

SNOHOMISH COUNTY FIRE DISTRICT NO. 5

Commissioners Meeting Agenda

Zoom: <https://us02web.zoom.us/j/240758636>



February 12, 2024

CALL TO ORDER

ADDITIONS TO THE AGENDA

PUBLIC/STAFF COMMENTS - (Limited to 3 minutes per person not to exceed 20 minutes overall)

CONSENT AGENDA

- 1) Approval of Minutes of January 8, 2024
- 2) Approval of Minutes of January 22, 2024
- 3) Approval of Payroll February 2024 = \$174,863.35
- 4) Approval of Expense Fund Vouchers #240201001-#240201038 February 2024 = \$46,556.93
- 5) Approval of Capital Project Fund Vouchers #240202001-240202001 February 2024= \$1865.45

CHIEF'S REPORT- To be presented

REPORTS

Payroll & Vouchers - Chart

Accounts Payable and Capital Projects Payable – February 2024

Fire District #5 Calls

OLD BUSINESS

Naloxone Leave Behind Agreement

Open Issues / Actions

NEW BUSINESS

INFORMATIONAL

Records Requests

COMMISSIONER COMMENTS

ADJOURN



Board of Commissioners Meeting Minutes

January 8, 2024

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00 p.m. at 32905 Cascade View Dr. Station 51 and via Zoom video conferencing. Commissioner Fox, Commissioner Geiger and Commissioner Chase were present. Chief Johnson, Deputy Chief Fulcher and District Secretary, Cathy Barth, were present.

Additions to Agenda – None

Public/Staff Comments – None

Approval of Special Meeting Minutes for December 4, 2023

Approval of Minutes for December 11, 2023

Approval of Minutes for December 26, 2023

A motion to approve the minutes for December 4th, 11th and 26th 2023, as presented was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

Election of Board Officer Positions for 2024

Resolution 2024-01, A Resolution Appointing the Board of Fire Commissioner Officer Positions for Calendar Year 2024

Board Secretary Cathy Barth, Chairperson pro-tem, called for nominations for the Chairperson position to the Board. Commissioner Chase nominated Commissioner Fox for Chairman. No other nominations were made.

Commissioner Chase made a motion to elect [Commissioner Fox](#), as [Chairman for 2024](#), seconded by Commissioner Geiger, and passed unanimously.

Commissioner Fox assumed Chairman position and called for nominations for the Vice Chair position.

Commissioner Fox nominated Commissioner Geiger for the Vice Chair position. aft

Commissioner Fox made a motion to elect [Commissioner Geiger](#), as [Vice Chair for 2024](#), seconded by Commissioner Chase, and passed unanimously.

Commissioner Chase nominated Cathy Barth as Board Secretary.

Commissioner Chase made a motion to elect Cathy Barth as the [Board Secretary](#), seconded by Commissioner Geiger, and passed unanimously.

Consent Agenda -

Approval of Payroll January 2024 = \$173,477.62

Approval of Expense Fund Vouchers #240101001-#240101028 January 2024 = \$67,795.70

Approval of Capital Projects Fund Vouchers #040102001-#240102002 January 2024= \$12,334.65

A motion to approve the consent agenda as presented was made by Commissioner Chase, seconded by Commissioner Geiger, and passed unanimously.



Board of Commissioners Meeting Minutes

January 8, 2024

Chief's Report – See attached.

Commissioner Geiger inquired as to how many applications for the new positions had been received. Chief Johnson replied that 19 applications at this point, but he expects more. Commissioner Geiger asked if the Chief had any idea what positions those applicants were applying for. The Chief replied that he has not reviewed any of the applications at this point, he plans to do so on or around the closing date of the 12th.

A conversation was held regarding FirstNet services and reception for the new apparatus phones.

Reports – No comments.

Old Business –

Commissioner Geiger asked Chief Johnson for an update on the proposed property sites. Chief Johnson replied that there was nothing new on the first site and DNR is still conducting the timber sale on the second site.

Open Issues/Actions – No actions were added.

New Business – None

Informational –

Chief Johnson asked the Commissioners if they would like to continue to see the apparatus report. The Commissioners agreed that the report was helpful. They would like to continue receiving it, but it need only include the last five years.

Commissioner Comments –

Commissioner Fox commented that last year was a good year for District 5. Thank you to everyone.

Adjourn –

Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

The meeting adjourned at 7:30p.m.

Cathy Barth
District Secretary



Board of Commissioners Meeting Minutes

January 22, 2024

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:01 p.m. at 32905 Cascade View Dr. Station 51 and via Zoom video conferencing. Commissioner Fox, Commissioner Geiger and Commissioner Chase were present. Chief Johnson, Deputy Chief Fulcher and District Secretary, Cathy Barth, were present. Members of the public were in attendance.

Additions to Agenda -

District Secretary Barth asked to add the January 2024 Agency Benefits to the Consent Agenda.

Public Comments – None

Consent Agenda –

View 3 – 2023 Budget (Month and YTD)
Agency Benefits for January 2024 – \$40,170.00

A motion to approve the consent agenda with the added Agency Benefits was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

Chief's Report – See Attached

Commissioner Geiger asked what the estimated timeline was for the new hirings. Chief Johnson replied April 1st or sooner. Commissioner Geiger inquired if the overtime costs for training were differentiated in the budget. Chief Johnson replied that no they were not broken out.

Old Business –

Open Issues and Actions – No updates.

New Business –

Training Overtime - The Commissioners discussed their desire to see the training overtime costs separated from regular shift work overtime. The Chief stated that he will bring more information to the next meeting regarding this issue.

Leave Behind Naloxone Agreement - Review and Discuss

Chief Johnson presented the background and information regarding the program.

The Commissioners had mixed reactions to the program. Noting that having the program in the District could prove valuable but on the same hand may take away a valuable resource for a District with more need than ours. Discussion was held regarding liabilities, enabling patients, staff time for completion of the forms, training of personnel and the liaison. Also discussed was the potential of HIPPA violations, the number of calls where Narcan was administered by District personnel, the quantity and shelf life of the kits, disposal of expired kits, and review of the agreement by the District Attorney.

Chief Johnson commented that he would forward additional documentation regarding the proposed leave-at-home program to the Commissioners and place this on the agenda for review at the next meeting.



Board of Commissioners Meeting Minutes

January 22, 2024

New Business – continued

2024 Capital Purchases Discussion -

Chief Johnson presented the proposed Capital Budget items. As per his request, the staff was offered the opportunity to provide their input.

Discussion was held regarding the proposed items.

The Commissioner inquired as to where the scissor lift, lawn mower and mower attachments would be stored.

Chief Johnson stated that the fenced in outbuilding would house the mower and attachments. The scissor lift would be stored in the covered area of the building. Deputy Chief Clark is looking into auxiliary building ideas for a more permanent solution.

Chief Johnson spoke to the Commissioners about the need to start preparations for the purchase of a new fire engine. Due to supplier timelines being 18 to 48 months out, EPA standards affecting costs and the rising cost in general, he feels beginning the process right now is very important. The Commissioners agreed this would be a good idea especially given the timeline.

The Commissioners discussed the purchase of a hovercraft trailer as well as the surplus of the current one. Chief Johnson stated that the trailer we currently have is extremely difficult to maneuver and makes it time consuming to deploy. He would like to have one built to our specifications by a local supplier.

The addition of pavement to the graveled areas was discussed and the steps that must be taken prior to beginning that process.

The Commissioners spoke at length about the size of the mower and if it would be sufficient for the land that must be mowed, also discussed were the attachments that would be purchased, and training on the use of the mower and scissor lift. The use of the scissor lift by outside maintenance persons and the need for a waiver of liability agreement.

Lieutenant Gwilt provided the Commissioners with some information about the mower.

Chief Johnson stated that most equipment requires some training, and it can be accomplished quite easily. Chief Johnson will also inquire with Attorney Snure about a waiver of liability if contractors are to utilize our equipment.

