01/2025	2025	677	266	US Bank National	11,193.70	
	522 10 30 01				Postage - Tax - Shipping	001 000 522 Expense Fund	144.84
	522 10 30 21				Office Supplies	001 000 522 Expense Fund	116.82
	522 10 30 34				Computer Software	001 000 522 Expense Fund	1,615.84
	522 10 40 09				Professional Services	001 000 522 Expense Fund	870.09
	522 10 40 09				Professional Services	001 000 522 Expense Fund	15.00
	522 10 40 27				Banquet and Functions	001 000 522 Expense Fund	191.58
	522 20 30 03				Fire Supplies, Rehab Food	001 000 522 Expense Fund	318.47
	522 41 31 01				CPR & First Aid Cards	001 000 522 Expense Fund	531.87
	522 45 30 13				Training Props/Devices & Suppli	001 000 522 Expense Fund	2,346.96
	522 45 40 26				Travel - Meals - Lodging - Recru	001 000 522 Expense Fund	506.63
	522 45 40 28				Tuition/Instructors	001 000 522 Expense Fund	794.25
	522 50 30 12				Supplies (cleaning, paper, maint	001 000 522 Expense Fund	552.33
	522 60 30 06				Apparatus/Equipment Parts & S	001 000 522 Expense Fund	885.70
	594 22 60 05				Uniforms and Badges	001 000 594 Expense Fund	1,128.77
	594 22 60 09				Firefighting Safety Gear	001 000 594 Expense Fund	84.53
	594 22 60 10				Small Tools and Equipment EMS	001 000 594 Expense Fund	1,090.02
Invoice							
USBANK-073125						11,193.70	

Sultan PO - Express mailing stamps, Postage for IFSAC Mailing to WSP, Shipping to mail headsets in for repair  
 PO# 2025-3756 Red Apple, Costco - Coffee  
 PO # 2025-3760, 3742 Dell, Jot Form - Annual subscription for server support, Form builder for PO's & Expense reports  
 PO# 2025-3744, 3745 Indeed, Zip Recruiter-ads for District Secretary Position  
 City of Sultan - Notary fee for L & I Transport Service payment authorization  
 EDCO Awards - Award for Commissioner Geiger Service  
 Sahara Pizza, Costco - Rehab food after fire, batteries, water & Liquid IV  
 PO# 2025-3764 New Castle Training -CPR cards (25)  
 PO# 2025-3743 Bound Tree, Ebay, Red Apple -SALAD Simulator Manikin for intubation training, Pelican cases (2) Vinegar for Manikin practice  
 Vicks, Safeway, Starbucks, Texaco, Chevron, Maria's, Hoot Owl, Subway - Food for interviews and testing Lieutenants promotion and Dist. Sec. position  
 PO# 2025-3763 BLM, WSP, Stryker -IRPG's Wildland, Infection Control Course, Live Fire Instructor, Virtual Emergency Care Symposium (Duros),  
 PO# 2025-3756 Costco, Lowes - Cleaning and maintenance supplies, Weedeater line  
 PO# 2025-3654 Lowes, Fire Hose Direct, CDW Gov. Glue trap, I pad mount (DC51), Cord for (DC52), Hardware for fuel cell B51, Tools for hose replacement BR51  
 PO# 2025-3751 Filo Apparel, Custom Ink, Galls Inc. Uniform (Montgomery), DC Polo shirts, Collar brass pins  
 Conway Shields- Helmet Shields (2) DC 51 Helmet  
 PO# 2025-3758, 3757 Mystery Ranch, True North Equip. Wildland trail packs for EMS Equipment

# ACCOUNTS PAYABLE PAID

Snohomish County Fire District 5

Expense  
07/01/2025 To: 07/31/2025

Time: 12:56:07 Date: 07/10/2025

Page: 10

Accts

Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
1798	07/01/2025	2025	678	533	Vanpetten, Karl - Reimbursement	50.00	Transport reimbursement
	522 10 40 04				Reimbursements - Ambulance T 001 000 522 Expense Fund	50.00	
					Invoice		
					VANPETTEN-073025	50.00	
1793	07/01/2025	2025	679	253	Vector/Target Solutions	4,370.87	PO#2025-3783 Annual fee Vector LMS Fire, EMS Target Solutions and Maintenance
	522 45 40 30				Vector/Target Solutions 001 000 522 Expense Fund	4,370.87	
					Invoice		
					121949	4,370.87	
1794	07/01/2025	2025	680	450	Vestis Group Services	98.22	Mat cleaning services
	522 10 40 09				Professional Services 001 000 522 Expense Fund	98.22	
					Invoice		
					6560547714	16.37	
					6560581652	16.37	
					6560585612	16.37	
					6560588804	16.37	
					6560593410	16.37	
					6560596639	16.37	
1803	07/01/2025	2025	681	275	WA State DNR - Fire Cache	9,221.65	PO#2025-3642 - VHF Radios
	594 22 60 04				Small Tools and Firefighting Equ 001 000 594 Expense Fund	9,221.65	
					Invoice		
					18025127	9,221.65	
1761	07/01/2025	2025	682	277	WA State ESD - Unemployment	6,462.14	2nd Quarter Unemployment: 04/01/2025 - 06/30/2025
	522 20 20 06				State Payroll Taxes 001 000 522 Expense Fund	49.70	Adespya, Andrey S - Unemployment
	522 20 20 06				State Payroll Taxes 001 000 522 Expense Fund	129.94	Araujo, Joseph A - Unemployment
	522 20 20 06				State Payroll Taxes 001 000 522 Expense Fund	70.92	Ashby, Hunter B - Unemployment
	522 20 20 06				State Payroll Taxes 001 000 522 Expense Fund	253.54	Barth, Cathy L - Unemployment
	522 20 20 06				State Payroll Taxes 001 000 522 Expense Fund	61.52	Beuschlein, Brandon J - Unemployment
	522 20 20 06				State Payroll Taxes 001 000 522 Expense Fund	328.02	Bingham, Steven A - Unemployment
	522 20 20 06				State Payroll Taxes 001 000 522 Expense Fund	20.15	Corn, Justin G - Unemployment
	522 20 20 06				State Payroll Taxes 001 000 522 Expense Fund	39.17	Derks, Justin C - Unemployment

# ACCOUNTS PAYABLE PAID

Snohomish County Fire District 5

Expense  
07/01/2025 To: 07/31/2025

Time: 12:56:07 Date: 07/10/2025

Page: 11

Accts

Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	368.06 Duros, Emily C - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	129.29 Friedman, Etta R - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	61.80 Fulcher, Jim A - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	111.13 Gonzalez, Saul P - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	357.94 Gwilt, Jason D - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	326.71 Johnson, Seth R - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	35.31 Kowalski, Ryder D - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	376.16 Olson, Christopher S - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	243.23 Perkins, Jacob P - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	161.69 Peterson, Scott W - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	103.25 Peterson, Trevor P - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	360.23 Pitzen, Samantha N - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	93.12 Poch, Jessica M - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	236.66 Quijano, Carter J - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	79.86 Schmekel, Tristan J - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	376.25 Spence, Jarrod D - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	274.74 Swain, Donald O - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	121.07 Tonkin, Steven L - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	332.69 Tullis, Tim N - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	278.53 Willette, Samantha M - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	341.26 Williams, Jeff T - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	353.90 Woolery, Sean R - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	133.13 Young, Lynene J - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	253.26 Zuanich, Luke R - Unemployment
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	-0.09 Rounding Adjustment - Unemployment

Invoice

ESD2NDQTR2025 6,462.14

1760 07/01/2025 2025 683 281 WA State L & I 42,189.74 2ND Quarter L&I: 04/01/2025 - 06/30/2025

