

# SNOHOMISH COUNTY FIRE DISTRICT NO. 5

## Commissioners Meeting Agenda

Zoom: <https://us02web.zoom.us/j/240758636>



**June 24, 2024**

### **CALL TO ORDER**

### **ADDITIONS TO THE AGENDA**

**PUBLIC/STAFF COMMENTS** - (Limited to 3 minutes per person not to exceed 20 minutes overall)

### **CONSENT AGENDA**

Approval of Agency Benefits - June \$42,636.63

**CHIEF'S REPORT-** To be presented

### **REPORTS**

Month & Year to Date Budget

### **OLD BUSINESS**

Open Issues / Actions

### **NEW BUSINESS**

Department of Natural Resources (DNR) - Forestland Protection Agreement

PO#2024-3387 Kitsap Tractor & Equipment - Mower

PO#2024-3390- U.S. Fire Equipment LLC - Poly Tank

### **INFORMATIONAL**

Records Requests – No new records request

### **COMMISSIONER COMMENTS**

### **ADJOURN**

**NOTE:** *Commissioner's, please complete additional meeting timecards and provide to the Secretary.*

## Agency Benefits 2024 (ER) Only

MONTH	Social Security/ FICA/Medicare	Trustdeed	HRA Veba	MERP	PERS 2	PERS 3	LEOFF 2	WA DCP
Jan	\$2,605.48	\$16,043.58	\$4,955.53	\$600.00	\$3,861.70	\$571.72	\$6,969.59	\$4,562.40
Feb	\$2,661.69	\$16,365.48	\$2,400.00	\$525.00	\$4,635.29	\$590.11	\$6,570.24	\$4,562.40
Mar	\$2,710.99	\$15,749.02	\$2,400.00	\$525.00	\$4,815.79	\$591.16	\$6,609.64	\$4,229.60
Apr	\$2,999.48	\$24,802.09	\$2,650.00	\$750.00	\$4,483.48	\$826.15	\$7,804.84	\$5,228.00
May	\$2,828.19	\$14,981.54	\$2,650.00	\$750.00	\$4,361.87	\$470.13	\$7,443.07	\$5,228.00
Jun	\$3,611.76	\$18,749.30	\$2,650.00	\$825.00	\$4,269.98	\$542.49	\$7,827.30	\$4,160.80
Jul								
Aug								
Sep								
Oct								
Nov								
Dec								
<b>Total</b>	<b>\$17,417.59</b>	<b>\$106,691.01</b>	<b>\$17,705.53</b>	<b>\$3,975.00</b>	<b>\$26,428.11</b>	<b>\$3,591.76</b>	<b>\$43,224.68</b>	<b>\$27,971.20</b>
<b>Average</b>	<b>\$2,902.93</b>	<b>\$17,781.84</b>	<b>\$2,950.92</b>	<b>\$662.50</b>	<b>\$4,404.69</b>	<b>\$598.63</b>	<b>\$7,204.11</b>	<b>\$4,661.87</b>
							<b>Total Agency Benefits</b>	<b>\$42,636.63</b>

# Monthly and YTD Budget 2024

Snohomish County Fire District 5

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## 001 Expense Fund

Revenues	Amt Budgeted	May	YTD	Remaining		
<b>311 Taxes/Revenue</b>						
311 10 01 00	Property Tax-Regular Levy	3,053,400.89	158,650.22	1,597,843.95	1,455,556.94	52.3%
311 10 02 00	Property Tax-EMS Levy	1,096,709.61	57,689.50	550,662.27	546,047.34	50.2%
311 10 03 00	Property Tax - M & O	0.00	250.02	1,737.62	(1,737.62)	0.0%
311 10 05 00	Property Tax - Real and personal	0.00	0.00	0.00	0.00	0.0%
<b>311 Taxes/Revenue</b>		<b>4,150,110.50</b>	<b>216,589.74</b>	<b>2,150,243.84</b>	<b>1,999,866.66</b>	<b>51.8%</b>
<b>330 Intergovernmental Revenue</b>						
331 00 00 00	Federal Direct Grant - COVID Related	11,000.00	0.00	0.00	11,000.00	0.0%
332 92 10 00	COVID-19 Non-Grant Assistance	0.00	0.00	0.00	0.00	0.0%
333 00 00 00	Federal Grant Indirect (Recieved through another agency) - COVID Related	0.00	0.00	0.00	0.00	0.0%
334 01 30 00	WSP Training Grant Reimbursements	0.00	0.00	0.00	0.00	0.0%
334 04 90 00	Department of Health Grant	1,200.00	0.00	7,766.00	(6,566.00)	647.2%
334 06 90 00	State Grant from Other Agency - COVID Related State Grants	0.00	0.00	0.00	0.00	0.0%
337 00 00 00	Timber/Harvest - BVFF Reimbursements	5,000.00	6,554.08	10,897.07	(5,897.07)	217.9%
<b>330 Intergovernmental Revenue</b>		<b>17,200.00</b>	<b>6,554.08</b>	<b>18,663.07</b>	<b>(1,463.07)</b>	<b>108.5%</b>
<b>340 Charges for Goods and Services</b>						
341 43 00 00	Budgeting and Accounting Services - B of A Fees	2,500.00	0.00	0.00	2,500.00	0.0%
341 70 00 00	Sales of Merchandise	0.00	0.00	0.00	0.00	0.0%
341 81 00 00	Public Records Request	0.00	0.00	37.96	(37.96)	0.0%
342 21 00 00	Fire Protection Services School - CPR Class Fees	1,200.00	0.00	0.00	1,200.00	0.0%
342 21 01 00	Wildland Fire Reimbursements/PSCAA	5,000.00	0.00	1,006.78	3,993.22	20.1%
342 60 00 00	Ambulance and Emergency Aid Fee	150,000.00	22,891.32	106,694.67	43,305.33	71.1%
<b>340 Charges for Goods and Services</b>		<b>158,700.00</b>	<b>22,891.32</b>	<b>107,739.41</b>	<b>50,960.59</b>	<b>67.9%</b>
<b>360 Miscellaneous Revenue</b>						
361 10 00 00	Interest Income	7,000.00	1,499.06	6,046.36	953.64	86.4%
367 00 00 00	Contributions/Donations	0.00	0.00	0.00	0.00	0.0%
369 10 00 00	Sale of Scrap and Junk	0.00	0.00	0.00	0.00	0.0%
369 91 00 00	Miscellaneous Revenue	0.00	5,450.51	5,881.30	(5,881.30)	0.0%
<b>360 Miscellaneous Revenue</b>		<b>7,000.00</b>	<b>6,949.57</b>	<b>11,927.66</b>	<b>(4,927.66)</b>	<b>170.4%</b>
<b>380 Non Revenue</b>						
388 10 00 00	Prior Year Adjustments	0.00	0.00	0.00	0.00	0.0%
<b>380 Non Revenue</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>395 Other Financing Sources</b>						