The Smokey the Bear sign placement and state approval for its location were discussed.

Commissioner Comments –

Commissioner Fox extended his appreciation to Lt. Gwilt for his input regarding the mower and to the staff for all they do.

Adjourn - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously. The meeting adjourned at 8:31p.m.

Cathy Barth
District Secretary

I, the undersigned, do hereby certify that the foregoing payroll is just, true and correct, that the persons whose names appear thereon actually performed labor as stated on the dates shown, that the amounts are actually due and unpaid, and that salary warrants and related benefit warrants shall be issued.

District Name: Snohomish County Fire District #5

Signed this : 12th day of February 2024

Prepared by: Cathy Barth
Payroll Clerk

Allowed in the sum of:
\$174,863.35

Approved by the Commissioners:

Steven Fox

Deborah Chase

Kelly Geiger

Approved by Chief Johnson for the Board of Commissioners
per Resolution 2021-04

2/29/2024	Araujo, Joseph A	HOLIDAY PAY (AMT\$) RET ELIG		1230.24	J142480	1300
2/29/2024	Araujo, Joseph A	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	24		J142480	300
2/29/2024	Araujo, Joseph A	REGULAR (\$ AMT)		2793.67	J142480	1100
2/29/2024	Araujo, Joseph A	REGULAR (HRS)	109		J142480	100
2/29/2024	Araujo, Joseph A	REGULAR (\$ AMT)		75	J142480	1100
2/29/2024	Barth, Cathy L	HOLIDAY PAY (AMT\$) RET ELIG		624.4	J868267	1300
2/29/2024	Barth, Cathy L	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	14		J868267	300
2/29/2024	Barth, Cathy L	REGULAR (\$ AMT)		6266.97	J868267	1100
2/29/2024	Barth, Cathy L	REGULAR (HRS)	140.83		J868267	100
2/29/2024	Barth, Cathy L	Sick Used \$ (earnings)		624.4	J868267	1805
2/29/2024	Barth, Cathy L	Sick Used Hrs (hours)	14		J868267	805
2/29/2024	Bertholf, Ron A	REGULAR (\$ AMT)		9593.4	J294584	1100
2/29/2024	Bertholf, Ron A	REGULAR (HRS)	216		J294584	100
2/29/2024	Bertholf, Ron A	OT @ 1.5 (\$ AMT)		3238.08	J294584	1640
2/29/2024	Bertholf, Ron A	OT @ 1.5 (HRS)	48		J294584	640
2/29/2024	Beuschlein, Brandon J	REGULAR (\$ AMT)		3998.28	J000239	1100
2/29/2024	Beuschlein, Brandon J	REGULAR (HRS)	156		J000239	100
2/29/2024	Beuschlein, Brandon J	REGULAR (\$ AMT)		150	J000239	1100
2/29/2024	Bingham, Steven A	HOLIDAY PAY (AMT\$) RET ELIG		1230.24	J523056	1300
2/29/2024	Bingham, Steven A	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	24		J523056	300
2/29/2024	Bingham, Steven A	REGULAR (\$ AMT)		3453.64	J523056	1100
2/29/2024	Bingham, Steven A	REGULAR (HRS)	134.75		J523056	100
2/29/2024	Bingham, Steven A	REGULAR (\$ AMT)		150	J523056	1100
2/29/2024	Bural, Brent R	REGULAR (\$ AMT)		2541	J000319	1100
2/29/2024	Bural, Brent R	REGULAR (HRS)	132		J000319	100
2/29/2024	Bural, Brent R	REGULAR (\$ AMT)		75	J000319	1100
2/29/2024	Clark, Scott N	REGULAR (\$ AMT)		11109.63	J988241	1100
2/29/2024	Clark, Scott N	REGULAR (HRS)	159.33		J988241	100
2/29/2024	Clark, Scott N	Sick Used Hrs (hours)	4		J988241	805
2/29/2024	Cole, Kollin W	REGULAR (\$ AMT)		630	J000508	1100
2/29/2024	Cole, Kollin W	REGULAR (HRS)	36		J000508	100
2/29/2024	Corn, Justin G	REGULAR (\$ AMT)		1313.16	J606689	1100
2/29/2024	Corn, Justin G	REGULAR (HRS)	62		J606689	100
2/29/2024	Corn, Justin G	REGULAR (\$ AMT)		508.32	J606689	1100
2/29/2024	Duros, Emily C	REGULAR (\$ AMT)		8694.4	J917286	1100
2/29/2024	Duros, Emily C	REGULAR (HRS)	192		J917286	100
2/29/2024	Duros, Emily C	OT @ 1.5 (\$ AMT)		336.27	J917286	1640
2/29/2024	Duros, Emily C	OT @ 1.5 (HRS)	5.5		J917286	640
2/29/2024	Fox, Steve C	REGULAR (\$ AMT)		772	J538669	1100
2/29/2024	Friedman, Etta R	REGULAR (\$ AMT)		113.75	J000529	1100
2/29/2024	Friedman, Etta R	REGULAR (HRS)	6.5		J000529	100
2/29/2024	Fulcher, Jim A	REGULAR (\$ AMT)		6581.47	J482503	1100
2/29/2024	Fulcher, Jim A	REGULAR (HRS)	118.67		J482503	100
2/29/2024	Fulcher, Jim A	Sick Used Hrs (hours)	20		J482503	805
2/29/2024	Geiger, Kelly M	REGULAR (\$ AMT)		322	J994315	1100
2/29/2024	Gonzalez, Saul P	HOLIDAY PAY (AMT\$) RET ELIG		455	J000406	1300
2/29/2024	Gonzalez, Saul P	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	13		J000406	300
2/29/2024	Gonzalez, Saul P	REGULAR (\$ AMT)		2349.38	J000406	1100
2/29/2024	Gonzalez, Saul P	REGULAR (HRS)	134.25		J000406	100
2/29/2024	Gonzalez, Saul P	REGULAR (\$ AMT)		150	J000406	1100
2/29/2024	Gwilt, Jason D	REGULAR (\$ AMT)		9543.4	J392317	1100
2/29/2024	Gwilt, Jason D	REGULAR (HRS)	216		J392317	100
2/29/2024	Gwilt, Jason D	HOLIDAY PAY (AMT\$) RET ELIG		1610.4	J392317	1300
2/29/2024	Gwilt, Jason D	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	24		J392317	300
2/29/2024	Gwilt, Jason D	OT @ 1.5 (\$ AMT)		3355	J392317	1640
2/29/2024	Gwilt, Jason D	OT @ 1.5 (HRS)	50		J392317	640
2/29/2024	Johnson, Seth R	REGULAR (\$ AMT)		13454.87	J000204	1100
2/29/2024	Johnson, Seth R	REGULAR (HRS)	167.33		J000204	100