522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	657.42 Adespaya, Andrey S - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	1,076.93 Araujo, Joseph A - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	1,058.62 Ashby, Hunter B - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	103.58 Barth, Cathy L - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	638.39 Beuschlein, Brandon J - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	2,452.53 Bingham, Steven A - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	210.84 Corn, Justin G - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	600.32 Derks, Justin C - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	29.28 Duros, Emily C - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	1,376.35 Duros, Emily C - L&I

# ACCOUNTS PAYABLE PAID

Snohomish County Fire District 5

Expense  
07/01/2025 To: 07/31/2025

Time: 12:56:07 Date: 07/10/2025

Page: 12

Accts

Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo	
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	3.13	Fox, Steve C - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	1,236.52	Friedman, Etta R - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	456.11	Fulcher, Jim A - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	2.16	Geiger, Kelly M - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	1,300.95	Gonzalez, Saul P - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	2,153.10	Gwilt, Jason D - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	29.28	Johnson, Seth R - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	1,326.57	Johnson, Seth R - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	241.59	Kowalski, Ryder D - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	1,696.99	Olson, Christopher S - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	1,849.28	Perkins, Jacob P - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	1,440.05	Peterson, Scott W - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	1,389.53	Peterson, Trevor P - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	2,049.88	Pitzen, Samantha N - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	1,293.63	Poch, Jessica M - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	1,793.64	Quijano, Carter J - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	1,079.85	Schmekel, Tristan J - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	29.28	Spence, Jarrod D - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	1,464.20	Spence, Jarrod D - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	1,848.53	Swain, Donald O - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	1,102.55	Tonkin, Steven L - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	2,072.58	Tullis, Tim N - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	1,587.92	Willette, Samantha M - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	2,425.44	Williams, Jeff T - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	2,146.51	Woolery, Sean R - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	70.48	Young, Lynene J - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	1,888.82	Zuanich, Luke R - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	1.52	Rounding Adjustment - L&I
522	20	20	06	State	Payroll Taxes	001 000 522 Expense Fund	5.39	Additional Volunteer - Boek L & I

Invoice

LNI2NDQTR2025 42,189.74

1795 07/01/2025 2025 684 298 Zply Fiber 931.88 Elan Station 51, phones, Fax, County Elan

522 10 40 11 Communications 001 000 522 Expense Fund 931.88

Invoice

3601880051-073025 931.88

# ACCOUNTS PAYABLE PAID

Snohomish County Fire District 5

Expense  
07/01/2025 To: 07/31/2025

Time: 12:56:07 Date: 07/10/2025  
Page: 13

Accts

Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
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Total:	235,973.96
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Fund

001 Expense Fund	235,973.96
------------------	------------

This report has been reviewed by: Cathy Barth District Secretary 07/10/2025

Signature & Title

Date

Lynene J Young

07/10/2025

Signature & Title

Date

REMARKS:

Custom ▾

Jan 1, 2025 - Jun 30, 2025 ▾

31%

FIRE

Percentage of Total Incidents

68%

EMS

Percentage of Total Incidents

705

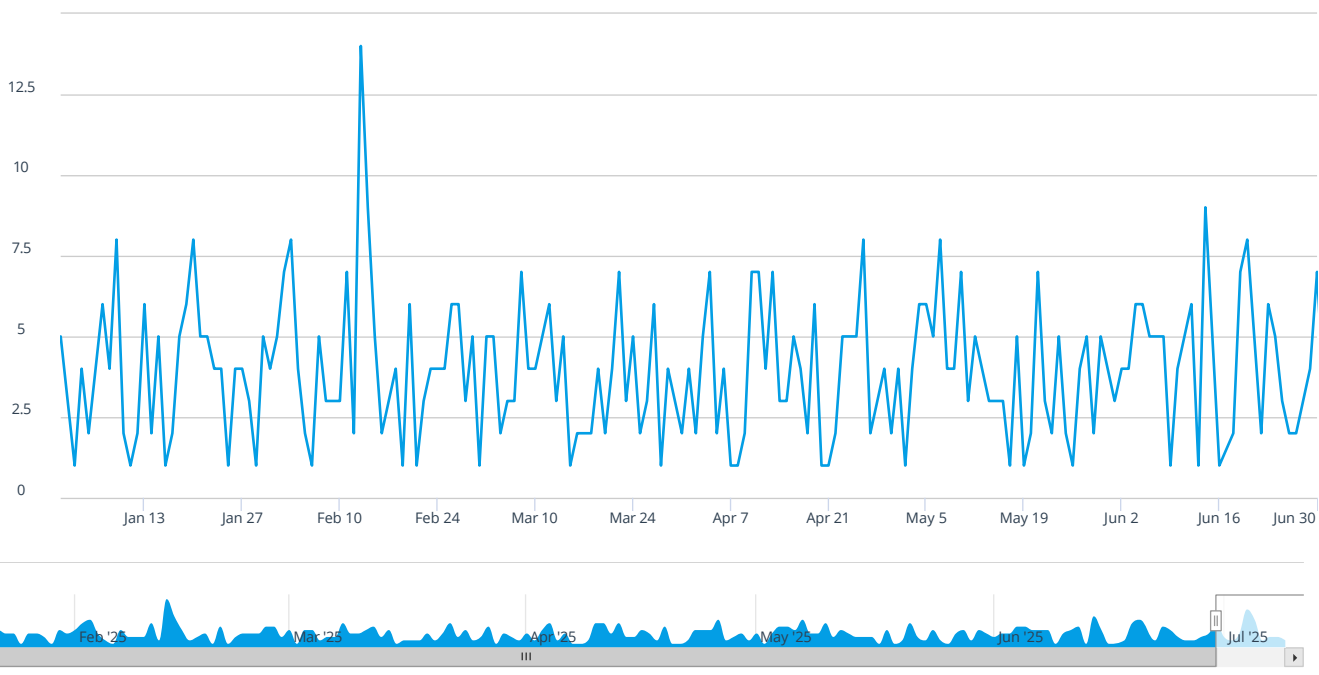
INCIDENTS

In Selected Time Slice

181

DAYS

In Selected Time Slice



Counts % Rows % Columns % All

	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25	Nov '25	Dec '25	Jan '26	Total
(10) Fire, other	2	1	1	2	1									7
(11) Structure Fire	1		3	1	1	4								10
(13) Mobile property (vehicle) fire					3									3
(14) Natural vegetation fire		2			3	3								8
(15) Outside rubbish fire					1									1
(16) Special outside fire				1										1
(25) Excessive heat, scorch burns with no ignition			1											1
(30) Rescue, emergency medical call (EMS), other	2	2			2	1								7
(31) Medical assist	1				1									2
(32) Emergency medical service (EMS) incident	80	88	79	75	69	79								470
(34) Search for lost person			1											1
(35) Extrication, rescue		1		1										2
(36) Water or ice-related rescue						2								2
(41) Combustible/f... spills & leaks	1			1		2								4
(44) Electrical wiring/equipm.. problem	1	3	1	1	1									7

	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25	Nov '25	Dec '25	Jan '26	Total
(50) Service call, other	4	5	3	7	2	5								26
(51) Person in distress			1											1
(52) Water problem		2		1										3
(53) Smoke, odor problem			1		1									2
(54) Animal problem or rescue				1										1
(55) Public service assistance		1	2	1	1									5
(56) Unauthorized burning	3	5	1	2	3	6								20
(57) Cover assignment, standby at fire station, move-up	1				1									2
(60) Good intent call, other	2													2
(61) Dispatched and canceled en route	12	11	11	14	20	12								80
(62) Wrong location, no emergency found	2					2								4
(63) Controlled burning				1										1
(65) Steam, other gas mistaken for smoke		1												1
(70) False alarm and false call, other	1	1	1		2	2								7
(73) System or detector malfunction	1	1	2		4									8
(74) Unintentional system/detect... operation (no fire)	2	1		3	1									7
NULL	1		1	2	2	3								9
Total	117	125	109	114	119	121								705