# Monthly and YTD Budget 2024

Snohomish County Fire District 5

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**001 Expense Fund**

Revenues	Amt Budgeted	May	YTD	Remaining		
<b>395 Other Financing Sources</b>						
395 30 00 00	Proceeds from Sales of Capital Assets	0.00	0.00	0.00	0.00	0.0%
395 40 00 00	Compensation for Loss/Impairment of Capital Assets	0.00	0.00	0.00	0.00	0.0%
<b>395 Other Financing Sources</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>398 Insurance Recoveries</b>						
398 10 00 00	Insurance Recoveries	0.00	0.00	0.00	0.00	0.0%
<b>398 Insurance Recoveries</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>597 Transfers</b>						
397 22 01 00	Transfers In From Reserve	0.00	0.00	0.00	0.00	0.0%
397 22 01 01	GEMT Transfer in from Reserve Fund	0.00	0.00	0.00	0.00	0.0%
<b>597 Transfers</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>		<b>4,333,010.50</b>	<b>252,984.71</b>	<b>2,288,573.98</b>	<b>2,044,436.52</b>	<b>52.8%</b>
Expenditures	Amt Budgeted	May	YTD	Remaining		
<b>522 Fire Control &amp; EMS</b>						
522 10 49 00	Service Fees	0.00	50.00	250.00	(250.00)	0.0%
522 20 40 49	Misc. Adjustments	0.00	(0.02)	(0.01)	0.01	0.0%
589 99 99 00	Payroll Clearing	0.00	0.00	0.00	0.00	0.0%
<b>000</b>		<b>0.00</b>	<b>49.98</b>	<b>249.99</b>	<b>(249.99)</b>	<b>0.0%</b>
522 10 10 01	P-Personnel District Secretary Cathy .865 FTE	85,355.00	7,040.11	33,748.71	51,606.29	39.5%
522 10 10 02	P-Personnel Assistant Secretary .625FTE	51,480.00	4,266.60	20,459.30	31,020.70	39.7%
522 10 10 03	P-Personnel Commissioner Meetings (144 x \$157)	22,608.00	966.00	4,343.00	18,265.00	19.2%
522 10 10 04	P-Personnel Fire Chief	168,750.00	14,493.00	70,850.61	97,899.39	42.0%
522 10 10 08	P-Personnel Deputy Chief Operations	150,115.00	12,509.63	62,548.15	87,566.85	41.7%
522 10 10 18	P-Personnel Part-Time Deputy Chief	83,720.00	6,581.47	32,907.35	50,812.65	39.3%
522 10 30 01	Postage - Tax - Shipping	2,500.00	58.88	2,138.00	362.00	85.5%
522 10 30 04	Magazine Subscriptions	250.00	0.00	0.00	250.00	0.0%
522 10 30 21	Office Supplies	8,750.00	550.12	2,057.37	6,692.63	23.5%
522 10 30 22	Patient Care Questionnaire	0.00	0.00	0.00	0.00	0.0%
522 10 30 34	Computer Software	1,500.00	288.00	1,073.13	426.87	71.5%
522 10 40 01	Election Costs	0.00	0.00	4,622.73	(4,622.73)	0.0%
522 10 40 02	Audit	16,500.00	0.00	0.00	16,500.00	0.0%
522 10 40 03	Background Screenings	1,250.00	145.00	616.00	634.00	49.3%
522 10 40 04	Reimbursements	6,500.00	1,327.73	1,878.05	4,621.95	28.9%
522 10 40 09	Professional Services	95,000.00	20,015.01	53,231.44	41,768.56	56.0%
522 10 40 11	Communications	27,000.00	2,443.64	19,492.87	7,507.13	72.2%

# Monthly and YTD Budget 2024

Snohomish County Fire District 5

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**001 Expense Fund**

Expenditures	Amt Budgeted	May	YTD	Remaining		
<b>522 Fire Control &amp; EMS</b>						
522 10 40 16	Dues	5,800.00	135.00	8,825.38	(3,025.38)	152.2%
522 10 40 20	Meals (business luncheons) & parking	1,000.00	387.38	852.94	147.06	85.3%
522 10 40 22	Physicals - Exam, UA, Vision, HepB (3 doses), TDAP,	15,500.00	1,210.00	4,378.00	11,122.00	28.2%
522 10 40 27	Banquet and Functions	3,500.00	0.00	2,199.14	1,300.86	62.8%
522 10 40 44	Insurance CIAW	116,710.00	0.00	0.00	116,710.00	0.0%
<b>010 Administration</b>		<b>863,788.00</b>	<b>72,417.57</b>	<b>326,222.17</b>	<b>537,565.83</b>	<b>37.8%</b>
522 20 10 05	P-Personnel Alarms and Drills	11,000.00	0.00	0.00	11,000.00	0.0%
522 20 10 08	P-Personnel B51 Duty Chief	10,000.00	0.00	0.00	10,000.00	0.0%
522 20 10 12	Employee Incentives	2,000.00	0.00	0.00	2,000.00	0.0%
522 20 10 13	P-Personnel Home Standby (\$25 x 1 x 365)	9,125.00	0.00	0.00	9,125.00	0.0%
522 20 10 14	P-Personnel Part Time Fill-In	450,000.00	32,214.90	172,890.58	277,109.42	38.4%
522 20 10 15	P-Personnel Fulltime Firefighters	1,280,000.00	90,166.46	409,506.30	870,493.70	32.0%
522 20 10 16	P-Personnel Fulltime Firefighters Callback OT	90,000.00	20,613.87	117,138.96	(27,138.96)	130.2%
522 20 10 17	P-Part Time Shift Incentive	4,000.00	600.00	4,500.00	(500.00)	112.5%
522 20 10 19	P-Personnel Full-Time Firefighters Non-Callback OT (Training, Meetings, etc)	25,000.00	2,124.66	7,541.05	17,458.95	30.2%
522 20 20 01	P-State Pensions	165,000.00	12,275.07	60,664.80	104,335.20	36.8%
522 20 20 03	P- Medical Benefits	355,000.00	18,381.54	110,658.24	244,341.76	31.2%
522 20 20 05	P-Federal Payroll Taxes	39,750.00	2,828.21	13,805.82	25,944.18	34.7%
522 20 20 06	State Payroll Taxes	112,000.00	0.00	62,068.85	49,931.15	55.4%
522 20 30 03	Fire Supplies, Rehab Food	3,000.00	145.60	621.88	2,378.12	20.7%
522 20 30 15	Diesel and Gasoline	28,000.00	1,623.27	8,324.07	19,675.93	29.7%
522 20 30 16	Ambulance Supplies (BLS/ALS)	60,000.00	1,252.35	15,767.35	44,232.65	26.3%
522 20 40 05	SNOCO 911	80,250.00	6,685.05	33,425.25	46,824.75	41.7%
522 20 40 07	Regional Technical Response Agreement (So. Sno. Co. Fire & Rescue)	1,600.00	0.00	1,511.97	88.03	94.5%
522 20 40 24	Laundry - Uniforms - Bunker Gear	1,750.00	78.68	168.53	1,581.47	9.6%
522 30 30 09	Newsletter Quarterly	13,500.00	0.00	1,937.82	11,562.18	14.4%
522 30 30 10	Educational Materials - Fire Prevention Week Kids Handouts	1,750.00	0.00	1,687.71	62.29	96.4%
522 30 30 23	Fire Prevention Education (Holidays)	1,750.00	0.00	184.38	1,565.62	10.5%
<b>020 Suppression &amp; EMS</b>		<b>2,744,475.00</b>	<b>188,989.66</b>	<b>1,022,403.56</b>	<b>1,722,071.44</b>	<b>37.3%</b>
522 41 31 01	CPR & First Aid Cards	2,500.00	0.00	0.00	2,500.00	0.0%
<b>041 Training Provided to External Parties</b>		<b>2,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>0.0%</b>
522 45 30 13	Training Props/Devices &	5,500.00	34.69	204.45	5,295.55	3.7%
522 45 40 26	Travel - Meals - Lodging - Recruit Training Meals	1,500.00	0.00	0.00	1,500.00	0.0%
522 45 40 28	Tuition/Instructors	25,000.00	3,775.00	11,920.71	13,079.29	47.7%
522 45 40 30	Target Solutions	6,000.00	0.00	0.00	6,000.00	0.0%
<b>045 Training Obtained by Employees</b>		<b>38,000.00</b>	<b>3,809.69</b>	<b>12,125.16</b>	<b>25,874.84</b>	<b>31.9%</b>

