



## Board of Commissioners Meeting Minutes

**March 24, 2025**

Vice Chair Deborah Chase called the meeting of the Board of Commissioners to order at 7:00 p.m. at 32905 Cascade View Dr. Station 51 and via Zoom video conferencing. Commissioner Geiger and Commissioner Chase were present. Chief Johnson, and District Secretary, Cathy Barth, were present. Members of staff and the public were in attendance. Commissioner Fox was absent.

A motion to excuse Commissioner Fox was made by Commissioner Chase, seconded by Commissioner Geiger, and passed unanimously.

**Additions to Agenda – None.**

**Public Comments – None.**

**Consent Agenda –**

**Agency Benefits for March 2025 – \$48,782.88**

A motion to approve **March 2025 Agency Benefits \$48,782.88** was made by Commissioner Chase, seconded by Commissioner Geiger, and passed unanimously.

**Chief's Report – See Attached**

Commissioner Geiger inquired as to which valve it was on Engine 51 that was needing repair. Chief Johnson replied that he thought it was the Relief valve. He also asked if Covid tests were being used past the expiration date and how many new kits were going to be purchased. Chief Johnson replied that the kits were not being used past the expiration date, and that the period of time the kits were good, was being looked into. Chief Johnson reported that a purchase of 100 kits was being considered.

**Old Business –**

**Strategic Plan Workshop Date** – Commissioner Chase asked to table this item until the next Board meeting when Commissioner Fox would be here in person.

**Open Issues/Actions –** No new actions were added.

**New Business –**

**PO# 2025- 3582 Sea Western**

A motion to approve **PO# 2025- 3582** for **Bunker Gear** was made by Commissioner Chase, seconded by Commissioner Geiger, and passed unanimously.

**SCEMS Position 7 Caucus April 3rd Discussion** - Chief Johnson and the Commissioners discussed the SCEMS Position 7 caucus that is to be held of April 3rd. Which Commissioner would represent our District's vote was also discussed.

A motion to have Commissioner Fox represent the District at the caucus was made by Commissioner Geiger, seconded by Commissioner Chase, and passed unanimously.

**Commissioner Comments –**

Commissioner Chase commented that it was nice to see so many faces at the meeting tonight and that everyone is always welcome.



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**Adjourn** - Being no further business, a motion to adjourn was made by Commissioner Chase, seconded by Commissioner Geiger, and passed unanimously. The meeting adjourned at 7:27p.m.

Cathy Barth  
District Secretary

# **Chiefs Report to the Board of Commissioners**

March 24<sup>th</sup>, 2025

## **Apparatus**

- Apparatus Committee meeting with Vendor this week. Last weeks meeting got pushed.
- Engine 51 at Monroe Shops for some relief valve repair.
- Hose testing, scheduled for last week was postponed due to the company forgetting that we were scheduled.
- Insurance claim approved for CH51 vehicle to be repaired. Timeline is being worked out.

## **Personnel**

- We are nearly out of free COVID tests, and the window for getting more no cost test kits has long since closed. We are looking to purchase COVID, Influenza A and B combination kits for our personnel to use when needed.

## **General**

- SCEMSA ILA caucuses have been set, with the District Position 6 caucus happening on April 2. The Board position 7 caucus will be at on Wednesday, April 3 at 7pm. Each board member should have received an email from Jim Kenny, Fire Commissioner from South County Fire with the meeting link and process outline.

**Respectfully submitted,**

Seth Johnson

Chief, Snohomish County Fire District 5