2/29/2024	Johnson, Seth R	Sick Used Hrs (hours)	6	J000204	805
2/29/2024	Olson, Christopher S	REGULAR (\$ AMT)		8236.8 J000372	1100
2/29/2024	Olson, Christopher S	REGULAR (HRS)	168	J000372	100
2/29/2024	Olson, Christopher S	ACTING PAY (\$AMT) RET ELIG		32.88 J000372	1125
2/29/2024	Olson, Christopher S	OT @ 1.5 (\$ AMT)		1662.3 J000372	1640
2/29/2024	Olson, Christopher S	OT @ 1.5 (HRS)	28.7	J000372	640
2/29/2024	Perkins, Jacob P	REGULAR (\$ AMT)		2810.5 J000468	1100
2/29/2024	Perkins, Jacob P	REGULAR (HRS)	146	J000468	100
2/29/2024	Perkins, Jacob P	REGULAR (\$ AMT)		150 J000468	1100
2/29/2024	Peterson, Scott W	HOLIDAY PAY (AMT\$) RET ELIG		1845.36 J917174	1300
2/29/2024	Peterson, Scott W	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	36	J917174	300
2/29/2024	Peterson, Scott W	REGULAR (\$ AMT)		3203.75 J917174	1100
2/29/2024	Peterson, Scott W	REGULAR (HRS)	125	J917174	100
2/29/2024	Peterson, Scott W	REGULAR (\$ AMT)		226.89 J917174	1100
2/29/2024	Pitzen, Samantha N	REGULAR (\$ AMT)		8236.8 J000371	1100
2/29/2024	Pitzen, Samantha N	REGULAR (HRS)	192	J000371	100
2/29/2024	Pitzen, Samantha N	HOLIDAY PAY (AMT\$) RET ELIG		1390.08 J000371	1300
2/29/2024	Pitzen, Samantha N	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	24	J000371	300
2/29/2024	Pitzen, Samantha N	OT @ 1.5 (\$ AMT)		2258.88 J000371	1640
2/29/2024	Pitzen, Samantha N	OT @ 1.5 (HRS)	39	J000371	640
2/29/2024	Pitzen, Samantha N	Sick Used Hrs (hours)	24	J000371	805
2/29/2024	Shroy, Chris M	REGULAR (\$ AMT)		8545 J396477	1100
2/29/2024	Shroy, Chris M	REGULAR (HRS)	168	J396477	100
2/29/2024	Shroy, Chris M	ACTING PAY (\$AMT) RET ELIG		65.52 J396477	1125
2/29/2024	Shroy, Chris M	HOLIDAY PAY (AMT\$) RET ELIG		1441.92 J396477	1300
2/29/2024	Shroy, Chris M	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	24	J396477	300
2/29/2024	Shroy, Chris M	OT @ 1.5 (\$ AMT)		60.08 J396477	1640
2/29/2024	Shroy, Chris M	OT @ 1.5 (HRS)	1	J396477	640
2/29/2024	Tonkin, Steven L L	HOLIDAY PAY (AMT\$) RET ELIG		676.56 J464448	1300
2/29/2024	Tonkin, Steven L L	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	12	J464448	300
2/29/2024	Tonkin, Steven L L	REGULAR (\$ AMT)		4122.79 J464448	1100
2/29/2024	Tonkin, Steven L L	REGULAR (HRS)	146.25	J464448	100
2/29/2024	Tonkin, Steven L L	REGULAR (\$ AMT)		150 J464448	1100
2/29/2024	Tullis, Tim N	REGULAR (\$ AMT)		9593.4 J182317	1100
2/29/2024	Tullis, Tim N	REGULAR (HRS)	216	J182317	100
2/29/2024	Tullis, Tim N	OT @ 1.5 (\$ AMT)		3238.08 J182317	1640
2/29/2024	Tullis, Tim N	OT @ 1.5 (HRS)	48	J182317	640
2/29/2024	Williams, Jeff T	REGULAR (\$ AMT)		8320 J458133	1100
2/29/2024	Williams, Jeff T	REGULAR (HRS)	216	J458133	100
2/29/2024	Williams, Jeff T	ACTING PAY (\$AMT) RET ELIG		65.52 J458133	1125
2/29/2024	Williams, Jeff T	HOLIDAY PAY (AMT\$) RET ELIG		1404 J458133	1300
2/29/2024	Williams, Jeff T	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	24	J458133	300
2/29/2024	Williams, Jeff T	OT @ 1.5 (\$ AMT)		3451.5 J458133	1640
2/29/2024	Williams, Jeff T	OT @ 1.5 (HRS)	59	J458133	640
2/29/2024	Williams, Jeff T	Sick Used Hrs (hours)	24	J458133	805
2/29/2024	Young, Lynene J	HOLIDAY PAY (AMT\$) RET ELIG		374.4 J774771	1300
2/29/2024	Young, Lynene J	HOLIDAY PAY STRIGHT TIME (HRS) RET ELIG	12	J774771	300
2/29/2024	Young, Lynene J	REGULAR (\$ AMT)		3913.1 J774771	1100
2/29/2024	Young, Lynene J	REGULAR (HRS)	125.42	J774771	100
2/29/2024	Zuanich, Luke R	REGULAR (\$ AMT)		2043.87 J925872	1100
2/29/2024	Zuanich, Luke R	REGULAR (HRS)	96.5	J925872	100

General Expense Fund Vouchers February 2024

Snohomish County Fire District 5

Time: 16:15:15 Date: 02/08/2024

02/01/2024 To: 02/29/2024

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo	
240201001 ADT Commercial	86	02/01/2024	Claims	1	79.81	Alarm monitoring system	57429
240201002 AT&T Mobility - First Net	87	02/01/2024	Claims	1	2,626.17	Apparatus Cell phones - Equipment and Services (First	28866
240201003 Amazon Capital Services, Inc	88	02/01/2024	Claims	1	1,087.98	PO #2023-3265, 2024-3267,	54548
240201004 Aramark uniform & Career Apparel Group	89	02/01/2024	Claims	1	81.80	Weekly Door Mat Cleaning Service	55720
240201005 ArchiveSocial	90	02/01/2024	Claims	1	4,569.11	PO# 2024-3278-Social Media Archiving	46253
240201006 Barmon Lumber, Inc	91	02/01/2024	Claims	1	72.94	Plumbing materials for sink in break room, Extension cord for CH51	00345
240201007 Bound Tree	92	02/01/2024	Claims	1	746.96	PO#2023-3264 ALS/BLS Supplies	07212
240201008 City of Sultan	93	02/01/2024	Claims	1	1,351.33	32905, 32995 Cascade View Dr. and 304 Alder Water and Irrigation (broken water line)	02960
240201009 Comcast	94	02/01/2024	Claims	1	377.01	HD cable services; Internet and Static IP	37809
240201010 EvergreenHealth Kirkland	95	02/01/2024	Claims	1	484.00	Physicals - Friedman and Peterson	22898
240201011 FireTech Academy	96	02/01/2024	Claims	1	1,650.00	PO#2024-3277-Strategies and tactics Company Officers - Gwilt, Olson Williams, Fire Services Instructor 1 - Olson	56157
240201012 Grainger	97	02/01/2024	Claims	1	64.07	Float Drain	05753
240201013 Healthforce Partners, Inc.	98	02/01/2024	Claims	1	80.00	Respirator clearance - Kates	58320
240201014 Hill Street Cleaners, Inc.	99	02/01/2024	Claims	1	40.81	Cleaning and alterations	29986
240201015 IPrint Technologies	100	02/01/2024	Claims	1	69.83	Waste Toner Bottle	58438
240201016 ISOutsource	101	02/01/2024	Claims	1	4,863.68	Professional Workstation, Server and Professional Virtualization Host monitoring, IT Glue Documentation and Password Software License, IT Services.	45596
240201017 Johnson, Seth - Reimbursement	102	02/01/2024	Claims	1	1,868.40	Educational Course Tuition Reimbursement	57656
240201018 Laughlin Michael	103	02/01/2024	Claims	1	200.00	Transport Payment Reimbursement	M5115
240201019 Life Assist Inc.	104	02/01/2024	Claims	1	68.98	ALS/BLS Medical Supplies	05604
240201020 McGavick Graves, PS	105	02/01/2024	Claims	1	646.00	Legal Services	52734
240201021 O'Reilly	106	02/01/2024	Claims	1	71.22	T51 headlight	06777
240201022 Pacer Propane	107	02/01/2024	Claims	1	1,460.85	Apparatus Bay Heat	55953

