



Board of Commissioners Meeting Minutes

February 26, 2024

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00 p.m. at 32905 Cascade View Dr. Station 51 and via Zoom video conferencing. Commissioner Fox, Commissioner Geiger and Commissioner Chase were present. Chief Johnson, Deputy Chief Fulcher and District Secretary, Cathy Barth, were present. Members of the public were in attendance.

Additions to Agenda -

Commissioner Fox added to the Consent Agenda Agency Benefits for February 2024.

Commissioner Fox added a letter from Snohomish Fire District 4 Commissioners to informational.

Public Comments – None

Consent Agenda –

Agency Benefits for February 2024 – \$38,310.21

A motion to approve **February 2024 Agency Benefits \$38,310.21** was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

Chief's Report – See Attached

Discussion was held regarding the work being done on the Dam warning system, remote activation and who the responsibility falls on to activate the alarm.

Commissioner Geiger inquired about whether the County would have a backup system in place during the transition to the new financial software system. Chief Johnson replied that he did not know, but it was stated in the meeting he attended, that the new software would go live in September of this year.

Commissioner Chase asked what a Peer Support Counselor was. Chief Johnson replied that it was a person or persons that offer support to staff dealing with difficult personal or work issues. He added that the Chaplain program is becoming more robust, that Pastor Boek has recommitted to the program and Deputy Chief Fulcher is also more active in the program. Several Fire Districts are working together to offer more support.

Reports –

ALS/BLS Transport Reports – Chief Johnson reviewed the reports with the Commissioners.

The Commissioners discussed the reports and agreed that some of the information should be better defined.

Old Business –

Open Issues /Actions – No new actions were added.

New Business –

Standard Operation Procedures (SOP) – 60.03.24 Student Ride Time

Chief Johnson reviewed the SOP with the Commissioners.

The Commissioners agreed to expedite the passage of the SOP.

A motion to approve **SOP 60.03.24 Student Ride Time** was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.



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New Business – continued

Memorandum of Agreement (MOA) – Skagit Valley College

The Commissioners agreed that the document needed some updating and corrections, but with the understanding that the document would be updated and clarified at a later date, authorized Chief Johnson to sign the document.

A motion to delegate the Chief to sign the agreement with **Skagit Valley College**, with the understanding that the date, section C (2) be clarified, and the document be updated, was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

2024 Capital Budget-

Chief Johnson presented the 2024 Capital Budget for Commissioner review.

Commissioner Geiger asked about the cost of an additional Fire Danger sign. Discussion was held regarding the possibility of purchasing multiple Fire Danger signs so they could be placed strategically around the District to inform a larger number of residents. Commissioner Fox asked the Chief to research the cost and a possible location for additional signs.

A motion to approve the **2024 Capital Budget** was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

Commissioner Geiger notified the Commissioners that he will most likely be attending the next meeting remotely.

Informational -

Letter from Fire District 4 Commissioners - Commissioner Fox asked Chief Johnson to contact Chief Waller for more information about the letter and to find out about the proposed meeting. The Commissioners expressed, should they all attend, the meeting would fall under the Open Meeting Act per RCW 42.30.

Executive Session-

A motion to recess to Executive Session until 8:18 p.m. per RCW 42.30.110 (g) for the purpose of a performance review of a public employee was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously at 8:03 p.m. Commissioners Fox, Geiger, Chase, and Chief Johnson were present.

At 8:18 p.m. Commissioner Fox told those in attendance that the meeting would need to be extended for an additional ten minutes. A motion to extend the Executive Session was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously. The Executive Session resumed at 8:18 p.m.

The Executive Session adjourned at 8:28 p.m. No action was taken. The regular meeting resumed at 8:28 p.m.

Commissioner Comments – None

Adjourn - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously. The meeting adjourned at 8:28 p.m.


Cathy Barth
District Secretary