# Monthly and YTD Budget 2024

Snohomish County Fire District 5

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**001 Expense Fund**

Expenditures	Amt Budgeted	May	YTD	Remaining		
<b>522 Fire Control &amp; EMS</b>						
522 50 30 12	Supplies (cleaning, paper, maintenance, propane)	8,000.00	522.98	2,138.39	5,861.61	26.7%
522 50 40 19	Inspections and Tests	1,200.00	0.00	4,651.24	(3,451.24)	387.6%
522 50 40 37	Utilities (water, sewer, garbage, gas, propane, electric)	54,250.00	2,841.32	20,823.09	33,426.91	38.4%
522 50 40 40	Building Repairs and Maintenance - Station #51 - 304 Alder	10,000.00	0.00	300.00	9,700.00	3.0%
522 50 40 43	Building Repairs and Maintenance -32905 Cascade View	8,000.00	108.00	9,294.94	(1,294.94)	116.2%
522 50 40 45	Training Trailer Expenses - Driver Simulator/Rescue	1,000.00	0.00	0.00	1,000.00	0.0%
<b>050 Facilities Maintenance</b>		<b>82,450.00</b>	<b>3,472.30</b>	<b>37,207.66</b>	<b>45,242.34</b>	<b>45.1%</b>
522 60 30 06	Apparatus/Equipment Parts & Supplies - (Non-Intergovernmental)	20,000.00	118.26	2,406.56	17,593.44	12.0%
522 60 40 12	Equipment Maintenance and Repairs	10,000.00	811.71	7,610.43	2,389.57	76.1%
522 60 40 23	Apparatus Maintenance (Non-Intergovernmental)	10,000.00	0.00	53.40	9,946.60	0.5%
522 60 40 29	Monroe - Apparatus Maintenance Intergovernmental	65,000.00	0.00	37,438.36	27,561.64	57.6%
522 60 40 47	Rentals and Leases	3,000.00	0.00	1.10	2,998.90	0.0%
<b>060 Vehicles &amp; Equipment Maintenance</b>		<b>108,000.00</b>	<b>929.97</b>	<b>47,509.85</b>	<b>60,490.15</b>	<b>44.0%</b>
522 70 41 28	EPCR	1,900.00	86.55	1,098.87	801.13	57.8%
522 70 41 29	Medical Advisor Contract	15,000.00	0.00	0.00	15,000.00	0.0%
522 70 41 35	Medical Billing (\$23.50 + .50 Postage x Billings, 505)	12,000.00	1,116.26	4,871.20	7,128.80	40.6%
522 70 41 36	ALS Contract for Services	0.00	0.00	0.00	0.00	0.0%
522 70 41 37	Snohomish County EMS Annual Assessment (County Medical Program Director)	8,500.00	0.00	0.00	8,500.00	0.0%
<b>070 Ambulance Services</b>		<b>37,400.00</b>	<b>1,202.81</b>	<b>5,970.07</b>	<b>31,429.93</b>	<b>16.0%</b>
<b>522 Fire Control &amp; EMS</b>		<b>3,876,613.00</b>	<b>270,871.98</b>	<b>1,451,688.46</b>	<b>2,424,924.54</b>	<b>37.4%</b>
<b>591 Leases</b>						
591 22 70 02	Software leases	13,000.00	0.00	0.00	13,000.00	0.0%
591 28 70 01	Leases	10,000.00	647.93	3,239.65	6,760.35	32.4%
<b>591 Leases</b>		<b>23,000.00</b>	<b>647.93</b>	<b>3,239.65</b>	<b>19,760.35</b>	<b>14.1%</b>
<b>594 Capital Outlay</b>						
594 22 60 01	Furnishings - Equipment	1,500.00	301.06	2,668.75	(1,168.75)	177.9%
594 22 60 02	Computer Hardware - Laptop - MDC - EPCR - Server	5,000.00	1,394.30	1,394.30	3,605.70	27.9%
594 22 60 04	Small Tools and Firefighting Equipment	5,000.00	0.00	4,065.34	934.66	81.3%
594 22 60 05	Uniforms and Badges	11,000.00	791.94	9,257.49	1,742.51	84.2%
594 22 60 06	Facilities	2,000.00	0.00	0.00	2,000.00	0.0%