General Expense Fund Vouchers February 2024

Snohomish County Fire District 5

Time: 16:15:15 Date: 02/08/2024

02/01/2024 To: 02/29/2024

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo	County ID
240201023 Paladin Background Screening	108	02/01/2024	Claims	1	312.00	Background and License checks - New hires (3)and Annual (4)	48090
240201024 Petro Card Systems Inc.	109	02/01/2024	Claims	1	1,722.44	Fuel Apparatus	02383
240201025 Puget Sound Energy/Payment Pro.	110	02/01/2024	Claims	1	244.30	Gas Bill Station #52	05661
240201026 Republic Services	111	02/01/2024	Claims	1	203.10	Garbage and Recycling Service	45967
240201027 Shroy, Chris - Reimbursement	112	02/01/2024	Claims	1	200.00	Reimbursement for RX - Safety Glasses per CBA	17822
240201028 SnoCo 911	113	02/01/2024	Claims	1	7,865.09	EPCR, Dispatch Services,	53120
240201029 SnoCo Finance Department M/S 610	114	02/01/2024	Claims	1	403.75	Accounts payable and Payroll 4th Qtr.	07619
240201030 SnoCo PUD	115	02/01/2024	Claims	1	4,261.16	Electricity-32905 Cascade View Dr., 304 Alder Station 52, Area Lighting x 2.	02827
240201031 Systems Design West	116	02/01/2024	Claims	1	973.32	EMS Billing - November (39)	50289
240201032 Town & Country Tractors, Inc.	117	02/01/2024	Claims	1	1,780.60	Repairs to riding lawn mower	08364
240201033 US Bank National	118	02/01/2024	Claims	1	2,450.73	PO# 2023-3192, 3260 & 2024-3272-Allied Body Works, AED, ICISF, Facebook, Fred Meyer & Costco	07114
240201034 Uline	119	02/01/2024	Claims	1	418.03	PO# 2024-3271 Leather Brush Fire Work Gloves (30 pair)	22682
240201035 Unique Experience	120	02/01/2024	Claims	1	980.02	PO#2023-3247 - T-shirts and caps	28909
240201036 Verizon Wireless	121	02/01/2024	Claims	1	422.30	Apparatus Cell	20133
240201037 Washington Fire Safety Supply Co.	122	02/01/2024	Claims	1	827.42	PO#2024-3273-Fire extinguisher service for District extinguishers	34896
240201038 Ziplly Fiber	123	02/01/2024	Claims	1	931.72	Elan Station 51, Phones, Fax and County Elan	55439
Total Vouchers:					46,556.93		



General Expense Fund Vouchers February 2024

Snohomish County Fire District 5

Time: 16:15:15 Date: 02/08/2024

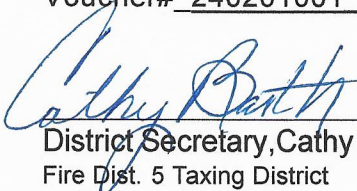
02/01/2024 To: 02/29/2024

Page: 3

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo	County ID
------------------	-------	------	------	--------	--------	------	-----------

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the Fire District 5, and that I am authorized to authenticate and certify to said claim.

Voucher# 240201001 through# 240201038 \$ 46,556.93



Date: 02/08/2024

District Secretary, Cathy Barth,
Fire Dist. 5 Taxing District

Commissioner Fox _____

Commissioner Geiger _____

Commissioner Chase _____

Project Fund Vouchers February 2024

Snohomish County Fire District 5

Time: 16:47:30 Date: 02/08/2024

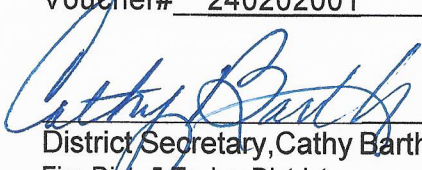
02/01/2024 To: 02/29/2024

Page: 1

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
240202001 US Bank National	124	02/01/2024	Claims	3	1,865.45	PO# 2023-3258 Safety Railing for
Total Vouchers:					1,865.45	07114

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the Fire District 5, and that I am authorized to authenticate and certify to said claim.

Voucher# 240202001 through# 240202001 \$ 1865.45



Date: 02/08/2024

District Secretary, Cathy Barth,
Fire Dist. 5 Taxing District

Commissioner Fox _____

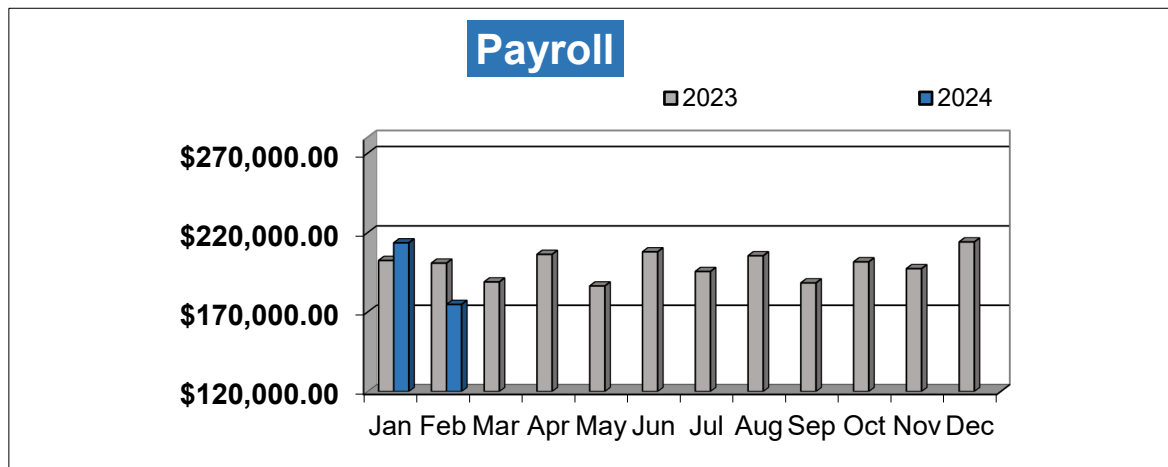
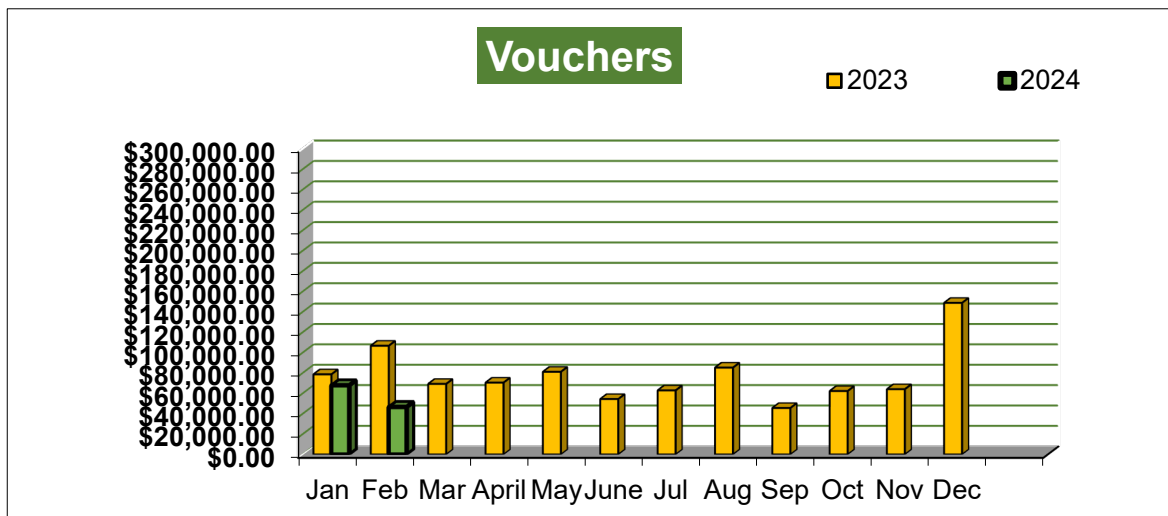
Commissioner Geiger _____