# Purchase Order

Snohomish County Fire District #5

32905 Cascade View Dr.

Sultan, WA 98294

360-793-1179 or Fax: 360-799-0563

Number: 2024-3489

Date: 10/11/2024

Vendor: 253-863-1301  
U.S. Fire Equipment LLC.  
4200 150th Ave Ct E  
Sumner, WA 98390  
Vendor Code:  
Account Number:

BAR Code:

Split BAR:

Requested By: Johnson, Seth

Check if Purchased with Credit Card: ☐

Check if Ordered on Verbal Approval: ☐

Reason for Purchase:

Amazon.com Order? ☐

## Order Details:

Item Number	Item Name	Units	Qty	Price	Subtotal	Est. Tax
	T-51 Tank Replacement (See Attached Quote)	1		\$74,098.77	\$74,098.77	\$6,742.99

Revised

86,023.02

Total Including Estimated Tax:

\$80,841.76

Chief Johnson Signature:

Date: Oct 14, 2024

Commissioner Signature:

Date:

# U.S. FIRE EQUIPMENT

A TRUE NORTH COMPANY

## U.S. FIRE EQUIPMENT

A TRUE NORTH COMPANY

3150 SE Century Blvd, STE 100 • Hillsboro, OR 97123

Tel: (253) 863-1301 • Fax: (253) 863-1516

www.truenorthemergency.com

sales@truenorthemergency.com

Tax# 46-1912456

**Ship To:** CUSTOMER PICK-UP FROM SUMNER  
4200 150th Ave Ct E  
SUMNER, WA 98390

**Invoice To:** SNOHOMISH CO FIRE DIST #5 - SULTAN  
32905 Cascade View Dr  
SULTAN WA 98294  
United States

Branch		
SUMNER		
Date	Time	Page
06/26/25	14:04:47 (O)	01
Account No	Phone No	Inv No
SNOHO016	3607931179	W01158
Ship Via		Purchase Order
ORIG WO: W00676		QB QUOTE 13
Tax ID No		
		Salesperson
		KT

### SERVICE INVOICE

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
E001826	H&W TENDER	X P371032106-30		
NO TAG	TENDER	2NKDLU0X36M14646		

This order was created from order: W00676

SEGMENT# 1 C TECHS REPAIRS 06/26/25 01/29/25 161.48 HRS

QB Quote 13

#### CORRECTION:

SERVICE SUBLET- POLY TANK REPAIR

EVERETT 1-29-25 REMOVED BACK PANEL FROM WATER TANK

EVERETT 1-30-25 CONTINUED WITH DISSASSEMBLING WATER TANK FOR REMOVAL

EVERETT 2-4-25 REMOVED TANK FROM TRUCK AND CUT CHANNELS OFF OF BOTTOM OF TANK.

ANGELA 2-4-2025 ASSISTED EVERETT REMOVE TANK AND RETRIEVE STEEL BEAM.

DAVID 2-4-2025- REMOVE VALVE OFF OF TRUCK AND ASSIST WITH REMOVAL OF TANK. DOCUMENT.

EVERETT 2-5-25 MOVED STEEL CHANNELS INTO SHOP & CLEANED ALL OLD WELDS. PREPPED TO BEGIN FABRICATION ON FRAME FOR POLY TANK.

RANDY 2-7-2025 DISASSEMBLED INTERIOR, REMOVED LIGHT BAR, INSTALLED REPLACEMENT LIGHT BAR.

2-10-2025 BLAKE-

CONTINUE INSTALLATION OF LIGHT BAR AND REASSEMBLE INTERIOR.

2-11-2025 BLAKE- CONTINUE ASSEMBLY OF INTERIOR TRIM.

2-17-2025 BLAKE- FABRICATED MOUNTING BRACKET FOR FUSE

BLOCK. INSTALLED FUSE BAR AND BEGAN WIRING VALVE SWITCHES INTO FUSE BAR. SECURED WIRING WHERE FINAL TERMINATION

POINTS SHOULD BE.

2-17-25 ANGELA

ASSISTED EVERETT WITH TANK.

CONTINUED ON PAGE 02

#### Terms/Conditions:

**All returns** require prior approval and may be subject to a restock fee of up to 50%. Returns must be received within 15 days of original invoice date. **Special order** items are final sale & unreturnable unless prior arrangements have been made. All items eligible for **warranty consideration** require prior approval and are subject to individual manufacturer warranty policies - please contact our office for more information. All warranty consideration items must be returned within 5 days of initial claim for warranty claim to be proceed. Warranty credit will be issued upon successful completion of claim. Original invoice due & payable according to specific invoice terms. **Late penalty** of 4.5% per annum will be assessed on overdue invoices past N30.

# U.S. FIRE EQUIPMENT

A TRUE NORTH COMPANY

## U.S. FIRE EQUIPMENT

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Tel: (253) 863-1301 • Fax: (253) 863-1516

www.truenorthemergency.com

sales@truenorthemergency.com

Tax# 46-1912456

**Ship To:** CUSTOMER PICK-UP FROM SUMNER  
4200 150th Ave Ct E  
.  
SUMNER, WA 98390

**Invoice To:** SNOHOMISH CO FIRE DIST #5 - SULTAN  
32905 Cascade View Dr  
SULTAN WA 98294  
United States

Branch SUMNER		
Date 06/26/25	Time 14:04:47 (O)	Page 02
Account No SNOHO016	Phone No 3607931179	Inv No W01158
Ship Via ORIG WO: W00676		Purchase Order QB QUOTE 13
Tax ID No		
		Salesperson KT

### SERVICE INVOICE

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
E001826	H&W TENDER	X P371032106-30		
NO TAG	TENDER	2NKDLU0X36M14646		
EVERETT 2-17-2025- FLIPPED TANK TO CHECK HOLE PLACEMENT THEN BEGAN DRILLING HOLES IN CHANNELS FOR FRAMEWORK. 2-18-2025 BLAKE- FINISHED WIRING FUSE BLOCK AND INSTALLING 10A AUTO RESET BREAKERS.MOUNTED PUMP PANEL AND TERMINATED NEW WIRING. 2-18-25 ANGELA- ASSISTED EVERETT WITH PLACING CHANNELS, SQUARING AND TACKING. EVERETT 2-18-25 BEGAN ASSEMBLING FRAMEWORK FOR UNDER TANK 2-19-25 ANGELA- ASSISTED WITH FRAME UP INTO TANK TO MAKE SURE BUILD PATTERN WAS THE CORRECT FIT. EVERETT 2-20-25 COMPLETED WELDING FRAME AND PAINTED. EVERETT 2-21-25- BEGAN BOLTING FRAME TO TANK. 2-21-25 ANGELA- ASSISTED EVERETT WITH BOLTING FRAME TO TANK. 2-23-2025 BLAKE- INSTALLED PROPER BULKHEAD PENETRATION DEVICE AND REROUTED LIGHTBAR WIRING. APPLIED RTV TO ENSURE PROPER SEAL. REASSEMBLED TRIM IN CAB. DISASSEMBLED CENTER CONSOLE AND SWITCH WIRING AND MOUNTED NEW WECANX CORE.WIRED IN POWER AND FIELD CIRCUITS TO CORE. 2-24-2025 BLAKE- REMOVED EXISTING FLASHER RELAYS FOR WARNING AND INTERSECTION CIRCUITS. LABELED WIRING AND REMOVED WIRING FROM RELAYS. BEGAN MAKING CONNECTIONS TO NEW WARNING LIGHTS AND SCENE LIGHT CIRCUITS.TROUBLESHOT WIRING FOR NEW SIGNAL WIRING HARNESS. INSTALLED WIRING FROM CORE TO PDP MIDSHIP AND BEGAN WIRING. WIRED AND TESTED NEW WARNING LIGHT CIRCUITS. BEGAN TRACING WIRING FOR SCENE LIGHTS ON OFFICER AND DRIVERS SIDE. 2-25-25 ANGELA- ASSISTED EVERETT WITH ASSEMBLING TANK AND FRAME ONTO TRUCK. 25 FEB 2025 MATT W- ASSISTED WITH TANK REMOVAL EVERETT 2-25-25 PREPARED TO AND SET TANK ON TRUCK TO CHECK				

