



## Board of Commissioners Meeting Minutes

*June 10, 2024*

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00 p.m. at 32905 Cascade View Dr. Station 51 and via Zoom video conferencing. Commissioner Fox, Commissioner Geiger and Commissioner Chase were present. Chief Johnson and District Secretary Cathy Barth were present. Deputy Chief Fulcher attended remotely. Members of the public were in attendance.

**Public Hearing Regarding Annexation Properties** - Commissioner Fox opened the hearing. Members of the public were invited to speak.

Diana Willadsen and Jessica Peterson stated their desire to see the annexation process proceed. The Public hearing was adjourned at 7:06 p.m.

**Additions to Agenda** – None.

### **Public/Staff Comments** –

Commissioner Geiger asked that the payroll be pulled from the Consent Agenda.

### **Consent Agenda** -

Approval of Special Meeting Minutes for May 2, 2024

Approval of Minutes for May 13, 2024

Approval of Minutes for May 28, 2024

Approval of Special Meeting Minutes May 31, 2024

Approval of Manual Warrant Sick/Vacation Pay out – Scott Clark \$45,095.65

Approval of Expense Fund Vouchers #240601001 - #240601038 June 2024 = \$54,730.81

A motion to approve the consent agenda as presented was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

**Item pulled:** June 2024 Payroll = \$19,798.67

A motion to approve the June 2024 Payroll = \$19,798.67 as presented, was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

**Chief's Report** – See attached.

Commissioner Fox inquired about the status of hiring for the Deputy Chief position. Chief Johnson stated that the application period was still open for the Deputy Chief position, and that there are currently five applicants. He reported that he is ready to assign testing for the paramedic position. He informed the Commissioners that Jacob Perkins has accepted the Firefighter position and began working on June 1<sup>st</sup> as a full-time firefighter.

Commissioner Geiger asked Chief Johnson if there were any updates on the wildfire signage. Chief Johnson responded that he has been looking at various locations and has some good ideas. Commissioner Geiger inquired about the documentation for the distribution of the Narcan leave behind kits. Chief Johnson replied that a Red Cap online survey must be completed for the issued kits.

Commissioner Geiger asked if a person that received a kit at the CPR class and needed an additional one in the future, would one be furnished to them. Chief Johnson stated yes, but he was not sure about walk ins that had not received previous training, he will speak to the Department of Health for direction.



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### **Chief's Report – See attached.**

Commissioner Chase asked Chief Johnson if the resource information provided in the kit could be posted to our website and/or a link to the oversight committee. Chief Johnson replied that he would post the resource information and a link to [Snohomishoverdoseprevention.com](http://Snohomishoverdoseprevention.com).

**Old Business** – Chief Johnson had no updates on the mitigation plan.

**Open Issues/Actions** – No new actions.

### **New Business –**

Commissioner Fox reported on the Sno- Isle Commissioner meeting he recently attended.

### **Commissioner Comments –**

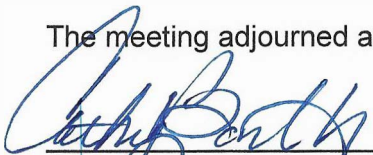
Commissioner Fox thanked the staff for holding a flag ceremony in honor of Deputy Chief Clark's retirement from the District. He felt it went very well. He also commented that Emmy Duros's retirement speech was one of the best he had ever heard.

Commissioner Geiger commented that he felt the flag presentation was very well done, he extended his appreciation to everyone involved.

Commissioner Chase also praised Emmy for her speech and hearing others speak so well of Deputy Chief Clark was good to hear. It was a nice way to celebrate a distinguished career.

**Adjourn** - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

The meeting adjourned at 7:25 p.m.

  
Cathy Barth  
District Secretary

# Chiefs Report to the Board of Commissioners

June 10<sup>th</sup>, 2024

## General

- The District met with Sno911 to perform an alignment on all of our fire response lists, to ensure that we are not over resourcing calls and that our FRL's are designed in such a way to recognize District 5 personnel, both will reduce unneeded burdens on mutual aid departments.
- The crews participated in the VOA Community Picnic, though it was cut short due to a mutual aid structure fire response at D26. The Duck race, also scheduled for that day was cancelled due to high water in the Sultan River, which increased the risk for those retrieving the ducks to an unacceptable level.
- The District Apparatus and Uniform Committees have been meeting regularly. The apparatus committee will wrap up the initial phase by the end of summer, and the uniform committee is ready to present their findings to me.
- Along with the creation of the Community Wildfire Protection Plan, I just sent in an affirmation of SCFD5's participation in the upcoming renewal of the Sno Co Hazard Mitigation Plan, which will be a lengthy process, completed at the end of 2025 for 2026.
- I meeting with a new DNR Rep to discuss the potential for obtaining a piece of land off Woods Lake Road. The Deposit that we have left with DNR for the original land acquisition will roll directly into the new acquisition process, should the Board choose to continue down that path in the future. A more in-depth update will be given at our next meeting.
- We just received the first leave-at-home Naloxone kits, and will be deploying on apparatus soon. We also received the approval to hand these out to First-Aid/CPR Class participants if they would like them.

## Apparatus

- E51 is still OOS with unknown estimate on return to service date. Together with the Monroe Shops, we have been working with Hughes Fire and Pierce Manufacturing to get the information that our insurance company needs to authorize the repairs.

## Reiner Road/298<sup>th</sup> Annexation

- Project currently waiting for the legal description of the proposed boundary to be written by an outside vendor. Once legal description is complete, will be finishing the Notice of Intent to Annex and filing with the Boundary Review Board.

**Respectfully submitted,**

Seth Johnson  
Chief, Snohomish County Fire District 5