# Monthly and YTD Budget 2024

Snohomish County Fire District 5

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001 Expense Fund

Expenditures	Amt Budgeted	May	YTD	Remaining		
<b>594 Capital Outlay</b>						
594 22 60 08	Rescue Equipment	25,000.00	0.00	0.00	25,000.00	0.0%
594 22 60 09	Firefighting Safety Gear	45,000.00	6,390.23	7,423.71	37,576.29	16.5%
594 22 60 10	Small Tools and Equipment EMS	15,000.00	0.00	0.00	15,000.00	0.0%
594 22 60 11	Phone & Assesory Purchases	1,500.00	0.00	179.85	1,320.15	12.0%
594 25 60 12	Disaster Services EOC	1,500.00	0.00	0.00	1,500.00	0.0%
<b>594 Capital Outlay</b>		<b>112,500.00</b>	<b>8,877.53</b>	<b>24,989.44</b>	<b>87,510.56</b>	<b>22.2%</b>
<b>597 Transfers</b>						
597 22 00 01	Transfer to Reserve Fund	320,897.00	0.00	0.00	320,897.00	0.0%
597 22 00 03	Transfer to Capital Project Fund	0.00	0.00	0.00	0.00	0.0%
<b>597 Transfers</b>		<b>320,897.00</b>	<b>0.00</b>	<b>0.00</b>	<b>320,897.00</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>		<b>4,333,010.00</b>	<b>280,397.44</b>	<b>1,479,917.55</b>	<b>2,853,092.45</b>	<b>34.2%</b>
<b>Fund Excess/(Deficit):</b>		<b>0.50</b>	<b>(27,412.73)</b>	<b>808,656.43</b>		

# Monthly and YTD Budget 2024

Snohomish County Fire District 5

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**002 Reserve Fund**

Revenues	Amt Budgeted	May	YTD	Remaining
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**330 Intergovernmental Revenue**

332 93 40 00	Grnd Emerg. Med Transpt (GEMT)Payments - Reserves	220,000.00	0.00	0.00	220,000.00	0.0%
330 Intergovernmental Revenue		220,000.00	0.00	0.00	220,000.00	0.0%

**360 Miscellaneous Revenue**

361 10 00 01	Interest Income (Reserve)	100,000.00	13,610.62	66,255.65	33,744.35	66.3%
360 Miscellaneous Revenue		100,000.00	13,610.62	66,255.65	33,744.35	66.3%

**597 Transfers**

397 22 02 00	Transfer In From Expense Fund	320,897.00	0.00	0.00	320,897.00	0.0%
597 Transfers		320,897.00	0.00	0.00	320,897.00	0.0%

Fund Revenues:	640,897.00	13,610.62	66,255.65	574,641.35	10.3%
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Expenditures	Amt Budgeted	May	YTD	Remaining
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**522 Fire Control & EMS**

522 10 49 01	Service Fees (Reserve)	0.00	50.00	250.00	(250.00)	0.0%
522 Fire Control & EMS		0.00	50.00	250.00	(250.00)	0.0%

**597 Transfers**

597 00 01 00	Transfer Out to Expense Fund	0.00	0.00	0.00	0.00	0.0%
597 00 01 01	GEMT transfer out to Expense Fund	0.00	0.00	0.00	0.00	0.0%
597 Transfers		0.00	0.00	0.00	0.00	0.0%

Fund Expenditures:	0.00	50.00	250.00	(250.00)	0.0%
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Fund Excess/(Deficit):	640,897.00	13,560.62	66,005.65
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# Monthly and YTD Budget 2024

Snohomish County Fire District 5

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**200 Bond - Capital**

Revenues	Amt Budgeted	May	YTD	Remaining	
<b>311 Taxes/Revenue</b>					
311 10 04 00    Property Taxes Capital Facility Bond (Station 51)	597,385.00	32,869.48	316,174.52	281,210.48	52.9%
311 Taxes/Revenue	597,385.00	32,869.48	316,174.52	281,210.48	52.9%
<b>Fund Revenues:</b>	<b>597,385.00</b>	<b>32,869.48</b>	<b>316,174.52</b>	<b>281,210.48</b>	<b>52.9%</b>
<b>Expenditures</b>					
<b>591 Leases</b>					
592 22 08 00    Interest And Other Debt Service Costs -	0.00	10.06	365.32	(365.32)	0.0%
592 22 81 00    Fiscal Agent Fees	0.00	0.00	0.00	0.00	0.0%
591 Leases	0.00	10.06	365.32	(365.32)	0.0%
<b>594 Capital Outlay</b>					
591 22 70 00    Principal Paid on Station Construction	338,736.93	0.00	0.00	338,736.93	0.0%
592 22 80 00    Interest Paid on Station Construction	173,967.01	0.00	0.00	173,967.01	0.0%
594 Capital Outlay	512,703.94	0.00	0.00	512,703.94	0.0%
<b>Fund Expenditures:</b>	<b>512,703.94</b>	<b>10.06</b>	<b>365.32</b>	<b>512,338.62</b>	<b>0.1%</b>
<b>Fund Excess/(Deficit):</b>	<b>84,681.06</b>	<b>32,859.42</b>	<b>315,809.20</b>		

# Monthly and YTD Budget 2024

Snohomish County Fire District 5

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## 300 Capital Project Fund

Revenues	Amt Budgeted	May	YTD	Remaining	
597 Transfers					
397 03 00 00 Transfers In From Expense Fund	0.00	0.00	0.00	0.00	0.0%
597 Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	May	YTD	Remaining	
594 Capital Outlay					
594 22 60 03 Apparatus Replacement	0.00	0.00	7,557.51	(7,557.51)	0.0%
594 22 60 21 Furnishings and Equipment	0.00	18,328.80	27,319.80	(27,319.80)	0.0%
594 22 60 22 Computer Hardware and Server	0.00	0.00	0.00	0.00	0.0%
594 22 60 24 Small Tools	0.00	0.00	1,571.78	(1,571.78)	0.0%
594 22 60 26 Facilities Construction, Machinery and Equipment	0.00	0.00	0.00	0.00	0.0%
594 22 60 27 Land Aquisition - Future Facilities	0.00	0.00	0.00	0.00	0.0%
594 28 60 33 Dispatch Services Infrastructure (Locution and Station Based Equipment)	0.00	0.00	0.00	0.00	0.0%
594 Capital Outlay	0.00	18,328.80	36,449.09	(36,449.09)	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>18,328.80</b>	<b>36,449.09</b>	<b>(36,449.09)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>(18,328.80)</b>	<b>(36,449.09)</b>		