CONTINUED ON PAGE 03

#### Terms/Conditions:

**All returns** require prior approval and may be subject to a restock fee of up to 50%. Returns must be received within 15 days of original invoice date. **Special order** items are final sale & unreturnable unless prior arrangements have been made. All items eligible for **warranty consideration** require prior approval and are subject to individual manufacturer warranty policies - please contact our office for more information. All warranty consideration items must be returned within 5 days of initial claim for warranty claim to be proceed. Warranty credit will be issued upon successful completion of claim. Original invoice due & payable according to specific invoice terms. **Late penalty** of 4.5% per annum will be assessed on overdue invoices past N30.

# U.S. FIRE EQUIPMENT

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3150 SE Century Blvd, STE 100 • Hillsboro, OR 97123

Tel: (253) 863-1301 • Fax: (253) 863-1516

www.truenorthernemergency.com

sales@truenorthernemergency.com

Tax# 46-1912456

**Ship To:** CUSTOMER PICK-UP FROM SUMNER  
4200 150th Ave Ct E  
\*  
SUMNER, WA 98390

**Invoice To:** SNOHOMISH CO FIRE DIST #5 - SULTAN  
32905 Cascade View Dr  
SULTAN WA 98294  
United States

Branch SUMNER		
Date 06/26/25	Time 14:04:47 (O)	Page 03
Account No SNOHO016	Phone No 3607931179	Inv No W01158
Ship Via ORIG WO: W00676		Purchase Order QB QUOTE 13
Tax ID No		
		Salesperson KT

### SERVICE INVOICE

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
E001826	H&W TENDER	X P371032106-30		
NO TAG	TENDER	2NKDLU0X36M14646		
PLUMING REMOVED TANK AND STARTED TO MODIFY PLUMING.				
2-24-2025 EVERETT- FINISHED BOLTING FRAME TO BOTTOM OF TANK.				
EVERETT 2-26-25 MODIFYING PLUMING TO FIT NEW TANK				
27 FEB 2025 MATT W- ASSISTED WITH TANK INSTALL OPERATING THE FORKLIFT				
2/26/2025 REED- FINISHED WIRING IN CORE. TROUBLE SHOOTING OF SCENE LIGHTS				
IDENTIFIED WIRING NEEDED FOR INSTALLATION OF RELAYS TO CONTROL CIRCUITS.				
EVERETT 2-27-25- COMPLETED MODIFYING PLUMBING AND SET TANK ON TRUCK.				
3/2/2025 REED				
WIRED SCENE 2 AND 3 INTO RELAYS PREVIOUSLY USED FOR WARNING AND INTERSECTION CIRCUITS				
FABRICATED BLANK PLATE FOR CENTER CONSOLE AND CUT EXISTING HOLE TO FIT THE NEW CONTROLLER.				
MOUNTED BOX WITH RADIOS BACK ONTO CENTER CONSOLE AND PLUGGED RADIOS BACK INTO EXISTING WIRING.				
REINSTALLED REAR DISC PRESSURE HOSE.				
REMOVED DAMAGED REAR DISC DRAIN FITTING. GENERATED PARTS ORDER FOR DOT TO NPT FITTING.				
STARTED INSTALLING TANK CLIP HARDWARE TO FACILITATE TRANSPORT TO PAINT BOOTH				
EVERETT 3-3-25 CONTINUED MODIFYING PLUMING				
EVERETT 3-4-25 REATTACHED CENTER TRAY AND REINSTALLED REAR DOOR AND BOLTED DOWN REAR OF TANK				
EVERETT 3-10-25 ASSISTED WITH REINSTALLING HOSE BED PARTS				
BLAKE 3-11-2025- REFITTED HOSE BED PANELS TO THE TOP TANK.				
MARKED OUT NEW MOUNTING LAY OUT AND INSTALLED PANELS ON				

CONTINUED ON PAGE 04

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# U.S. FIRE EQUIPMENT

A TRUE NORTH COMPANY

## U.S. FIRE EQUIPMENT

A TRUE NORTH COMPANY

3150 SE Century Blvd, STE 100 • Hillsboro, OR 97123

Tel: (253) 863-1301 • Fax: (253) 863-1516

www.truenorthemergency.com

sales@truenorthemergency.com

Tax# 46-1912456

**Ship To:** CUSTOMER PICK-UP FROM SUMNER  
4200 150th Ave Ct E  
SUMNER, WA 98390

**Invoice To:** SNOHOMISH CO FIRE DIST #5 - SULTAN  
32905 Cascade View Dr  
SULTAN WA 98294  
United States

Branch SUMNER		
Date 06/26/25	Time 14:04:47 (O)	Page 04
Account No SNOHO016	Phone No 3607931179	Inv No W01158
Ship Via ORIG WO: W00676		Purchase Order QB QUOTE 13
Tax ID No		
		Salesperson KT

### SERVICE INVOICE

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
E001826	H&W TENDER	X P371032106-30		
NO TAG	TENDER	2NKDLU0X36M14646		
TANK. FABRICATION WAS REQUIRED TO ACCOMMODATE FILL TOWER AND NEW WATER LEVEL GAUGE MOUNTS ON D/S AND O/S FRONT ENDS OF THE TANK. DRILLED HOLES IN MOUNTING RAIL AND INSTALLED RIVNUTS. MOUNTED PANELS AND BOLTED IN PLACE TO BE WELDED BY FABRICATORS.				
EVERETT 3-12-25- WELDED FRONT CORNERS OF HOSE BED SIDES AND STARTED ON REAR PANEL OF TANK.				
EVERETT 3-13-2025- FIT REAR PANEL TO TANK, PANEL IS NOT COMPLETE.				
3-18-2025 EVERETT- CONTINUED WITH BACK PANEL ON WATER TANK AND COMPLETED				
3-16-2025 BLAKE- FABRICATED NEW COVERS FOR OLD SCENE LIGHT MOUNTING BOXES ON HOSE BED. DRILLED, TAPPED AND MOUNTED SCENE LIGHTS TO COVERS AND BOXES. WIRED SCENE LIGHTS INTO EXISTING HARNESS AND THEN MOUNTED TO TRUCK. BEGAN INSTALLING HOSE BED PARTITIONS AND MARKING PARTITIONS TO BE CUT TO ACCOMMODATE NEW DIMENSIONS OF HOSE BED. ASSISTED DM WITH REMOVAL OF POWER STEERING UNITS ON CENTRAL MASON AERIAL. BEGAN REMOVING HOSE BED TO PREP TRUCK FOR TRANSPORT TO PAINT SHOP.				
4-28-2025 SERVICE SUBLET- NORMS TRUCK INC, PAINT OF TANK.				
5-27-2025 EVERETT- MADE STRIP BOLTS FOR BOLTING ON DUMP SHUTE.				
5-28-2025 EVERETT- SHORTENED HOSE BED SIDES.				
5-29-2025 JOSH- INSTALL ALUM BOARDER AROUND TANK. BOARDER DID NOT FIT PROPERLY. NEED TO GET THE ALUM RE- WORKED THEN WILL RE-INSTALL AGAIN.				
5-29-2025 EVERETT- WORKED WITH JOSH ON INSTALLING HOSE BED SIDES.				
6-2-2025 EVERETT- FABRICATED END CAPS FOR HOSE BED SIDES.				

