



Board of Commissioners Meeting Minutes

August 12, 2024

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00 p.m. at 32905 Cascade View Dr. Station 51 and via Zoom video conferencing. Commissioner Fox, Commissioner Chase, Deputy Chief Fulcher and District Secretary, Cathy Barth, were present. Commissioner Geiger and Chief Johnson were in attendance via Zoom. Members of the public were in attendance.

Additions to the Agenda – District Secretary Barth asked to have added to New Business a part time administration position proposal.

Public/Staff Comments –

Commissioner Fox mentioned to Lt. Tullis that Aid 51 left rear brake light is out.

Consent Agenda -

Approval of Minutes for July 8, 2024

Approval of Special Meeting Minutes for July 20, 2024

Approval of Minutes for July 22, 2024

Approval of Payroll for August 2024 = \$187,010.23

Approval of Expense Fund Vouchers #240802001 - #240802039 (Excluding 24082018 which was moved to the Project Fund) August 2024 = \$96,093.52

Approval of Capital Projects Fund Vouchers #240801001 - #240801001 August 2024= \$42,151.03

A motion to approve the consent agenda as presented was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

Chief's Report – See attached.

Commissioner Chase asked Chief Johnson for a status update on the Smokey Bear and fire danger signage. Chief Johnson responded that he has not been able to move forward on the project but plans to provide information at the next Board meeting.

Commissioner Geiger inquired as to the timeline for onboarding new employees. Chief Johnson replied that he is looking at the week of August 19th to make hiring decisions. He still needs to contact perspective employee references. Then he is assuming the new hire will need to give notice at their current job. The plan is to have the new employees start on October 1st.

Old Business – No old business was discussed.

Open Issues/Actions – No new actions were added.

New Business –

Resolution 2024-04 - A motion to approve [Resolution 2024-04 Petition to Annex Lake Bronson area](#) as presented was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

PO# 2024-3420 SeaWestern - A motion to approve [2024-3420 Bunker Gear for Wilson, Perkins, and Bingham](#) as presented, was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.



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New Business –continued

Commissioner Fox asked to add an Executive Session for a mid-year review for Chief Johnson, per RCW 42.30.110(g) Performance Review of a Public Employee to the next meeting. The Commissioners agreed.

Part time Administration Position – Chief Johnson presented the Commissioners with some background information and a job description for a temporary part time administration position. The Commissioners agreed that the hiring of a temporary part-time assistant to the administration is necessary.

A motion to approve the job description as presented for a part-time temporary administrative position, at the per hour rate and hours, was made by Commissioner Chase, seconded by Commissioner Fox, and passed unanimously. Per Policy 20.06.02

Commissioner Comments –

Commissioner Fox stated his appreciation to staff working a lot of overtime, as well as their support and due diligence. We continue to work toward hiring more staff.

Commissioner Geiger stated his appreciation to staff for jobs well done.

Commissioner Chase echoed the other Commissioners comments.

Adjourn - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

The meeting adjourned at 7:26 p.m.

Cathy Barth
District Secretary

From: [Seth Johnson](#)
To: [Cathy Barth](#)
Subject: Chiefs Report 8.12
Date: Monday, August 12, 2024 6:59:44 PM

Update on the Eagle Falls drownings. I reached out to Sky Valley to discuss our willingness to participate in coordinated community risk reduction efforts involving Eagle Falls. SVFR was working on public information and messaging, and has since posted a large banner at the location warning citizens about the dangers of the falls.

Two FF/Medic candidates have finished Chiefs Interviews, and three out of four DC candidates have completed Chiefs Interviews. The last DC candidate is currently deployed on Mobilization, and we have an interview planned for the week of Aug 19. I am planning to make a job offer for both positions that week.

The lawnmower at Station 51 was broken, and staff was able to repair it to mow the lawn last week. Needless to say that it will not last much longer. The tractor that was approved to replace it has been ordered, along with all the attachments and should arrive soon.

Snohomish County Emergency Management has launched a survey, which is available on our Facebook account as well as via printed flyers handed out to citizens, to solicit public input about wildfire including the community perception of wildfire, where level of preparedness, and the ability to highlight any concerns. This feedback will be captured in the CWPP, and it will ensure that we are meeting the community expectation.

The Reiner Road 298th annexation Notice of Intent has been filed, and I have been going back and forth with the BRB and our contracted surveyor. I am still working on those properties identified to be within our district, but not being assessed by the County. This will take considerable time to remedy.

Chief Seth Johnson



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