Commissioner Chase _____

Voucher & Payroll Expenditures

Vouchers			Payroll		
Month	2023	2024	Month	2023	2024
Jan	\$78,557.07	\$67,795.70	Jan	\$202,539.60	\$213,647.62
Feb	\$106,614.43	\$46,556.93	Feb	\$200,866.10	\$174,863.35
Mar	\$69,149.57		Mar	\$189,029.54	
April	\$70,408.45		Apr	\$206,385.29	
May	\$81,029.69		May	\$186,472.45	
June	\$54,322.89		Jun	\$207,996.97	
Jul	\$62,772.17		Jul	\$195,608.23	
Aug	\$85,166.20		Aug	\$205,498.34	
Sep	\$45,532.64		Sep	\$188,407.88	
Oct	\$62,159.36		Oct	\$201,678.94	
Nov	\$63,976.09		Nov	\$197,375.33	
Dec	\$148,720.38		Dec	\$214,209.82	
TOTAL	\$928,409	\$114,353	TOTAL	\$2,396,068	\$388,511

	2023	Average	\$ 77,367	2023	Average	\$ 199,412
	2024	Average	\$ 57,176	2024	Average	\$ 194,255



ACCOUNTS PAYABLE PAID

Snohomish County Fire District 5

Expense
02/01/2024 To: 02/29/2024

Time: 16:59:29 Date: 02/08/2024
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Accts

Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
723	02/01/2024	2024	86	4	ADT Commercial	79.81	Alarm monitoring system
	522 10 40 09	Professional Services		001 000 522	Expense Fund	79.81	

Invoice

153432650	38.19
153785805	41.62

760	02/01/2024	2024	87	430	AT&T Mobility - First Net	2,626.17	Apparatus Cell phones - Equipment and Services (First month)
------------	-------------------	-------------	----	------------	--------------------------------------	-----------------	---

522 10 40 11 Communications	2,626.17
-----------------------------	----------

Invoice

287337997065X012720	2,626.17
---------------------	----------

774	02/01/2024	2024	88	10	Amazon Capital Services, Inc	1,087.98	PO #2023-3265, 2024-3267, 2024-3279
------------	-------------------	-------------	----	-----------	-------------------------------------	-----------------	--

522 10 30 21 Office Supplies	19.63	Office Supplies
522 10 40 27 Banquet and Functions	52.35	Appreciation Gifts
522 20 30 16 Ambulance Supplies (BLS/ALS)	35.89	ALS and BLS supplies
522 50 30 12 Supplies (cleaning, paper, maint)	460.88	Cleaning Supplies
522 50 40 43 Building Repairs and Maintenance	622.71	Shower soap dispensers, garden hose Nozzles, Fire Extinguisher annual maintenance tags
522 60 30 06 Apparatus/Equipment Parts & Supplies	176.86	Supplies for CH51
594 22 60 01 Furnishings - Equipment	140.65	Pillows for bunk rooms, table lamp
594 22 60 05 Uniforms and Badges	-600.84	Credit for return of 8 pair uniform pants 2 pair shoes
594 22 60 11 Phone & Assesory Purchases	179.85	11 Cell phones

Invoice

131P1GQ73WRT	19.63
1VV9V4J7NW36	140.65
1NHP9PWHK3RY	460.88
1PVRKKNYKDKPD	-600.84
AFJ3XFD7QYPY	52.35
1XN6GKRJ31RT	35.89
19WMG716J3HM	179.85
17XN9HR1TKXY	622.71
161DQKPTRJXM	176.86

ACCOUNTS PAYABLE PAID

Snohomish County Fire District 5

Expense
02/01/2024 To: 02/29/2024

Time: 16:59:29 Date: 02/08/2024
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Accts

Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
768	02/01/2024	2024	89	389	Aramark uniform & Career Apparel G	81.80	Weekly Door Mat Cleaning Service
	522 10 40 09	Professional Services		001 000 522	Expense Fund	81.80	
					Invoice		
					6560317421	16.36	
					6560320331	16.36	
					6560323866	16.36	
					6560327447	16.36	
					6560330935	16.36	
753	02/01/2024	2024	90	14	ArchiveSocial	4,569.11	PO# 2024-3278-Social Media Archiving Service - one year
	522 10 40 09	Professional Services		001 000 522	Expense Fund	4,569.11	
					Invoice		
					285235	4,569.11	
769	02/01/2024	2024	91	21	Barmon Lumber, Inc	72.94	Plumbing materials for sink in break room, Extension cord for CH51
	522 50 40 43	Building Repairs and Maintenan		001 000 522	Expense Fund	12.95	
	522 60 30 06	Apparatus/Equipment Parts & Si		001 000 522	Expense Fund	59.99	
					Invoice		
					BARMON-022924	72.94	
755	02/01/2024	2024	92	385	Bound Tree	746.96	PO#2023-3264 ALS/ BLS Supplies
	522 20 30 16	Ambulance Supplies (BLS/ALS)		001 000 522	Expense Fund	746.96	
					Invoice		
					85231221	746.96	
772	02/01/2024	2024	93	44	City of Sultan	1,351.33	32905, 32995 Cascade View Dr. and 304 Alder Water and Irrigation (broken water line)
	522 50 40 37	Utilities (water, sewer, garbage, g		001 000 522	Expense Fund	1,351.33	

ACCOUNTS PAYABLE PAID

Snohomish County Fire District 5

Expense
02/01/2024 To: 02/29/2024

Time: 16:59:29 Date: 02/08/2024
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Accts

Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
					Invoice		
					CITYSUL022924	1,351.33	
724	02/01/2024	2024	94	50	Comcast	23.59	HD cable services
	522 10 40 11		Communications		001 000 522 Expense Fund	23.59	
					Invoice		
					0273290-022924	23.59	
775	02/01/2024	2024	94	50	Comcast	353.42	Internet and Static IP
	522 10 40 11		Communications		001 000 522 Expense Fund	353.42	
					Invoice		
					092640-022924	353.42	
					Total Comcast	377.01	
735	02/01/2024	2024	95	407	EvergreenHealth Kirkland	484.00	Physicals - Friedman and Peterson
	522 10 40 22		Physicals - Exam, UA, Vision, He		001 000 522 Expense Fund	242.00	
	522 10 40 22		Physicals - Exam, UA, Vision, He		001 000 522 Expense Fund	242.00	
					Invoice		
					P1012515670	242.00	
					P1012771560	242.00	
757	02/01/2024	2024	96	355	FireTech Academy	1,650.00	PO#2024-3277-Strategies and tactics Company Officers - Gwilt, Olson Williams, Fire Services Instructor 1 - Olson
	522 45 40 28		Tuition/Instructors		001 000 522 Expense Fund	1,650.00	
					Invoice		
					1469	400.00	
					1470	450.00	
					1379	400.00	
					1479	400.00	

ACCOUNTS PAYABLE PAID

Snohomish County Fire District 5

Expense

Time: 16:59:29 Date: 02/08/2024

02/01/2024 To: 02/29/2024

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Accts

Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
752	02/01/2024	2024	97	107	Grainger	64.07	Float Drain
522 50 40 43 Building Repairs and Maintenan						001 000 522 Expense Fund	64.07
Invoice							
9971490496						64.07	
729	02/01/2024	2024	98	402	Healthforce Partners, Inc.	80.00	Respirator clearance - Kates
522 10 40 22 Physicals - Exam, UA, Vision, Hej						001 000 522 Expense Fund	80.00
Invoice							
25299						80.00	
773	02/01/2024	2024	99	115	Hill Street Cleaners, Inc.	40.81	Cleaning and alterations
522 20 40 24 Laundry - Uniforms - Bunker Ge.						001 000 522 Expense Fund	40.81
Invoice							
11030						40.81	
733	02/01/2024	2024	100	409	IPrint Technologies	69.83	Waste Toner Bottle
522 10 30 21 Office Supplies						001 000 522 Expense Fund	69.83
Invoice							
1096826						69.83	
756	02/01/2024	2024	101	120	ISOsource	4,863.68	Professional Workstation, Server and Professional Virtualization Host monitoring, IT Glue Documentation and Password Software License, IT Services.
522 10 40 09 Professional Services						001 000 522 Expense Fund	4,863.68
Invoice							

