



Board of Commissioners Meeting Minutes

July 8, 2024

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00 p.m. at 32905 Cascade View Dr. Station 51 and via Zoom video conferencing. Commissioner Fox, Commissioner Geiger and Commissioner Chase were present. Chief Johnson and District Secretary, Cathy Barth, were present. Staff members were present.

Additions to Agenda – Commissioner Fox added under old business the July 22nd Board of Commissioners meeting and a discussion about the Snohomish County Fire District 4 Commissioner meeting.

Public/Staff Comments – None.

Consent Agenda -

Approval of Minutes for June 10, 2024

Approval of Minutes for June 24, 2024

Approval of Payroll July 2024 = \$176,490.31

Approval of Manual Warrant Wilson, S. (Overtime not paid previous month)= \$579.20

Approval of Expense Fund Vouchers #240701001 - #240701036 July 2024 = \$76,114.85

Approval of Capital Projects Fund Vouchers #240702001 - #240702001 July 2024= \$36,566.98

A motion to approve the consent agenda as presented was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

Chief's Report – See attached.

The Commissioners discussed the annexation properties and next steps in the process.

Commissioner Geiger asked for an update on the Fire Danger and Smokey the Bear sign placements. Chief Johnson stated he had no updates but was open to suggestions for locations to place the signs. The Commissioners discussed several options.

Commissioner Geiger brought up some concerns he had regarding the District not having a Medical Program Director (MPD), delegate. He asked the Chief if he was still looking for a physician to fill this position. Chief Johnson replied that an exhaustive search was done prior to Dr. Talley leaving and no physicians came forward. Dr. Keay, the County Medical Program Director, has agreed to fill the position for the District on an interim basis.

Discussed was the desire to see the Medical Program Director delegate position filled, the hiring of a Medical Services Administrator (MSA), the cost of hiring a MPD, maintaining paramedic quality of service using the County Medical Program Director, and the Snohomish County EMS (SKIMS), program and the benefits of that program.

Commissioner Chase stated that there is a growing social media presence discussing the accidents and deaths at Eagle Falls. There are many citizens voicing their concerns and their desire to inform the public of the dangers at the falls. She informed those in attendance that three members of the Sheriff's department were at the falls this past weekend speaking to people about the dangers. She asked Chief Johnson if there had been any discussions among agencies in the area. Chief Johnson replied that to his knowledge there had not been. He plans to speak with Sky Valley Fire to offer any assistance or input.



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Chief's Report – continued

Chief Johnson commented that a good, coordinated effort from the public is needed, and it is good to know that the dangers are being discussed on social media.

Old Business –

July 22, 2024, meeting - Commissioner Fox stated that he would be out of the area on the 22nd but will try to make the meeting virtually. He suggested that Commissioner Geiger chair the meeting.

Commissioner Meeting Snohomish County Fire District 4 – Commissioner Fox informed the Commissioners that he had received an invitation to the September Commissioners meeting at District 4. He offered to attend the meeting. He will not make any commitments or answer any questions posed to him about or for the District without first conferring with Commissioner Geiger and Chase.

Open Issues/Actions – No new actions.

New Business –

Roger Knowlton's passing. A celebration of life will be at the Startup event center at 1:00 p.m. on July 20th. Discussion was held about District participation in the event.

Commissioner Comments –

Commissioner Fox commented that with the passing of Roger Knowlton the District has lost a long-time member, Chief and Commissioner who gave 50 years of service.

Adjourn - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

The meeting adjourned at 8:02 p.m.


Cathy Barth
District Secretary

Chiefs Report to the Board of Commissioners

July 8th, 2024

DNR Land Acquisition

- After meeting with a DNR Rep at the Woods Lake Property, they are working on providing a permit to perform land survey work. We did not need a permit to perform on-site due diligence at the last property, but we will for this one due to internal DNR rules. Once the permit is received, we can have a discussion about potential uses for the land, order wetlands surveys, and discuss an amount of property that may suit the District.

Annexation Requests

- The legal description for the 298th/Reiner annexation should be completed by the end of the week, which will allow us to complete the NOI and send it to the BRB the following week.
- The Lake Bronson annexation is awaiting discussion from the City of Sultan, who has it on their agenda for the meeting on July 11th. Once received, the Board can choose to accept the petitions for that annexation project, pass a resolution and set a public hearing at a later date.
- The Snohomish County Boundary Review Board will not consider both petitions on the same Notice of Intent due to the lack of a shared border of the proposed annexed territories.
- An additional project with Snohomish County includes correcting different jurisdictional boundaries with the planning department and the assessors office. Recent findings indicate that properties were annexed, but the assessors office was not informed of the annexation, leading to properties which receive service but do not contribute with property taxes.

SCFD4 Commissioners Meeting

- As a follow-up to the SCFD4 hosted joint commissioners meetings, the Fire Chiefs of the involved agencies have met to discuss the creation of a local healthcare trust. These very preliminary conversations could yield healthcare cost savings as well as increased benefits for our personnel.

Deputy Chief Hiring Process

- Assessment center will be held on Wednesday, July 24th. Still confirming the scheduling of assessors, look to inform candidates by Wednesday. Assessments will include subject matter experts, District personnel and community members.
- Paramedic assessments will take place the following day and follow the same format as previous evaluations.

General

- FF Woolery will be taking his ALS Skills evaluation test with SCEMS this Thursday, Which marks substantial progress in the completion of his integration process through SCEMS.

Respectfully submitted,

Seth Johnson

Chief, Snohomish County Fire District 5