# Monthly and YTD Budget 2024

Snohomish County Fire District 5

Months: 01 To: 05

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Fund	Revenue	May	Received		Expenditures	May	Spent	
001 Expense Fund	4,333,010.50	252,984.71	2,288,573.98	52.8%	4,333,010.00	280,397.44	1,479,917.55	34.2%
002 Reserve Fund	640,897.00	13,610.62	66,255.65	10.3%	0.00	50.00	250.00	0.0%
200 Bond - Capital	597,385.00	32,869.48	316,174.52	52.9%	512,703.94	10.06	365.32	0.1%
300 Capital Project Fund	0.00	0.00	0.00	0.0%	0.00	18,328.80	36,449.09	0.0%
	<u>5,571,292.50</u>	<u>299,464.81</u>	<u>2,671,004.15</u>	<u>47.9%</u>	<u>4,845,713.94</u>	<u>298,786.30</u>	<u>1,516,981.96</u>	<u>31.3%</u>



## Open Issues/Actions

Date Last Visited	<b>OPEN ISSUES</b>	Action Taken	Priority
Date Last Visited	<b>TABLED OR POSTPONED ISSUES</b>	Action Taken	
05/22/23	Mitigation Fees - Growth Planning	In progress	
Date Last Visited	<b>CLOSED ISSUES</b> - Items will be removed 5 years after the date last visted.	Action Taken	
03/09/20	Sunset Clause addition to Resolution 2020-01 Voucher pre-approval	Completed	
03/09/20	Resolution 2020-01 Sunset Clause	Completed	
04/12/21	Consideration of a Five Member Board of Commissioners	Completed	
02/22/21	Recruitment and hiring process for a Chief Officer	Completed	
12/27/21	Exploration of a District 5 Medic Program	Completed	
04/25/22	Life Insurance for Part Time and Volunteers	Completed	
06/27/22	ALS Contract Snohomish Regional Fire and Rescue	Completed	



## WILDFIRE

### FORESTLAND RESPONSE AGREEMENT DEPARTMENT OF NATURAL RESOURCES (DNR) NO. 93-107519

**PI:** 221, 222, 223, 224

**Funding Source:** State

**Grant Funded:**  Yes  No

**Procurement method:**  Exempt, Department of Enterprise Services, Sole Source Contract Policy No. POL-DES-140-00, Section 5, Item 2, RCW 39.26.125(10)

This Agreement is entered into between the state of Washington, Department of Natural Resources, Northwest Region, hereinafter referred to as “DNR or AGENCY”, and the below named Fire Protection District/Department, hereinafter referred to as District/Department.”

Snohomish County Fire District #5 – Sultan/Startup

32905 Cascade View Drive

Sultan, WA 98294

**Phone:** 360-793-1179

**Email:** admin@snofire5.org

**Statewide Vendor # (SWV): 0032361**

**Authority:** This Agreement is entered into by DNR under the authority of RCW 76.04.015, RCW 76.04.135 and RCW 76.04.610(3); and by the District/Department under the authority of RCW 52.12.031, RCW 52.12.125 and RCW 35.21.010; and DNR and District/Department in conformity with RCW 39.34, the Interlocal Cooperation Act.

In consideration of the terms, conditions and covenants contained herein, or attached and incorporated and made a part hereof, the Parties mutually agree as follows:

- 1. Purpose:** The purpose of this Agreement is to (1) provide for mutual assistance and cooperation in the control and suppression of forestland fire and therefore to contract for the District/Department to provide fire protection services to an area within the jurisdiction of DNR and located in, or adjacent to, the District/Department and to contract for the DNR to assist in fire protection services on forestland within District/Department jurisdiction; and (2) dispatch and pay for fire service resources outside the fire service

District/Department jurisdictional boundaries for wildfire and prescribed (RX) fire dispatch.

2. **Scope:** This Agreement pertains to forestland fire incidents within or adjacent to the District/Department boundaries and to District/Department resources ordered through the DNR Region or Division for dispatch outside of District/Department boundaries for support provided by DNR as outlined in Attachment A – Operational Guidelines for Resources ordered through the DNR Region or Division for dispatch outside of District/Department boundaries.
3. **Term.** The term of this agreement is 6/24/2024, or date of execution, whichever is later, through December 30, 2028.
4. **Jurisdictional Responsibility:** Within or adjacent to the District/Department boundaries, the statutory jurisdictional responsibility for fire control on forestland varies. It may be:
  - (1) **Sole DNR Jurisdiction:** Land subject to Forest Fire Protection Assessment and District/Department is NOT collecting fire protection levy
  - (2) **Sole District/Department Jurisdiction:** Land subject to District/Department fire protection levy and not subject to Forest Fire Protection Assessment.
  - (3) **Joint Jurisdiction:** Land subject to Forest Fire Protection Assessment and the District/Department is collecting fire protection levy.
5. **Mutual Aid Fire Incident Response:**
  - (1) **Sole DNR Jurisdiction:** In the event of a fire emergency in a sole DNR jurisdiction area, the DNR will respond. The District/Department may respond to provide immediate control action, minimize fire loss, and thereby indirectly protect its own jurisdiction area. DNR may request response from the District/Department to gain timely initial attack and control action, or to supplement DNR resources.
  - (2) **Sole District/Department Jurisdiction:** In the event of a fire emergency in a sole District/Department jurisdiction area, the District/Department will respond. DNR may respond to provide immediate control action, minimize fire loss, and thereby indirectly protect its own jurisdiction area. The District/Department may request that DNR provide supplemental resources for fire emergency operations and support.
  - (3) **Joint Jurisdiction:** In the event of a fire emergency in a joint jurisdiction area, both DNR and the District/Department will respond, subject to the availability of resources.
6. **Off-Season Incidents:** For this Agreement, no incident will be considered off-season. Fire season will be January 1-December 31 each year.

**7. Command:**

- (1) **Sole DNR Jurisdiction Incidents:** When the District/Department is the first arriving agency, the District/Department on-site initial responders shall establish command until released by a representative of DNR.
- (2) **Sole District/Department Jurisdictional Incidents:** When DNR is the first arriving agency, the DNR on-site initial responders shall establish command until released by a representative of the District/Department.
- (3) **Joint Jurisdiction Incidents:** The first arriving agency initial responders shall establish command, and, upon the arrival of the other agency, unified command will be established and used for incident management.

**8. Fire Control and Suppression Definitions:**

- (1) **Forestland:** As the term is defined by RCW 76.04.005.
- (2) **Ordering:** Prior to the arrival of DNR at the incident, the initial attack incident commander may order special resources through DNR. That decision shall be documented, and payment authorized (see Section 11 and 12 of this Agreement) by DNR prior to the mobilization of special resources.
- (3) **Special Resources:** Air resources, dozers, heavy equipment, or other resources deemed necessary to contain and control the fire.