ACCOUNTS PAYABLE PAID

Snohomish County Fire District 5

Expense

Time: 16:59:29 Date: 02/08/2024

02/01/2024 To: 02/29/2024

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Accts

Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
					CW290908	230.63	
					CW291277	2,971.49	
					CW290459	1,661.56	
728	02/01/2024	2024	102	398	Johnson, Seth - Reimbursement	1,868.40	Educational Course Tuition Reimbursement
	522 45 40 28				Tuition/Instructors		
					001 000 522 Expense Fund	1,868.40	
					Invoice		
					EOUFEE000167160	1,868.40	
731	02/01/2024	2024	103	428	Laughlin, Michael	200.00	Transport Payment Reimbursement
	522 10 40 04				Reimbursements		
					001 000 522 Expense Fund	200.00	
					Invoice		
					LAUGHLIN-022924	200.00	
771	02/01/2024	2024	104	139	Life Assist Inc.	68.98	ALS/BLS Medical Supplies
	522 20 30 16				Ambulance Supplies (BLS/ALS)		
					001 000 522 Expense Fund	68.98	
					Invoice		
					1393229	68.98	
765	02/01/2024	2024	105	391	McGavick Graves, PS	646.00	Legal Services
	522 10 40 09				Professional Services		
					001 000 522 Expense Fund	646.00	
					Invoice		
					38810	646.00	
770	02/01/2024	2024	106	400	O'Reilly	71.22	T51 headlight
	522 60 30 06				Apparatus/Equipment Parts & S		
					001 000 522 Expense Fund	71.22	

ACCOUNTS PAYABLE PAID

Snohomish County Fire District 5

Expense
02/01/2024 To: 02/29/2024

Time: 16:59:29 Date: 02/08/2024
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Accts	Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
						Invoice		
						5944169467167690	71.22	
732	02/01/2024	2024	107	179		Pacer Propane	1,460.85	Apparatus Bay Heat
	522 50 40 37	Utilities (water, sewer, garbage, &		001 000 522	Expense Fund		1,460.85	
						Invoice		
						U0362739	1,460.85	
764	02/01/2024	2024	108	189		Paladin Background Screening	312.00	Background and License checks - New hires (3)and Annual (4)
	522 10 40 03	Background Screenings		001 000 522	Expense Fund		312.00	
						Invoice		
						5561	312.00	
763	02/01/2024	2024	109	192		Petro Card Systems Inc.	1,722.44	Fuel Apparatus
	522 20 30 15	Diesel and Gasoline		001 000 522	Expense Fund		1,722.44	
						Invoice		
						C377111	1,722.44	
754	02/01/2024	2024	110	201		Puget Sound Energy/Payment Pro.	244.30	Gas Bill Station #52
	522 50 40 37	Utilities (water, sewer, garbage, &		001 000 522	Expense Fund		244.30	
						Invoice		
						23513217-022924	244.30	
751	02/01/2024	2024	111	207		Republic Services	203.10	Garbage and Recycling Service
	522 50 40 37	Utilities (water, sewer, garbage, &		001 000 522	Expense Fund		203.10	
						Invoice		

ACCOUNTS PAYABLE PAID

Snohomish County Fire District 5

Expense

Time: 16:59:29 Date: 02/08/2024

02/01/2024 To: 02/29/2024

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Accts

Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
				0197003295840		203.10	
722	02/01/2024	2024	112	217	Shroy, Chris - Reimbursement	200.00	Reimbursement for RX - Safety Glasses per CBA
	594 22 60 09		Firefighting Safety Gear	001 000 594	Expense Fund	200.00	
				Invoice			
				SHROY-022924		200.00	
767	02/01/2024	2024	113	224	SnoCo 911	7,865.09	EPCR, Dispatch Services,
	522 10 40 11		Communications	001 000 522	Expense Fund	364.85	
	522 20 40 05		SNOCO 911	001 000 522	Expense Fund	6,685.05	
	522 60 40 12		Equipment Maintenance and Re	001 000 522	Expense Fund	62.85	
	522 70 41 28		EPCR	001 000 522	Expense Fund	104.41	
	591 28 70 01		Leases	001 000 591	Expense Fund	647.93	
				Invoice			
				6871		104.41	
				6832		6,685.05	
				6888A		647.93	
				6888B		364.85	
				6888C		62.85	
727	02/01/2024	2024	114	226	SnoCo Finance Department M/S 610	403.75	Accounts payable and Payroll 4th Qtr.
	522 10 40 09		Professional Services	001 000 522	Expense Fund	403.75	
				Invoice			
				1000632549		403.75	
725	02/01/2024	2024	115	233	SnoCo PUD	4,261.16	Electricity-32905 Cascade View Dr., 304 Alder Station 52, Area Lighting x 2.
	522 50 40 37		Utilities (water, sewer, garbage, g	001 000 522	Expense Fund	4,261.16	
				Invoice			
				165130948		3,962.33	

ACCOUNTS PAYABLE PAID

Snohomish County Fire District 5

Expense

Time: 16:59:29 Date: 02/08/2024

02/01/2024 To: 02/29/2024

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Accts

Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
					129246360	280.39	
					119351960	9.22	
					112752469	9.22	
726	02/01/2024	2024	116	250	Systems Design West	973.32	EMS Billing - November (39)
	522 70 41 35	Medical Billing (\$23.50 + .50 Pos		001 000 522	Expense Fund	973.32	
					Invoice		
					20232668	973.32	
734	02/01/2024	2024	117	258	Town & Country Tractors, Inc.	1,780.60	Repairs to riding lawn mower
	522 60 40 12	Equipment Maintenance and Re		001 000 522	Expense Fund	1,780.60	
					Invoice		
					196232	1,780.60	
761	02/01/2024	2024	118	266	US Bank National	2,450.73	PO# 2023-3192, 3260 & 2024-3272-Allied Body Works, AED, ICISF, Facebook, Fred Meyer & Costco
	522 10 30 01	Postage - Tax - Shipping		001 000 522	Expense Fund	38.31	Postage for mailings
	522 10 30 21	Office Supplies		001 000 522	Expense Fund	45.01	Office supplies
	522 10 40 09	Professional Services		001 000 522	Expense Fund	100.00	Facebook ad for Paramedic, FF/EMT positions
	522 10 40 20	Meals (business luncheons) & pi		001 000 522	Expense Fund	108.13	Refreshments for probation acknowledgement ceremony
	522 45 30 13	Training Props/Devices & Suppli		001 000 522	Expense Fund	133.10	Lungs for CPR Mannequins
	522 45 40 28	Tuition/Instructors		001 000 522	Expense Fund	188.00	ICISF Instructor Renewal and membership to be a affiliated instructor
	522 50 30 12	Supplies (cleaning, paper, maint		001 000 522	Expense Fund	238.93	Cleaning supplies PO # 2023-3260
	522 60 30 06	Apparatus/Equipment Parts & S		001 000 522	Expense Fund	944.66	Storage Box for BR51 PO# 2023-3192
	594 22 60 01	Furnishings - Equipment		001 000 594	Expense Fund	654.59	Exercise Equipment - Basket Ball Hoop - PO# 2024-3272
					Invoice		
					USB 022924A	38.31	
					USB 022924B	944.66	
					USB 022924C	133.10	
					USB 022924D	188.00	
					USB 022924F	100.00	