CONTINUED ON PAGE 05

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NO TAG	TENDER	2NKDLU0X36M14646		

CUT DIAMOND PLATE STRIPS FOR BOTTOM SIDES OF TANK.

FABRICATE CAPS FOR LIGHT MOUNT TOP FRONT OF TANK. ASSISTED  
INSTALLING BACK PANEL TO FINISH FITTING END CAPS ON HOSE  
BED SIDES. ASSISTED JOSH WITH TURTLE TILE.

6 JUN 2025 MATT W

INSTALLED LIGHTS AT REAR OF TRUCK. INSTALLED SIDE SCENE  
LIGHTS. MEASURED OUT AND DRILLED HOLES FOR WATER LEVEL  
LIGHTS. MOUNTED LIGHTS. INSTALLED REAR STEPS ON REARR TANK  
COVER. LOOKED ROUND FO DUETSCH CONNECTOR FOR TRAFFIC  
ADVISOR, COULDNT LOCATE.

VINCE 6-6-25- UNBOLTED HOSEBED FROM TOP OF TANK AND REMOVE  
IT FROM THE TRUCK. ASSISTED MATT WITH ASSEMBLING THE REAR  
PANEL. CONTINUED PREPPING REAR WALL FOR INSTALLATION.

6 JUN 2025 MATT W

RAN WIRING TO O/S WATER LEVEL LIGHTS. INSTALLED WATER LEVEL  
LIGHTS AT O/S UPPER TANK.

6/10/25 VINCE- BEGAN REASSMEBLY OF DASH CAB, AND HOSE BED  
DIVIDERS. INSTALLED SUCTION HOSE RACK.

6-16-2025 DAVID- FILL TENDER WITH WATER TO CALIBRATE  
GUAGES. TEST LIGHTING, FOUND MULTIPLE PROBLEMS. SIDE SCENE  
LIGHTS INOP, SIREN INOP. Q INOP, REAR BACK UP ALARM INOP,  
REVERSE LIGHTS AND ALARM CAME ON WHEN REAR SCENE SWITCH IS  
TURNED ON. TRAFFIC ADVISOR INOP. REAR BEACON LIGHTS INOP.  
DUMP CHUTE LEAKING, CALIBRATE GUAGE WORKING. MULTIPLE WATER  
LEAKS FROM PLUMBING REPAIRS. PUMP WATER OFF OF TRUCK AND  
ONTO ANOTHER. BEGAN TROUBLE SHOOTING LIGHTING ISSUES.  
REPAIR FRONT RIGHT AND LEFT SCENE LIGHTS, REAR SIDE STILL  
INOP. FOUND DAMAGED WIRING FROM INNER FENDER WELL DAMAGED,  
THAT SMASHED WIRING. MAKE REPAIRS. TEST, REAR SCENE LIGHTS  
ARE WORKING PROPERLY. TROUBLE SHOOT REVERSE ISSUES, TEST,

CONTINUED ON PAGE 06

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NO TAG	TENDER	2NKDLU0X36M14646		
WORKING. TROUBLESHOOT SIREN. WIRING ISSUES REPAIRED, TEST, WORKING.				
6-17-2025 DAVID- Q INOP, TROUBLESHOOT AND REPAIR, TEST, WORKING. WIRING USSUE, REAR BACK UP ALARM INOP, TROUBLESHOOT AND REPAIR. WIRING ISSUES ON REVERSE LIGHTS AND ALARM WOULD COME ON WHEN REAR SCENE SWITCH IS TURNED ON, TROUBLESHOOT AND REPAIR, TEST, WORKING PROPERLY. TRAFFIC ADVISOR INOP, TROUBLESHOOT AND REPAIR, NOT PINNED CORRECTLY. REAR BEACON LIGHTS INOP, TROUBLESHOOT AND REPAIR, NOT WORED CORRECTLY. DUMP CHUTE LEAKING. REPAIR WATER LEAK, WAS NOT ABLE TO FIX DAMAGED FLANGE, NEEDS TO BE REMOVED AND WELDED.				
BB2DDDD	54" LB2 LGHTBR	1 N	3274.70	3274.70
B0CPVFYLD	DOUBLE SD TAPE	8 N	20.99	167.92
CCTL6	CNTRL HEAD	1 N	.02	.02
C399	AMP + CNTRLR	1 N	.02	.02
C71225	7" STEEL CHAN	21 N	18.07	379.47
FRT	FREIGHT (PARTS)	3	83.16	249.48
SPA900-Q70-B	LED SRFMNT LGHT	6 N	573.72	3442.32
SUBLET	SERVICE SUBLET	2	6382.70	12765.40
SYS-7311HD	CAMERA SYSTEM	1 N	414.70	414.70
S16-1013	VISOR CLIP	2 N	43.24	86.48
TLI2K	ION DUO R/A	6 N	195.00	1170.00
011-005-3	GR8 5/8-11X2	30	1.60	48.00
013-805-1	5/8-11x2.25 G8	18	5.66	101.88
055-205		4	1.04	4.16
1/4'-20 RIBBED THREAD INSERT				
070-002-1	1/4 FENDER WASH	2	.15	.30
070-607-1	5/8"X1-3/4"WSHR	48	1.94	93.12
072-207-1	5/8 LOC WASHER	48	.88	42.24

CONTINUED ON PAGE 07

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NO TAG	TENDER	2NKDLU0X36M14646		
130-003-1	8X3/8 WASH SS	1	.04	.04
134-409-2	10-24X1.5 OHPMS	4	.52	2.08
137-805-1	1/4-20 SLT INSR	32	3.90	124.80
137-807-1	5/16-18 INSERT	32	7.28	232.96
218ST61	2"SQX.125 6061	25	5.12	128.00
253645	.250 AL PLATE	1	11.82	11.82
270-302-1	5/16-18X.75 SS	32	1.00	32.00
277-006-1		32	.14	4.48
	SS FLAT WASHER TYPE 316 5/16' X 3/4'			
	O.D. X .042-.054			
3/16 MS PLATE	3/16 STEEL PLT	4 N	9.75	39.00
30-34	DUMP SHOOT ELC	1 N	2912.00	2912.00
3401685	1.5 TRAD CPLG	2	35.76	71.52
3402894	1.5X1 SS BUSH	2	24.56	49.12
3817104	PACKING	1	72.15	72.15
410768	.125 5052 SQFT	72	13.56	976.32
6RBR		2 N	510.00	1020.00
	600 SURFACE MT ROTA-BEAM RED			
633-418	14"ZIP TIE	150	.19	28.50
70R02FCR	700 SERIES SUPE	8 N	200.76	1606.08
7823120	BREAKER 10AMP	10 N	9.46	94.60
86150001-EM	1.5 ELECT VALVE	2 N	1368.77	2737.54
86250001-EM	2.5 ELECT VALVE	5 N	1537.11	7685.55
86300001-EM	3.0 ELECT VALVE	2 N	1765.33	3530.66
91523937	LFP220-30-600-P	1	90.00	90.00
93270003	NAC PRO 10'	9 N	556.20	5005.80
	PARTS			35929.83
	LABOR			23414.60
	SUBLET			12765.40
10210001			SEGMENT TOTAL==>	72109.83
			CONTINUED ON PAGE 08	

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E001826	H&W TENDER	X P371032106-30		
NO TAG	TENDER	2NKDLU0X36M14646		

SEGMENT# 2 C TECHS REPAIRS 06/26/25 06/03/25 29.50 HRS

PLUMBING REPAIRS

#### CORRECTION:

2-16-2025 BLAKE- FINISHED INSTALLING 1.5 INCH PLUMBING FOR CROSS OVER DISCHARGE AND LDH CROSS OVER.FABRICATED NEW PLUMBING SUPPORT FOR D/S 1.5INCH PLUMBING. DRILLED, TAPPED AND REINSTALLED 1/4IN PRESSURE INDICATOR FITTINGS INTO NEW PLUMBING FOR 1.5IN PLUMBING. INSTALLED WIRING FOR VALVES AND ROUTED D/S PUMP PANEL. REINSTALLED 3IN SUCTION VALVES ON D/S AND O/S OF VEHICLE. CHECKED ALL FLANGE BOLTS TO ENSURE PROPER TIGHTNESS.