**9. Operation Guidelines:**

- (1) **Forestland Response:** Representatives of the District/Department and DNR may mutually develop operation guidelines that provide principles, direction and guidance for the conduct of fire control operations related to forest land response. The operation guidelines shall be reviewed at least annually and revised as necessary to achieve cooperation and understanding.
- (2) **DNR Dispatch:** See Attachment A - Operation Guidelines for resources ordered through the DNR Region or Division for dispatch outside of the District/Department jurisdictional boundaries; which is incorporated by reference herein.
- (3) **Prescribed (RX) Fire Dispatch:** See Attachment A – Operational Guidelines for resources ordered through the DNR Region or Division for dispatch outside of the District/Department jurisdictional boundaries; which is incorporated by reference herein. The guidelines for Fire Dispatch are the same, whether that be for a Wildland Fire Incident or Prescribed Fire.

- 10. Fire Investigation:** The District/Department and DNR agree to protect the origin area of any fire to the best of its ability. Fires will be jointly investigated when an incident originated in a joint jurisdiction area. A DNR fire investigator may investigate fires

originating on, spreading to or threatening land subject to Forest Fire Protection Assessment (i.e., sole DNR or joint jurisdiction areas).

**11. Costs:**

- (1) **Charges Not Required:** One purpose of this Agreement is mutual assistance and cooperation in the control and suppression of fires (see Section 1 - Purpose). In most instances, resource costs will not be charged to the other party. However, there may be circumstances or conditions where the District/Department or DNR desires or is required to charge, or request reimbursement, for resource costs as described in Subsections (2), (3), (4), and (5) below.
- (2) **Sole DNR Jurisdiction:** If the District/Department responds, DNR will pay for District/Department personnel and equipment costs outside of mutual aid unless otherwise negotiated.
- (3) **Sole District/Department Jurisdiction:** If DNR responds, the District/Department will pay for DNR personnel and equipment costs outside of mutual aid unless otherwise negotiated.
- (4) **Joint Jurisdiction:** Initial attack through complete extinguishment of the fire, each party will pay its own costs.
- (5) **DNR Dispatch:** If District/Department personnel is dispatched by DNR outside of District/Department jurisdictional boundaries, DNR will pay for District/Department personnel and equipment costs.

**12. Cost Reimbursement Procedures:**

- (1) **Forestland Response:** Provisions within this Agreement for reimbursement of costs related to forest land response are subject to the following conditions:
  - (a) **Notice:** Prior to costs being incurred as allowed by this Agreement (other than DNR Dispatch), notice of such expenditure must be given to DNR of the requesting agency prior to the expenditure or commitment of funds.
  - (b) **Invoice:** Any resource provider costs, which are to be billed, must be invoiced within sixty (60) business days of the last date of incurred expense for the incident.
- (2) **DNR Dispatch:** Provisions within this Agreement for reimbursement of costs related to DNR dispatch are outlined in Attachment A - Operation Guidelines for resources ordered through the DNR Region or Division for dispatch outside of the District/Department jurisdictional boundaries; which is incorporated by reference herein.

**13. Cost Reimbursement Rates:**

- (1) **Forestland Response:**

- (a) Equipment costs shall be paid to the resource provider at the DNR Wage and Equipment Rates or as otherwise agreed to in writing by the respective authorized agency representatives.
- (b) Career/permanent and seasonal personnel costs will be reimbursed to the resource provider at the resource provider's actual total cost. This will include backfill costs as outlined in the State Mobilization Plan.

**(2) DNR Dispatch:**

Cost reimbursement rates related to DNR dispatch are outlined in Attachment A - Operation Guidelines for resources ordered through the DNR Region or Division for dispatch outside of the District/Department boundaries.

- 14. Insurance:** DNR is an agency of the state of Washington and is therefore self-insured under the State's Self-Insurance Liability Program. The District/Department shall, at all times during the term of this Agreement at its sole cost and expense, buy and maintain insurance of the types and amounts listed below. Failure to buy and maintain the required insurance may result in the termination of the Agreement at DNR's option. If the District/Department is self-insured, evidence of its status as self-insured will be provided to DNR, and if deemed acceptable by DNR, shall satisfy the insurance requirements specified by this Section. The limits of insurance to be bought and maintained by the District/Department shall not be less than as follows:

**Minimum Coverage Requirements:** These limits may not be sufficient to cover all liability losses and related claim settlement expenses. Purchase of these minimum limits of coverage does not relieve the District/Department from liability for losses and settlement expenses greater than these amounts. DNR shall not be charged for the cost for insurance coverage(s).

District/Department is required to purchase insurance for a period of 36 months after completion of this Agreement. This requirement may be satisfied by the continuous purchase of an extended agreement. This requirement may be satisfied by the continuous purchase of an extended reporting period. During the term of the Agreement, District/Department must purchase and maintain the insurance coverage and limits specified below:

- (1) Commercial General Liability (CGL) Insurance or District/Department Equivalent.** District/Department must purchase and maintain CGL on an Insurance Services Office (ISO) form CG 00 01 or equivalent form, covering liability arising from premises, operations, independent contractors, personal injury, products-completed operations, and liability assumed under an insured contract. Such insurance must be provided on an occurrence basis. If insurance is written on a "claims made" basis, the policy shall provide full coverage for prior acts or include a retroactive date that precedes the effective date of this Agreement. Insurance must include liability coverage with limits not less than those specified below:

<u>Description</u>	<u>Dollar Amount</u>
General Aggregate Limit (Other than products-completed operations)	\$2,000,000

Each Occurrence Limit

\$2,000,000

- (2) **Employer's liability ("Stop Gap") Insurance:** District/Department shall purchase and maintain employer's liability insurance and if necessary, commercial umbrella liability insurance with limits not less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease.
- (3) **Business Auto Policy (BAP) Insurance:** If activities pursuant to this Agreement involve the use of vehicles, to include FEPP vehicles, the District/Department must purchase and maintain a BAP on an Insurance Services Office (ISO) form CA 00 01 or equivalent form. The Description of Covered Autos must include one or more of the following:
  - a. "Any Auto" (Symbol 1).
  - b. If District/Department-owned personal vehicles are used, the BAP must cover "Owned Autos Only" (Symbol 2).
  - c. If District/Department hires autos, the BAP must cover "Hired Autos Only" (Symbol 8).
  - d. If District/Department employee's vehicles are used, the BAP must cover "Non-Owned Autos Only" (Symbol 9).