ACCOUNTS PAYABLE PAID

Snohomish County Fire District 5

Expense

Time: 16:59:29 Date: 02/08/2024

02/01/2024 To: 02/29/2024

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Accts

Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
					USB 022924G	108.13	
					USB 022924H	238.93	
					USB 022924I	654.59	
					USB 022924J	45.01	
766	02/01/2024	2024	119	263	Uline	418.03	PO# 2024-3271 Leather Brush Fire Work Gloves (30 pair)
	594 22 60 09				Firefighting Safety Gear	418.03	001 000 594 Expense Fund
					Invoice		
					173347198	418.03	
730	02/01/2024	2024	120	265	Unique Experience	980.02	PO#2023-3247 - T-shirts and caps
	594 22 60 05				Uniforms and Badges	980.02	001 000 594 Expense Fund
					Invoice		
					4923	980.02	
759	02/01/2024	2024	121	269	Verizon Wireless	422.30	Apparatus Cell Phones
	522 10 40 11				Communications	422.30	001 000 522 Expense Fund
					Invoice		
					9955116476	422.30	
776	02/01/2024	2024	122	431	Washington Fire Safety Supply Co.	827.42	PO#2024-3273-Fire extinguisher service for District extinguishers
	522 10 40 09				Professional Services	827.42	001 000 522 Expense Fund
					Invoice		
					651501	827.42	
758	02/01/2024	2024	123	298	Zipty Fiber	931.72	Elan Station 51, Phones, Fax and County Elan
	522 10 40 11				Communications	931.72	001 000 522 Expense Fund

ACCOUNTS PAYABLE PAID

Snohomish County Fire District 5

Expense

Time: 16:59:29 Date: 02/08/2024

02/01/2024 To: 02/29/2024

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Accts
Pay # Paid On Year Trans Vendor ID Vendor Amount Memo

Invoice
3601880051-022924 931.72

Total: 46,556.93

Fund
001 Expense Fund 46,556.93

This report has been reviewed by:

[Signature] *Asst. Secretary* 2/8/24
Signature & Title Date

[Signature] *Asst. Secretary* 2/8/2024
Signature & Title Date

REMARKS:

ACCOUNTS PAYABLE PAID

Snohomish County Fire District 5

Projects

Time: 17:01:38 Date: 02/08/2024

02/01/2024 To: 02/29/2024

Page: 1

Accts	Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
	762	02/01/2024	2024	124	266	US Bank National	1,865.45	PO# 2023-3258 Safety Railing for Mezzanine
		594 22 60 21		Furnishings and Equipment		300 000 594 Capital Project Fund	1,865.45	

<u>Invoice</u>	
USB 022924E	1,865.45

Total: 1,865.45

<u>Fund</u>	
300 Capital Project Fund	1,865.45

This report has been reviewed by:

<i>Cathy Smith, Asst. Secretary</i>	<i>2/8/24</i>
Signature & Title	Date
<i>James Young, Asst. District Secretary</i>	<i>2/8/2024</i>
Signature & Title	Date

REMARKS:

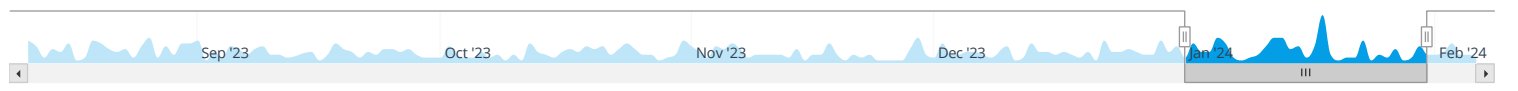
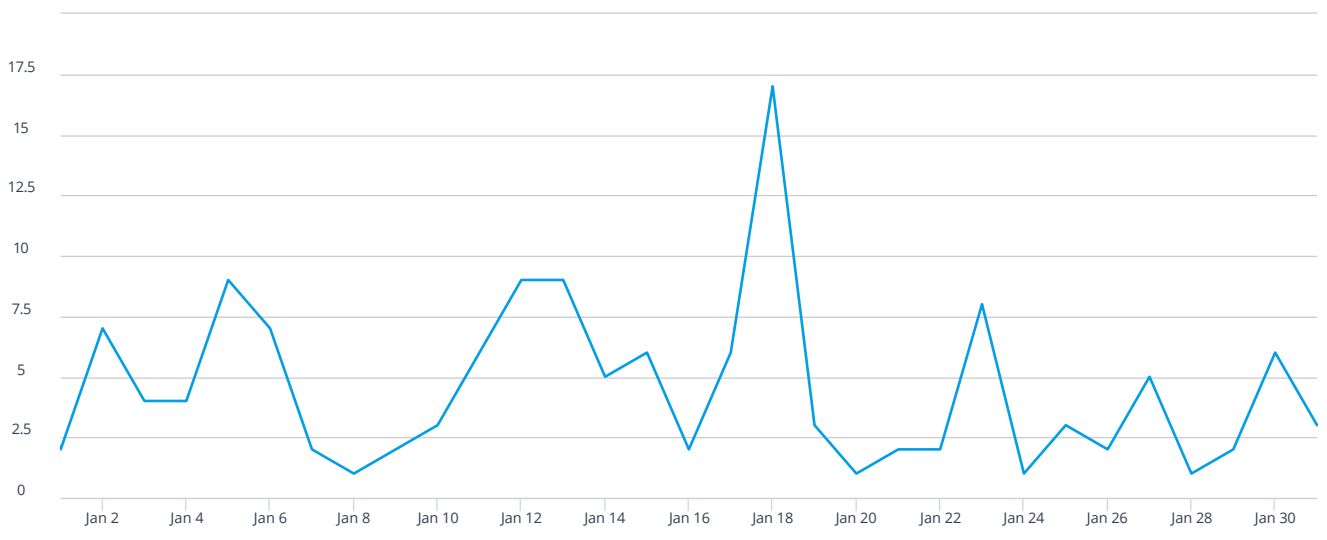
Custom ▾ Jan 1, 2024 - Jan 31, 2024 ▾

41%
FIRE
Percentage of Total Incidents

59%
EMS
Percentage of Total Incidents

140
INCIDENTS
In Selected Time Slice

31
DAYS
In Selected Time Slice



Counts | % Rows | % Columns | % All

Week Ending	1/7/24	1/14/24	1/21/24	1/28/24	2/4/24	2/11/24	2/18/24	2/25/24	3/3/24	3/10/24	3/17/24	3/24/24	3/31/24	Total
(10) Fire, other	1			1										2
(32) Emergency medical service (EMS) incident	24	18	19	14	7									82
(40) Flammable gas or liquid condition, other		1												1
(44) Electrical wiring/equipm. problem		1	8											9
(50) Service call, other		3		1										4
(51) Person in distress			1											1
(52) Water problem		1	2											3
(53) Smoke, odor problem			1											1
(55) Public service assistance	2		1	1										4
(56) Unauthorized burning	2	1	1			1								5
(61) Dispatched and canceled en route	4	8	3	4	2									21
(62) Wrong location, no emergency found				1										1
(63) Controlled burning						1								1
(70) False alarm and false call, other	1	1	1											3

Week Ending	1/7/24	1/14/24	1/21/24	1/28/24	2/4/24	2/11/24	2/18/24	2/25/24	3/3/24	3/10/24	3/17/24	3/24/24	3/31/24	Total
(74) Unintentional system/detect... operation (no fire)	1	1												2
Total	35	35	37	22	11									140

**AGREEMENT FOR
NALOXONE DISTRIBUTION (LEAVE-BEHIND PROGRAM)**

THIS AGREEMENT FOR NALOXONE DISTRIBUTION (the “Agreement”) is made and entered into this ____ day of _____, 20__, by and between SNOHOMISH COUNTY, a political subdivision of the State of Washington (the “County”), and the _____, a _____ of the State of Washington (the “Recipient”) (individually “Party” and collectively “Parties”).