12 JUN 2025 MATT W

INSTALLED REAR DIRECT 2.5" TANK FILL VALVE. INSTALLED HANDLE FOR VALVE. INSTALLED REAR INTAKE FLANGE. INSTALLED O/S SIDE STRIPS DOWN SIDE OF TANK. INSTALLED D/S TANK STRIPS DOWN SIDE OF TANK.

6-18-2025 DAVID- REMOVE PLUMBING FOR WELDING. REINSTALL PLUMBING AND FILL TANK FOR TESTING, FOUND MORE LEAKS. WORK ON FIXING LEAKS. COMPLETE FIXING ALL LEAKS. LEAKS BELIEVE TO BE FROM NEW INSTALLATION. PRIMER INOP, LOW WATER LEVEL ALARM AND LIGHT NOT WORKING CORRECTLY. FOUND TWO MORE LEAKS NOT FROM INSTALLATION. PUMP PACKING IS LEAKING.

6-19-2025 EVERETT- REPAIRED VIC. FITTING ON PLUMBING TO MANIFOLD.

6-20-2025 JOSH- INSTALLED THE CRIBBING PLATES IN FRONT OF TANK. PULLED TRUCK OUTSIDE THEN FOUND PUMP PACKING WAS LEAKING. ADDED 2 PELLETS OF PACKING AND GOT THE DRIP RATE TO 30 DRIPS PER MINUTE.

#### ADDITIONAL DESCRIPTION:

CONTINUED ON PAGE 09

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NO TAG TENDER		2NKDLU0X36M14646		
PLUMBING REPAIRS				
3103935 4" X 6" VIC NPL	1	N	84.15	84.15
3104532 4" VIC GASKET	1		63.55	63.55
3400760 1 1/2" CLOSE SS	3		12.44	37.32
3400816 1 1/2" X 4" NIP SS	2		19.04	38.08
3400859 1 1/2" X 6" NIP SS	4		26.30	105.20
3402070 1 1/2" X 45 DEGREES SS	4		32.30	129.20
		PARTS		457.50
		LABOR		4277.50
10210001		SEGMENT TOTAL==>		4735.00

SEGMENT# 3 C TECHS REPAIRS	06/26/25	03/12/25		
AIR DRYER REPLACEMENT			5.00	HRS
<u>CORRECTION:</u>				
VINCE 6-6-25- REPLACED AIR DRYER.				
<u>ADDITIONAL DESCRIPTION:</u>				
AIR DRYER REPLACEMENT.				
BEN801266	AIR DRYER	1	989.98	989.98
		PARTS		989.98
		LABOR		725.00
10210001		SEGMENT TOTAL==>		1714.98

\*\*\*\*\* WORK ORDER TOTALS \*\*\*\*\*

PARTS 37377.31  
LABOR 28417.10

CONTINUED ON PAGE 10

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NO TAG		2NKDLU0X36M14646		
			SUBLET	12765.40
			SUB TOTAL==>	78559.81
			Washington State Taxes 6.5%	5106.42
			WA CO 2716 - SUMNER 3.0%	2356.79
CM 6-26-25			IN HOUSE CHARGE (USD)	86023.02

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# Soliciting for Appointment of Fire District Commissioner



The resignation of an elected official has created an interesting opportunity to serve your community as a Fire Commissioner!

## COMPENSATION AND BENEFITS

- \* **AD&D Insurance Policy** - The District provides, at no cost, an accidental death and disability insurance program for all members, including fire commissioners.
- \* **Medical Insurance** - Option to join the Washington Fire Commissioners Medical Insurance plan, at the Fire Commissioners own cost.
- \* **Optional Stipend** - \$161 per day, or portion thereof, when authorized per RCW 52.14.010.



# Background

Snohomish County Fire District #5 (SCFD5) is seeking application for well-qualified and motivated candidates to be temporarily appointed by the Board of Fire Commissioners to a vacant Fire Commissioner position, serving from June 23, 2025 to December 31, 2027.

A general election is scheduled for this position in November, 2027 that will determine who serves for the rest of the term, which expires on December 31 2029.

Fire department experience is not required for this position.



## Qualifications

### Required Qualifications:

- U.S. Citizen, and
- 18 years of age or older, and
- Registered voter, residing within the boundaries of SCFD5 for at least 30 days, and
- No felony convictions, unless civil rights have been restored subsequent to the conviction, and
- No contractual conflict of interest with the district.

### Preferred Qualifications:

- Experience in a public or private agency that includes budget oversight, development of policies and strategic planning.
- Excellent verbal and written skills, including review of complicated documents including laws, administrative rules, and industry specific guidance.
- Documented involvement with the community served by SCFD5, which demonstrates an understanding of how to accurately represent community interests/priorities over both the short term and long term.





## APPLICATION INFORMATION

All qualified persons will be considered for employment without regard to race, color, religion, gender, age, marital status, or disability status and/or veteran status. We are made up of a highly-skilled, diverse workforce. The Fire District values the uniqueness and diversity of each member and believes the District's strength lies in the ability to reflect the community served.

# Ready to join our team? APPLY BY AUGUST 8!

Download employment application here:

<https://snofire5.org/district-information/employment/>

Submit to [admin@snofire5.org](mailto:admin@snofire5.org) - or, mail it to us!

32905 Cascade View Drive Sultan WA 98294

### Process Steps:

- Application Submission
- Commissioner Review
- Interview
- Appointment by Sept 21, 2025

Please don't hesitate to  
contact us with any  
questions!  
[admin@snofire5.org](mailto:admin@snofire5.org)

## RESOURCES

Snohomish County Fire District 5  
[snofire5.org](https://snofire5.org)

Snohomish County Washington  
[snohomishcountywa.gov](https://snohomishcountywa.gov)

Washington Fire Commissioners  
[wfca.wa.gov](https://wfca.wa.gov)

City of Sultan  
[ci.sultan.wa.us](https://ci.sultan.wa.us)

Sultan School District #311  
[sultanschools.org](https://sultanschools.org)





# *Snohomish County Fire District #5*

32905 Cascade View Drive, Sultan, Washington 98294

Phone: (360) 793-1179 Fax (360) 799-0563

## **Application for Appointment Snohomish County Fire District #5 Board of Fire Commissioners**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Are you a resident of the fire district (See map)? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Registered Voter: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Name/Address of Employer: \_\_\_\_\_

Occupation: \_\_\_\_\_

Educational Background (including year graduated and degrees):

\_\_\_\_\_

Professional Experience:

\_\_\_\_\_

Please list any current or previous elected, appointed, or volunteer positions held:

\_\_\_\_\_

Why are you seeking appointment?