Such insurance must be provided on an occurrence basis. The BAP insurance must include liability coverage with limits not less than those specified below. The District/Department is responsible for any deductible.

<u>Description</u>	<u>Each Accident</u>
Bodily Injury and Property Damage	\$1,000,000

- (4) **Workers Compensation Insurance or Equivalent:** The District/Department shall comply with all state of Washington workers compensation statutes and regulations. Coverage shall be provided for all employees and volunteers of the District/Department and shall include bodily injury (including death) that arises out of or in connection with the performance of this Agreement.
15. **Service Limitations.** The responses and fire suppression services provided for under this Agreement are intended to be rendered on the same basis as such services are rendered to other areas within the District/Department or DNR jurisdictions and neither party assumes liability for failure to provide services by reason of any circumstances beyond the party's control. In the event of simultaneous fires or medical aid calls within the areas covered by this Agreement whereby facilities of either party are taxed beyond the party's ability to render equal protection, the officers and agents of the party shall have sole discretion as to which call shall be answered first. The responding party shall have sole discretion to determine the manner and method of responding to and handling emergencies under this Agreement consistent with Section 7 - Command of this Agreement.
16. **Benefits.** This agreement is entered into for the benefit of the parties to this agreement only and shall confer no benefits, direct or implied, on any third persons.
17. **Renegotiation and Modification:** The terms and conditions of this Agreement may be renegotiated at the request of either Party between the dates of January 1 and March 1 of

any year. Any modification or amendment of this Agreement must be in writing and must be signed by duly authorized agents of the Parties.

- 18. Assignment and Delegation:** This Agreement, or any right or interest therein, may not be assigned or otherwise transferred by either Party without the prior written consent of the other Party. Any attempted assignment shall be void unless made in strict conformity with this section.

Either Party may perform its duty through a delegate or agent but shall not be thereby relieved of any duty to perform or any liability for breach of this Agreement.

- 19. Remedies:** Any remedy exercised by either Party shall not be deemed exclusive and either Party may pursue any and all other remedies available to it under the law.
- 20. Compliance with Laws:** Parties shall comply with all applicable federal, state, and local laws, rules and regulations that govern each component of this Agreement.
- 21. Non-Waiver:** Waiver by either Party of strict performance of any provision of this Agreement shall not act as a waiver of the right of the other Party to require future strict performance of the same provision or any other provision.
- 22. Harassment.** Per [RCW 43.01.135](#), Sexual harassment in the workplace, Agency Contractors hereby have access to DNR Policy PO01-052 Sexual Harassment: [https://www.dnr.wa.gov/publications/em\\_harassment\\_prevention\\_policy.pdf](https://www.dnr.wa.gov/publications/em_harassment_prevention_policy.pdf)
- 24. Interpretation and Venue:** This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington. The venue of any action brought under this Agreement shall be in the Superior Court of Thurston County.
- 25. Severability:** If any provision of this Agreement is held to be invalid, such invalidity shall not affect the other provisions of this Agreement that can be given effect without the invalid provision(s), and to this end the provisions of this Agreement are declared severable.
- 26. Termination:** This Agreement may be terminated by either Party by the provision of ninety (90) days written notice, provided that neither Party may terminate this Agreement at any time between April 15 and October 15 of any year due to the fire danger during this period.
- 27. Agreement Managers:**

DNR AGREEMENT MANAGER
Name: Bill Waits
Title: Wildland Fire Coordinator
Address: 919 N. Township Street
City/State/Zip: Sedro-Woolley, WA 98284
Phone: 360-618-3727
Email: bill.waits@dnr.wa.gov

DISTRICT/DEPARTMENT AGREEMENT MANAGER
Name: Seth Johnson
Title: Fire Chief
Address: 32905 Cascade View Drive
City/State/Zip: Sultan, WA 98294
Phone: 360-913-4315
Email: s.johnson@snofire5.org

This Agreement supersedes all previous agreements.

By signature below, the Agencies certify that the individuals listed in this document, as representatives of the Agencies, are authorized to act in their respective areas for matters related to this instrument.

**IN WITNESS WHEREOF, the parties have executed this Agreement.**

**DISTRICT/DEPARTMENT**

**STATE OF WASHINGTON,  
DEPARTMENT OF NATURAL  
RESOURCES**

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature Date

Kevin Killian

\_\_\_\_\_  
Printed Name

Wildland Assistant Region Manager

\_\_\_\_\_  
Title

**DISTRICT/DEPARTMENT**

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**DISTRICT/DEPARTMENT**

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**DISTRICT/DEPARTMENT**

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**Operation Guidelines**  
**Resources ordered through the DNR Region or Division for**  
**Dispatch outside of District/Department jurisdictional boundaries**

Department of Natural Resources (DNR) agrees to dispatch District/Department resources to incidents outside of the Districts/Department jurisdictional boundaries as needed to meet DNR responsibilities and as approved by the District/Department. Dispatches can include out of the state of Washington. Participation by a District/Department with incidents outside its jurisdiction is voluntary and separate from involvement in State Fire Mobilization.

This Agreement extends to all District/Department members:

- Washington Fire Service (WFS) paid members which District/Department allow to participate will be paid by the District/Department. DNR will reimburse district/department costs as outlined in this agreement.
- Members of Washington Fire Service who are volunteers will need to be hired by the DNR via the DNR casual hire process and paid directly by DNR. This may be completed pre-season or at the time of the incident. Your local DNR Region office will handle the casual hire process.

**District/Department agrees:**

- 1) All personnel dispatched outside of their jurisdictional boundaries will have a valid Incident Qualification Card (red card) stating current qualifications; and will adhere to qualifications and standards described in NWCG PMS 310-1;
- 2) To keep equipment and personnel status current in the Interagency Resource Ordering Capability (IROC) by selecting option a. or b. below. List available resources on the following resource list addendum. (Check one):
  - a.  With DNR Region approval, DNR Region will give Web-Status rights to IROC for district employees. It is the employee's responsibility to ensure that their status is accurate.
  - b.  DNR Region will status your employees. For this option, you would need to provide your local DNR Region Dispatch with the status of your employees every Monday by 1200 hours. Dispatch would then update their status in IROC for that week (0800 Tuesday to 0800 Tuesday).

For dispatches outside of the DNR region, approval from DNR host region fire staff is required. Host region fire staff will coordinate with Wildland Fire Management Division in order to ensure statewide readiness.

