



Board of Commissioners Meeting Minutes

February 10, 2025

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00 p.m. at 32905 Cascade View Dr. Station 51 and via Zoom video conferencing. Commissioner Fox, Commissioner Geiger and Commissioner Chase were present. Deputy Chief Fulcher and District Secretary, Cathy Barth, were present. Chief Johnson attended remotely. Members of staff were in attendance.

Additions to Agenda –

Commissioner Fox asked that the Minutes of January 13th be pulled from the Consent Agenda.

Public/Staff Comments – No Comments.

Consent Agenda -

Approval of Minutes for January 27, 2025

Approval of Payroll February 2025 = \$225,052.82

Approval of Expense Fund Vouchers #250201001-#250201049 February 2025=\$52,795.66

Approval of Capital Projects Fund Vouchers #250202001 - #250202001 February 2025=\$313.28

A motion to approve the consent agenda as presented was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

Item pulled: January 13, 2025, Minutes

A motion to approve the January 13th minutes as corrected, was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

Chief's Report – See attached.

Discussion was held regarding the various advertising platforms the District is using to advertise for Firefighter, Paramedic, EMT positions. Chief Johnson reported that several new venues are being utilized and more are being considered.

Discussion was held regarding in-house training, the outside interest in conducting an AEMT class and the number of potential attendees. Chief Johnson reported that four districts have expressed interest in participating.

Old Business –

Open Issues/Actions – No new actions were added.

Briefly discussed were the mitigation fee plans and where they stand currently. Chief Johnson informed the Commissioners that he has discussed the potential for implementation of impact fees, but it might be difficult to get consensus with the City Council due to the impact fees that are currently charged to developers.



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Apparatus Purchase Update – Chief Johnson presented the contract and reviewed changes and the updated costs and prepayment discount with the Commissioners.

New Business – No new business was presented.

Executive Session-

A motion to recess to Executive Session until 7:55 p.m. per RCW 42.30.110 (g) to review the performance of a public employee, was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously at 7:22 p.m. Commissioners Fox, Geiger, and Chase were present.

At 7:55 p.m. Commissioner Fox told those in attendance that the meeting would need to be extended for an additional fifteen minutes. A motion to extend the Executive Session was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously. The Executive Session resumed at 7:55 p.m.

At 8:10 p.m. Commissioner Fox told those in attendance that the meeting would need to be extended for an additional fifteen minutes. A motion to extend the Executive Session was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously. The Executive Session resumed at 8:10 p.m.

The Executive Session adjourned at 8:25 p.m. No actions were taken. The Board meeting resumed at 8:25 p.m.

A motion to delay Chief Johnson's performance review until all of the Commissioners can meet in person, was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

Commissioner Comments –

Commissioner Fox stated that it was nice to meet the new staff members and welcomed them to the District.

Commissioner Geiger stated that he too was happy to meet all of the new faces and added he hoped they all did well in the future.

Commissioner Chase welcomed the new staff and thanked Firefighter Scott Peterson and Lt. Tullis for getting Zoom up and working prior to the meeting.



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Adjourn - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

The meeting adjourned at 8:28 p.m.

Cathy Barth
District Secretary

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Equipment

- The District has signed a contract to finalize the purchase of a new structure engine for \$1,175,285 plus tax. This reflects a 100% pre-payment discount of \$119,518.00.
- The delivery date is 825 days from the signing of the contract, which puts us at a completion date of May 11th, 2027. However, the vendor states that they are delivering these units much quicker than what is contracted, and the likely delivery of the end of 2026 is realistic.
- Changes to the articles about extreme market price fluctuation and cancellations were agreeable to the vendor, and changes were made which were much more favorable to the District.

Personnel

- Paramedic interviews will be conducted on Feb 11th for at least one candidate.

General

- The discussions with the JTF and local fire chiefs was had to express the concerns of the Board, and I discovered the following:
 - One agency will be proposing new language to the JTF, which will amend the 4 year minimum participation and make it 3 year minimum.
 - The change will require all agencies to re-approve at the governance board level.
 - I have submitted the requested changes that the Board discussed, and they are trying to get the joint task force together again to finalize the new SCEMSA ILA.
- The latest Community Wildfire Protection Plan development meeting was a breakout session with local governments represented. Many small jurisdictions were participating, and between the participants, all of the Sultan/SCFD5 specific suggested wildfire mitigations were agreed upon.

AEMT Class

- The District has a need for 4 new career members to become Advanced EMT's. Looking at available options, we had meetings with neighboring jurisdictions that also had a need to train personnel, and the determination was made that D5 act as the lead agency for the course.
- A budget was prepared for the class (\$42k), and a minimum class size of 12 students was determined. A query was sent to SnoCo Fire Districts for interest, and it appears that we will meet our minimum class size.
- We had initially anticipated on scheduling this class for Winter of 2026, but with available personnel on light duty assignment, we have a narrow window to utilize non-

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line staff to teach the class and reduce the overtime costs associated with instruction.

Evaluators will be both PT and Career personnel, so there will be additional costs associated with hands-on days.

- Staff will work with local departments to firm up the commitment, but the class is slated to be held April 1 through June 30.

Respectfully submitted,

Seth Johnson

Chief, Snohomish County Fire District 5