\_\_\_\_\_

\_\_\_\_\_

General Remarks:

\_\_\_\_\_

\_\_\_\_\_

Please return a copy of the completed application to:

Snohomish County Fire District #5

ATTN: District Secretary

32905 Cascade View Drive

Sultan, WA 98294

Phone: 360-793-1179

Email: c.barth@snofire5.org

















\_\_\_\_\_  
Applicant Signature

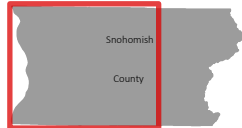


SNOHOMISH COUNTY  
CAPITAL FACILITIES INVENTORY

FIRE DISTRICTS  
AND FIRE AUTHORITIES

CUE FS Map 1

-  Fire Station #
-  Fire Protection
-  Regional Fire Authority
-  Contract Service Areas  
(As of 8/13/2024)
-  County Boundary
-  Incorporated City
-  Tulalip Reservation
-  Stillaguamish Reservation
-  Consolidated Borough of Quil Ceda Village
-  Lakes
-  Streams
-  National Forest
-  Railroad
-  Interstate
-  State Route
-  Arterial



0 2 4  
Miles



Snohomish County

Snohomish County Data and Map Disclaimer

All maps, data, and information set forth herein ("Data"), are for illustrative purposes only and are not to be considered an official citation to, or representation of, the Snohomish County Code. Amendments and updates to the Data, together with other applicable County Code provisions, may apply which are not depicted herein. Snohomish County makes no representation or warranty concerning the content, accuracy, currency, completeness or quality of the Data contained herein and expressly disclaims any warranty of merchantability or fitness for any particular purpose. All persons accessing or otherwise using this Data assume all responsibility for use thereof and agree to hold Snohomish County harmless from and against any damages, loss, claim or liability arising out of any error, defect or omission contained within said Data. Washington State Law, Ch. 42.56 RCW, prohibits state and local agencies from providing access to lists of individuals intended for use for commercial purposes and, thus, no commercial use may be made of any Data comprising lists of individuals contained herein.

NOTE: This map is part of the Comprehensive Plan, Capital Facilities Plans, and is for general information only. Always contact the individual Fire District/Authority for the most current and accurate data.

NOTE: The CUE contains maps reflecting the capital facilities/utilities inventory used by the county in preparing the CUE. As it relates to those public facilities/utilities provided by non-county agencies, the maps in the CUE reflect the County's attempt to identify the service area boundaries of the respective non-County agencies based on review of the most recent external functional plans of those agencies as summarized in the CUE. Such maps are for illustrative purposes only and may omit gaps and overlaps in service area boundaries.



**Employment Agreement**  
between  
**Snohomish County Fire District #5**  
and  
**Kendra Chynoweth**

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This Employment Agreement is made by and between Snohomish County Fire District #5 "District", a municipal corporation, and Kendra Chynoweth, "District Secretary", to become effective on July 14<sup>th</sup>, 2025.

**WHEREAS**, it is the desire and intent of both parties to put into writing the terms and conditions of employment of the District Secretary in their relationship with the District, so as to avoid possible misunderstandings, to assure a good working relationship and to provide benefits to the District Secretary who comes under different employment arrangements than do other employees of the District.

**NOW THEREFORE**, in consideration of mutual covenants and promises herein made and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the District Secretary and District agree as follows:

**1. Employment**

- a. The District hereby agrees to and does employ the District Secretary as set forth herein, and the District Secretary accepts such employment, subject to the terms and provisions of this employment agreement.
- b. The District Secretary is designated as an hourly, non-exempt employee under the Fair Labor Standards Act "FLSA" and work hours are established in accordance with Section 3.

**2. Duties**

- a. The District Secretary shall perform such services for the District as directed from by the Fire Chief in the manner and to the extent permitted by the laws of the State of Washington and in accordance with the Policies of the District as established by the Board of Commissioners.
- b. The District Secretary shall perform all duties established in the job description of the position of District Secretary. The District retains the right to modify the job description during the term of this agreement, provided any modifications are within the Vision, Mission and Values of the District.
- c. The District Secretary has the duty and responsibility and is granted authority to institute any lawful action necessary to effectively execute all of the duties set

forth in this employment agreement and as set forth in the District Secretary job position description. The District shall provide the District Secretary with the cooperation and resources necessary to exercise such authority.

- d. The District Secretary shall serve as the auditing officer and investment officer of the District, and perform all duties as prescribed in RCW 52.14.

### 3. **Hours of Work**

- a. The District Secretary shall schedule hours of work to the benefit of the District as required to meet the needs of the position, as approved by the Fire Chief.
- b. The District Secretary will regularly maintain an office presence five (5) days per week, eight (8) hours per day.
- c. The District Secretary is an hourly FLSA Non-Exempt position and is entitled to compensation for all hours worked. Compensation shall be straight time (1:1) for hours 40 and less, and overtime (1.5:1) for hours worked 41 and above.

### 4. **Compensation**

- a. For all services rendered by the District Secretary under this agreement, the District shall pay the District Secretary an hourly wage of \$45.00 per hour, payable in monthly installments in accordance with the normal payroll process of the District. The hourly wage will be adjusted annually as outlined in Section 8.
- b. The District Secretary shall receive the fringe benefits as set forth in Appendix A.

### 5. **Term**

- a. The **Initial Term** of this employment agreement shall commence upon July 14<sup>th</sup>, 2025, “Effective Date”, and continue in force until December 31<sup>st</sup>, 2026, unless renewed, extended or terminated as provided by this agreement.
- b. **Agreement Extension.** This employment agreement may automatically extend for additional one-year periods, “Extended Term”, at the end of the Initial Term or at the end of an Extended Term unless the Employee is provided written notice of the Districts’ intent not to renew at least 90 days prior to the expiration of such Initial Term or Extended Term.
- c. **Non-Renewal.** In the event that the District does not intend to renew this agreement or any renewals thereof, the District shall provide the District Secretary with written notice a minimum of 90 days prior to the expiration of the term. The District Secretary shall have no property rights to a renewal of this agreement. The decision of whether to renew the agreement shall be in the sole discretion of the District and may be made for any reason with or without cause. In the event of an agreement Non-Renewal, the District Secretary shall be entitled to payment of accrued but unused vacation pay on the date of the contract expiration, and accrued sick leave as outlined in Appendix A, but shall have no rights to any other compensation.

### 6. **Termination**

- a. **Termination Without Cause.** The District may terminate the District Secretary's employment under this agreement without cause and without advanced notice, provided:
  - i. The District Secretary shall be entitled to payment of accrued but unused vacation pay on the date of termination, and accrued sick leave as outlined in Appendix "A", but shall have no rights to any other compensation.
- b. **Termination or Discipline for Cause.** The District Secretary performs confidential duties including the maintenance of confidential records, medical records of employees, and medical records of patients served by the District, and therefore is held to a high degree of professionalism and aptitude.
  - i. Except as modified by this agreement, the general employment, termination and disciplinary policies of the District apply to the District Secretary.
  - ii. In the event the District deems it necessary to discipline the District Secretary, that discipline may include performance improvement or corrective action plans, reprimands, suspensions or demotion depending upon the severity of the offense or actions involved.
  - iii. If the District, for just cause considers termination or, or discipline to, the District Secretary, the District Secretary shall receive due process prior to any such action being taken.
  - iv. Upon termination for cause, the date of such termination shall be at the discretion of the District. The District shall pay the District Secretary's salary and benefits earned up to the date of termination, and all accrued but unused vacation pay, but shall have no further obligation or liability under this employment agreement.
- c. **Termination by District Secretary's Resignation, Retirement, Death, or Disability.** The District Secretary may voluntarily retire or resign their position as the District Secretary with the following provisions.
  - i. The District Secretary shall provide, with a minimum of 30 days advanced written notice, unless such notice is waived in writing by the District.
  - ii. In the event of resignation, retirement, death or disability, the District Secretary (or their estate) shall receive all compensation earned prior to the resignation date together with accrued but unused vacation pay and, provided the required notice is given (if retirement or resignation), and accrued sick leave as specified in Appendix A, but shall not receive any further compensation.