- 3) To notify your local DNR Region of any changes in status of personnel/equipment (i.e.; dispatched/demobilized under State Fire Mobilization, demobilization & ETA home from incidents dispatched thru DNR, etc.);
- 4) All personnel and equipment dispatched will be paid by the District/Department; (except volunteers will follow payment procedures outlined in their individual agreement and be paid directly by DNR);

- 5) All Equipment and Personnel dispatched under this agreement will arrive at each incident with a copy of their current Forestland Response Agreement.
- 6) Invoice for personnel and equipment costs billed to DNR will include:
  - a. Original Emergency Fire Time Report (OF-288); hourly wage rate (regular and OT) for personnel hours on the OF-288. This applies to paid district/department staff. Volunteers will be paid directly by DNR.
  - b. Original shift ticket (OF-286) documenting mileage to/from incident as well as mileage incurred on the incident signed by the incident supervisor.
  - c. Copy of Resource Order card.
- 7) Invoices requesting payment for equipment (engines/tenders) will be submitted to DNR within sixty (60) business days of the last date of the incurred expense for the incident and shall include Original Emergency Equipment Use Invoice Form (OF-286) and shift tickets (OF-297); and
- 8) Invoices requesting payment for other travel costs (meals, lodging not provided by the incident) must be submitted to DNR within sixty (60) business days of the last date of the incurred expense for the incident.
- 9) Only utilize agency owned vehicles or procured rental vehicles on the fireline or off-road.

**DNR agrees to:**

- 1) Assist the District/Department with updating status of IMT members in IROC;
- 2) Maintain IQS records for District/Department personnel with NWCG PMS 310-1 wildland fire qualifications, if red carded through the DNR;
- 3) Reimburse District/Department within 30 days of invoice receipt and documentation as required above;
- 4) Reimburse the Fire Service District/Department at the Total Cost of personnel. This includes, regular time, overtime, and District/Department backfill for that position as outlined in the State Mobilization Plan. The DNR will not pay for muster time, wildland premium pay, or other unspecified pay provisions.

Rental vehicles for Off-road use must be procured consistent with the National Emergency Rental Vehicle Blanket Purchase Agreement (NERV). Rental vehicles for non-fire line positions must be rented through alternative sources other than the USFS NERV rental vehicle agreement. Rental vehicle authorization must be documented on the resource order. Please speak with your local DNR Region for more specific information.

**DISTRICT/DEPARTMENT RESOURCE LIST  
OVERHEAD AND EQUIPMENT ADDENDUM**

DNR will dispatch and process invoices for the following fire district members and equipment when dispatched by DNR outside of their fire district.

**Overhead Resources**

	<b>Name</b>	<b>Career or Volunteer</b>	<b>Backfill Required</b>	<b>Position/Qualifications</b>	<b>Team Affiliation or Single Resource</b>
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					

**DISTRICT/DEPARTMENT RESOURCE LIST  
OVERHEAD AND EQUIPMENT ADDENDUM**

DNR will dispatch and process invoices for the following fire district members and equipment when dispatched by DNR outside of their fire district.

**Equipment Resources**

			<b>Rate / Negotiated Rate*</b>
<b>1</b>			
<b>2</b>			
<b>3</b>			
<b>4</b>			
<b>5</b>			
<b>6</b>			
<b>7</b>			
<b>8</b>			
<b>9</b>			
<b>10</b>			

\* The negotiated rate must be agreed upon between the signing parties prior to dispatch.

**CONTACT INFORMATION:**



**Purchase Order**  
**Snohomish County Fire District #5**

32905 Cascade View Dr.  
 Sultan, WA 98294  
 360-793-1179 or Fax: 360-799-0563

**PO Number: 2024-3387**

**Date: 6/19/2024**

**Vendor:** 425-528-1124  
**Kitsap Tractor & Equipment**  
 9145 Silverdale Way NW  
 Silverdale, WA 98383  
**Vendor Code:**  
**Account Number:**

**BAR Code:** .  
**Split BAR:** .  
**Requested By:** Gwilt, Jason  
**Check if Purchased with Credit Card:**   
**Check if Ordered on Verbal Approval:**   
**Amazon.com Order?**

**Reason for Purchase:**  
 Tractor/Mower with attachments for Station 51 grounds keeping.

**Order Details:**

<i>Item Number</i>	<i>Item Name</i>	<i>Units</i>	<i>Qty</i>	<i>Price</i>	<i>Subtotal</i>	<i>Est. Tax</i>
	4WD Kubota Tractor w/loader	Each	1	\$24,306.75	\$24,306.75	\$2,211.91
	Box Scraper 60"	Each	1	\$1,249.00	\$1,249.00	\$113.66
	48" Deck Mower	Each	1	\$2,299.00	\$2,299.00	\$209.21
	Mid-mount Mower 60"	Each	1	\$3,599.00	\$3,599.00	\$327.51
	Snow Pusher 60"	Each	1	\$1,400.00	\$1,400.00	\$127.40
	2 year Protection Plan	Each	1	\$1,750.00	\$1,750.00	\$159.25
	Shipping (special order items)	Each	1	\$350.00	\$350.00	\$31.85
	Cash Incentive	Each	1	(\$800.00)	(\$800.00)	(\$72.80)

**Total Including Estimated Tax:** \$37,261.74

**Chief Johnson Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Commissioner Signature:** (required for amounts over \$10,000) \_\_\_\_\_ **Date:** \_\_\_\_\_



**Purchase Order**

**Snohomish County Fire District #5**

32905 Cascade View Dr.  
Sultan, WA 98294  
360-793-1179 or Fax: 360-799-0563

**PO Number: 2024-3390**

**Date: 6/20/2024**

<b>Vendor:</b>	253-863-1301
U.S. Fire Equipment LLC.	
4200 150th Ave Ct E	
Sumner, WA 98390	
<b>Vendor Code:</b>	
<b>Account Number:</b>	

**BAR Code:**

**Split BAR:**

**Requested By: Johnson, Seth**

**Check if Purchased with Credit Card:**

**Check if Ordered on Verbal Approval:**

**Reason for Purchase:**

**Amazon.com Order?**

**Order Details:**

<i>Item Number</i>	<i>Item Name</i>	<i>Units</i>	<i>Qty</i>	<i>Price</i>	<i>Subtotal</i>	<i>Est. Tax</i>
	Custom UPF 3,000 Gallon Wetside Poly Tank	Each	1	\$28,516.94	\$28,516.94	\$2,595.04
	Freight Out	Each	1	\$5,000.00	\$5,000.00	\$455.00

***Total Including Estimated Tax:***

**\$36,566.98**

**Chief Johnson Signature:**

\_\_\_\_\_

**Date:**

\_\_\_\_\_

**Commissioner Signature:**

\_\_\_\_\_ (required for amounts over \$1000)

**Date:**

\_\_\_\_\_