



Board of Commissioners Meeting Minutes

*Special Meeting
November 8, 2024*

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 2:00 p.m. at 32905 Cascade View Dr. Station 51 and via Zoom video conferencing. Commissioner Fox, and Commissioner Chase were present. Chief Johnson, Deputy Chief Fulcher and District Secretary, Cathy Barth, were present. Members of the public were in attendance. Commissioner Geiger attended remotely.

Additions to Agenda – None.

Public/Staff Comments – None.

Consent Agenda -

Approval of Minutes for October 14th, 2024

Approval of Minutes for October 28th, 2024

Approval of Payroll for November 2024 = \$206,953.03

Approval of Expense Fund Vouchers #241101001-#241101036 November 2024 = \$77,073.57

Approval of Capital Projects Fund Vouchers #241102001-#241102005 November 2024= \$23,265.63

A motion to approve the consent agenda as presented was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

Chief's Report – See attached.

Old Business –

2025-2029 Strategic Plan – Chief Johnson provided the Strategic Plan to the Commissioners for additional comments.

Commissioners Chase and Geiger both agreed that taking a more in-depth look at the plan to help provide the Chief with a better idea of what they would like to see included was something they both wanted to do.

Commissioner Fox reiterated the information he provided at the last meeting as what he would like to see included.

Commissioner Geiger reiterated that he feels the Cushman model would provide the Commissioners with much of the information they are seeking.

The Board asked Chief Johnson to provide a list of the items the Cushman model incorporates. Once that information is brought to them, they could provide Chief Johnson with the areas they would like to focus on. Chief Johnson stated that the charts and graphs within the Cushman model will provide the chart data that many of the Commissioners would like to see. Once the areas of focus have been determined, they would like the Chief to provide them with a timeline to complete the project.

Chief Johnson stated that he would meet with key staff members to obtain some of the needed information.

Draft Budget 2025 – Chief Johnson reviewed the Draft Budget 2025 with the Commissioners. He informed the Commissioners that there were a couple of line-item updates to the revenues and an increase in the operational funds.



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Old Business – continued

Draft Budget 2025 –

Commissioner Geiger asked for some clarification regarding the full-time equivalent for the secretaries and support officer position. Chief Johnson clarified the FTE for each position. Chief Johnson stated that the budget revenues need to be approved by the end of November. A Budget Hearing is scheduled for the Board meeting on the 25th of November. The expenditures budget View One is optional to approve at that time.

Open Issues/Actions – No new actions added.

New Business –

Job Description – Part-Time Support Services Officer

Chief Johnson reviewed the document with the Commissioners.

Discussion was held regarding the growing need for the position and the length of time the position will be needed. Chief Johnson stated that the position is not contracted one, therefore the need for the position will be evaluated yearly. Also discussed was the need to have this position be term limited.

Some clarification in the budget and in the job description regarding the title of the position was discussed. Chief Johnson will make the needed changes.

Commissioner Comments –

Commissioner Fox expressed his thanks to staff.

Commissioner Chase stated that she really respects what the crews must do when they respond to difficult situations. She expressed how much she appreciates their work.

Adjourn - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

The meeting adjourned at 2:47p.m.

Cathy Barth
District Secretary

Chiefs Report to the Board of Commissioners

November 8th, 2024

No written report.