## **7. Outside Employment and Activities**

- a. The District Secretary agrees to devote full working time, attention, knowledge, and skills during District working hours to the business and interest of the District

and the District shall be entitled to all benefits and profits arising from work and services performed during District working hours by the District Secretary.

- b. Employment outside the scope of this agreement for another employer or the operation or management of any business shall not conflict with Section 7(a).

#### **8. Performance Evaluation and Salary Adjustments**

- a. The District Secretary shall receive periodic performance evaluations consistent with the annual employee evaluation process of the District.
- b. The District is responsible for determining the content, format and timing of such performance evaluations.
- c. The District shall be authorized to issue increases to the hourly compensation listed in Article 4, based upon successful completion of employment performance evaluations.

#### **9. Litigation/Defense**

- a. The District agrees to indemnify and hold the District Secretary harmless from any claims, demands, suits, judgements and personal liability of any kind or nature, which claims, demands, suits, judgements and personal and/or community liability arose, either directly or indirectly, out of the scope of their employment with the District, provided that actions arose out of the good-faith performance of duties.
- b. The District shall further continue to hold the District Secretary harmless and its obligation to indemnify the District Secretary shall continue after cessation of the District Secretary's employment, but only in so far as it relates back to claims, demands, suits, judgements and personal and/or community liability arising, either directly or indirectly, out of the scope of the District Secretary's employment.

#### **10. General Provisions**

- a. Except as otherwise provide herein, this agreement shall constitute the entire agreement between the parties, and shall supersede, modify and/or rescind all prior written and oral understandings and agreements between the parties hereto as to the subject of this agreement.
- b. Except where it is inconsistent with the terms hereof, the District Secretary shall follow all District policies, procedures, rules, regulations, general orders and directives.
- c. This agreement shall be binding upon and inure of the benefit of the heirs at law and executors of the District Secretary.
- d. If any provisions, or any portion thereof, contained in this agreement is held to be unconstitutional, invalid or unenforceable, the remainder of this agreement, or portion thereof, shall not be affected and shall remain in full force and effect.
- e. Modifications of this agreement shall only be valid if made in writing and signed by the parties hereto.

**IN WITNESS WHEREOF**, the DISTRICT, acting through its Board of Duly Elected Fire Commissioners has authorized the agreement to be signed and executed on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. The Deputy Chief has executed this agreement on the date entered below. Each party acknowledges receipt of a signed copy of this agreement.

Snohomish County Fire District 5

District Secretary

\_\_\_\_\_  
Steve Fox, Fire Commissioner

\_\_\_\_\_  
Kendra Chynoweth, District Secretary

\_\_\_\_\_  
Deborah Chase, Fire Commissioner

\_\_\_\_\_  
VACANT

ATTEST:

\_\_\_\_\_  
Seth Johnson, Fire Chief

APPENDIX A  
Fringe Benefits – District Secretary

1. **Medical Insurance.** The District shall provide medical, dental, and vision insurance coverage, as well as life insurance coverage, equivalent to that received by the represented employees of the District.
2. **Retirement Program.** The District Secretary is a member of the Washington State Public Employees' Retirement System (PERS) Plan 2 and all plan contributions will be made according to Washington Department of Retirement Systems contribution rates.
3. **Medical Savings Account.** The District shall contribute the sum of \$150 per month on behalf of the District Secretary to a qualified HRA/VEBA plan.
4. **Vacation Leave.** The District Secretary shall accrue 10 hours of paid Vacation Time per month, not to exceed 240 hours at the end of the calendar year.
5. **Holiday Leave.** The District Secretary will be granted the following paid holidays:

January 1 <sup>st</sup>	New Years Day
3 <sup>rd</sup> Monday in January	Martin Luther King Jr.'s Birthday
3 <sup>rd</sup> Monday in February	Presidents Day
Last Monday in May	Memorial Day
June 19 <sup>th</sup>	Juneteenth
July 4 <sup>th</sup>	Independence Day
1 <sup>st</sup> Monday in September	Labor Day
November 11 <sup>th</sup>	Veterans Day
4 <sup>th</sup> Thursday in November	Thanksgiving Day
4 <sup>th</sup> Friday in November	Day after Thanksgiving
December 24 <sup>th</sup>	Christmas Eve
December 25 <sup>th</sup>	Christmas Day

- a. The District Secretary will normally take holidays off but may, under special circumstances, be required to work a holiday in which event the District Secretary will be granted another paid day off to be taken within the next two (2) weeks.
6. **Paid Sick Leave.** The District Secretary shall accrue eight (8) hours of Paid Sick Leave per month.
  - a. Paid Sick Leave may be used for the District Secretary's own sickness, dental appointments, or medical appointments. It may also be used for the sickness, dental appointments, or medical appointments of the District Secretary's immediate family, defined as the District Secretary's child, spouse, parent, parent-in-law or grandparent in accordance with RCW 49.12.265-295.
  - b. Up to five days (40 hours) of sick leave may be used for bereavement purposes with the approval of the Fire Chief.

- c. Unused accrued sick leave may be carried over with a maximum accrual of 168 hours. The District Secretary may sell back sick leave to the District at a rate of two paid sick leave hours for one hour of straight time if the District Secretary employment ends under Section 5(c), 6(a) or 6(c).
- 7. **Jury Duty and Witness Service.** If the District Secretary is called for jury duty or is subpoenaed as a witness in a case, to which the District Secretary is not a party, the District Secretary shall be paid during the absence. Such pay shall not exceed 80 hours per calendar year. The District Secretary shall endorse to the District any amount of jury or witness fees (exclusive of mileage) the District Secretary is paid.
- 8. **Uniform.** The District shall provide the District Secretary with all necessary personal protective equipment and uniforms, along with the maintenance of those garments to include repair, cleaning, alteration and replacement.
- 9. **Professional Development.** The District agrees to pay necessary and reasonable travel and other expenses for the District Secretary's professional development.



Public Records Request Log					
Date	Type of Request	Requestor	Hours on request	Days on request	Attorney Cost
12/2/2024 response 03/11/2025	MIR	Weier Law	0.50		
3/12/25	MIR	Snohomish County Medical Examiner	0.25		
3/17/25	Fire Report	Lexis Nexis	0.50		
3/18/25	Fire Report	Home owner	0.50		
3/26/25	Accident Prevention Plan	North County Fire EMS	0.25		
4/29/25	Environmental, hazmat concerns at a Sultan address	Kane Environmental	0.25		
5/2/25	Fire Report	Resident	0.25		
5/8/25	Fire Report	Resident	0.25		
5/12/25	MIR	Resident	0.50		
5/28/25	Medical, dental, vision, life plan information and rates per covered employee. BVFF, HRA Veba, and CBA information	Cline and Associates	4.00		
6/2/25	Medical Records	WA State Dept. of Child, Youth and Families	0.50		
6/18/25	Fire Report	Resident	0.50		
6/26/25	MIR	Cook Law Office, PLLC	0.75		
7/2/25	MIR	Kornfeld Law	0.50		
7/7/25	Fire Report	Robert Martin, Insurance Claims Adjuster	0.75		
7/10/25	MIR	LifeCenter Northwest	0.50		
	* = In progress	Total	7.75	0.00	0.00