



## Board of Commissioners Meeting Minutes

*May 28, 2024*

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00 p.m. at 32905 Cascade View Dr. Station 51 and via Zoom video conferencing. Commissioner Fox, Commissioner Geiger and Commissioner Chase were present. Chief Johnson, Deputy Chief Fulcher and District Secretary, Cathy Barth, were present.

**Additions to Agenda** – Chief Johnson asked to add Resolution #2024-03 Accepting Annexation Petition and Scheduling Hearing, an Environmental Checklist, Controlled Substances Administration policy 40.01.23 and Controlled Substances Field Use policy 40.02.23, to New Business.

**Public Comments** – None

**Consent Agenda** –

Agency Benefits for May 2024 – \$38,712.80

A motion to approve the **May 2024 Agency Benefits \$38,712.80** was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

**Chief's Report** – Chief Johnson reported that the Police vs Firefighter baseball game was a close game for the first four innings but unfortunately the Firefighters could not hold the lead and lost the game.

The Chief reported that he attended a meeting today regarding the letter District 4 Commissioners had written. He had to leave early, but was able to see the fire commissioners in attendance were discussing long-term planning and the tools that their agencies are using to forecast their future needs.

Samantha Wilson has sign offs completed and is now certified paramedic with Fire District 5. Sean Woolery is still attending the Firefighter recruit academy and should be finished the third week of June, at which time he will begin his ride time.

Discussion was held regarding Sean's firefighter status, reimbursement of class fees, insurance coverage and at what level of service he can currently provide. Chief Johnson replied that Sean is currently working toward his Firefighter 1 certificate, the District will reimburse his class fees once he has completed the course, insurance does cover him as he is an employee, and he is certified to provide AEMT service.

**Old Business** –

**Annexation Petitions** –

Chief Johnson presented the Annexation Petition to the Commissioners for review. Conversation was held regarding the annexation as proposed, properties, parties involved, petition signatures, regulations, legal descriptions, and notice of intent. Determination of Non Significance (DNS), State Environmental Policy Act (SEPA) considerations, advertisement of the hearing date and posting notices of the hearing in designated areas was also discussed. It was suggested that a notification be mailed to each of the land owners in the proposed annexation area. Chief Johnson stated that there are no regulations limiting communication by mail. The Commissioners agreed that this would be a good idea.



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### Old Business – Continued

A motion to approve **Resolution # 2024-03 - Accepting the Annexation Petition and Scheduling a Hearing** was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

**Open Issues/Actions** – No new actions were added.

### New Business –

#### **PO# 2024-3378 – Life-Assist, Inc. - Ventilator**

Chief Johnson provided the Commissioners with details about the ventilator and the need for the machine. Discussion was held regarding the safety of using a ventilator on a patient, training of District staff in the use of the ventilator, and if other Districts are using the selected model. Chief Johnson stated that District staff have evaluated all available products and chose this model, the Medical Program Director (MPD), endorses the model chosen as well as the use of ventilators in the field for advanced airway management.

A motion to approve **PO# 2024- 3378 Ventilator** was made by Commissioner Fox, seconded by Commissioner Chase, Commissioner Geiger abstained, the motion passed.

#### **Policy 40.01.23 and 40.02.23 Controlled Substances Field Use –**

Chief Johnson presented the amended policies to the Commissioners.

A motion to approve **Policy 40.01.23 and 40.02.23 Controlled Substances Field Use** was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

### Commissioner Comments –

Commissioner Fox commented that he was glad the meeting room was being well used, (referencing the Department Emergency Management (DEM) meeting being held over the next few days). Thank you to staff for making it available.

Commissioner Geiger stated that he was looking forward to the upcoming festivities and recognition for Deputy Chief Clark. He added, he has worked hard and been a good employee for the District.

**Adjourn** - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously. The meeting adjourned at 8:09 p.m.

  
Cathy Barth  
District Secretary