RECITALS

- A.** The opioid epidemic is a public health, safety and economic crisis impacting all communities within Snohomish County and resulting in a significant loss of life to residents of Snohomish County; and
- B.** In exchange for data regarding opioid overdoses occurring within Snohomish County, the County currently provides naloxone to partner jurisdictions that respond within Snohomish County to opioid overdoses; and
- C.** Snohomish County uses opioid overdose data to track areas of high demand for naloxone in order to shift naloxone resources to the areas of highest demand as those areas change over time; and
- D.** The Recipient responds to emergency calls within its jurisdiction, including calls related to opioid overdoses and has an ability to collect data related to overdoses; and
- E.** The Parties recognize the public health, safety, and welfare benefits of promoting wider availability of naloxone within Snohomish County, including leaving extra doses of naloxone with opioid users that the Recipient may encounter; and
- F.** The Parties further recognize that a significant number of naloxone doses distributed to partner jurisdictions go unused and can be redistributed to organizations in frequent contact with opioid users at risk of overdose; and
- G.** The Parties wish to enter into an agreement under which in exchange for overdose data, the County will provide the Recipient with naloxone doses that may be left behind with opioid users whom the Recipient encounters, and with the further agreement that unused doses will be returned to the County for redistribution;

AGREEMENT

NOW, THEREFORE, in consideration of the respective agreements set forth below and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County and the Recipient agree as follows:

1. Naloxone Distribution.

In exchange for the data described in Section 5 below, the County will provide naloxone to the Recipient as available and in the County's sole discretion based on the County's analysis of opioid overdose data trends showing high-need areas. The County acknowledges and agrees that Recipient may, in its sole discretion, leave behind the County's naloxone doses to active opioid users at risk of future overdose or to friends and family on the scene. The Parties acknowledge and agree that the County is providing naloxone as-is, without express or implied warranty of any kind, including as to fitness, effectiveness and safety. The Recipient is not relying upon any oral or written representations by the County outside of this Agreement. Any use of the naloxone by the Recipient is at the Recipient's sole risk. The Recipient acknowledges and agrees that naloxone may not be as effective if improperly stored. To that end, the Recipient will store all naloxone at between 59°F to 77°F. Naloxone nasal spray may be stored for short periods up to 104°F. The Recipient will not store naloxone nasal spray in a car on hot days. The Recipient will not freeze or leave naloxone nasal spray in a car during the winter.

2. Effective Date and Duration.

This Agreement shall take effect upon full execution by the Parties. This Agreement shall remain in effect through midnight December 31, 2026, unless earlier terminated pursuant to the provisions of Section 8 below, and the term of this Agreement may be extended or renewed for up to one (1) additional three (3) year term, upon written notice from the County to the Recipient in the County's sole discretion, PROVIDED, HOWEVER, that each Party's obligations after December 31, 2023, are contingent upon local legislative appropriation of necessary funds for this specific purpose in accordance with applicable law.

3. Naloxone Liaison.

The Recipient will identify an employee to serve as the Recipient's Naloxone Liaison. The Naloxone Liaison will perform the following duties:

3.1 Overdose Data Tracking. The County actively gathers data regarding opioid overdoses throughout Snohomish County in order to identify high-need areas and shift naloxone resources towards those areas. To that end, the Naloxone Liaison will track all naloxone doses administered by Recipient's staff to reverse an opioid overdose regardless of whether County-provided naloxone was used. For each such overdose incident, the Naloxone Liaison will track the following de-identified data on a County-provided form: (a) the name of the employee who administered the naloxone, (b) the date of administration, (c) the incident number, as assigned by the Recipient, (d) the number of doses used in the incident, (e) if the administration of naloxone resulted in a reversal of an overdose, and (f) the gender, age, and race/ethnicity, if known, of the person to whom naloxone was administered. The Naloxone Liaison will deliver the completed data tracking form to the County no later than one week after the overdose occurred.

3.2 Naloxone Distribution Tracking. The Naloxone Liaison will distribute naloxone received from the County to the Recipient's employees, including distribution to new employees. The Naloxone Liaison will instruct Recipient's employees that the County-provided naloxone is to be left behind with active opioid users at risk of future overdose or to friends and family on the

scene. The Naloxone Liaison will also collect naloxone from employees that separate from employment with the Recipient for redistribution to other employees subject to Section 6 below. The Naloxone Liaison will maintain a current roster of all employees carrying naloxone, the dose number assigned to each employee, its expiration date and its lot number, including any updates for replacement doses after a dose is administered or expires. The roster may include the dose number, expiration date and lot number of reserve replacement kits yet to be assigned out. The Naloxone Liaison will provide the naloxone employee roster to the County on a quarterly basis even if no changes occurred from the previous reporting period.

3.3 Naloxone Training. The Naloxone Liaison will provide training to any of the Recipient's staff who receive naloxone doses on the proper administration of naloxone as well as the guidelines for gathering opioid overdose data. Upon request from the Naloxone Liaison, the County will provide the above-described training to Recipient's staff.

4. Return of Unused Naloxone.

The Recipient agrees to return to the County any and all unused doses of naloxone when any such dose is within four months of its expiration date. The Recipient acknowledges and agrees that unexpired naloxone doses returned to the County may be redistributed into the community or to other agencies, in the County's sole discretion.

5. Hold Harmless and Indemnification.

Each Party shall protect, defend, hold harmless and indemnify the other Party, its officers, elected officials, agents and employees, while acting within the scope of their employment as such, from and against any and all claims (including demands, suits, penalties, liabilities, damages, costs, expenses, or losses of any kind or nature whatsoever including attorney's fees) arising out of or in any way resulting from such Party's own negligent acts, errors, or omissions or willful misconduct related to such Party's participation and obligations under this Agreement. Each Party agrees that its obligations under this subsection extend to any claim, demand, and/or cause of action brought by or on behalf of any of its employees or agents. For this purpose, each Party, by mutual negotiation, hereby waives, with respect to the other Party only, any immunity that would otherwise be available against such claims under the industrial insurance act provisions of Title 51 RCW.

Further, the Recipient agrees to protect, defend, hold harmless and indemnify the County, its officers, agents, employees, and elected officials from and against any and all claims, costs, causes of action, or lawsuits (including the cost of defense) arising out of or related to the provision of naloxone to the Recipient and that the County assumes no responsibility for training in the proper administration of naloxone or the efficacy, reliability or suitability of the naloxone as provided by the manufacturer or as to warranty of any kind, express or implied, including as to fitness, effectiveness and safety. By entering into this Agreement, the Recipient accepts the naloxone subject to this indemnity, disclaimer, and the terms and conditions of this Agreement.

The County or the Recipient may, by notice to the other given hereunder, designate any further or different addresses to which subsequent notices or other communications shall be sent.

11. Entire Agreement; Amendment.

This Agreement constitutes the entire agreement between the Parties regarding the subject matter hereof, and supersedes any and all prior oral or written agreements between the Parties regarding the subject matter contained herein. This Agreement may not be modified or amended in any manner except by a written document executed with the same formalities as required for this Agreement and signed by the Party against whom such modification is sought to be enforced.

12. Conflicts between Attachments and Text.

Should any conflicts exist between any attached exhibit or schedule and the text or main body of this Agreement, the text or main body of this Agreement shall prevail.

13. Governing Law and Venue.

This Agreement shall be governed by and enforced in accordance with the laws of the State of Washington. The venue of any action arising out of this Agreement shall be in the Superior Court of the State of Washington, in and for Snohomish County. In the event that a lawsuit is instituted to enforce any provision of this Agreement, the prevailing Party shall be entitled to recover all costs of such a lawsuit, including reasonable attorney's fees.

14. Interpretation.

This Agreement and each of the terms and provisions of it are deemed to have been explicitly negotiated by the Parties, and the language in all parts of this Agreement shall, in all cases, be construed according to its fair meaning and not strictly for or against either of the Parties hereto. The captions and headings in this Agreement are used only for convenience and are not intended to affect the interpretation of the provisions of this Agreement. This Agreement shall be construed so that wherever applicable the use of the singular number shall include the plural number, and vice versa, and the use of any gender shall be applicable to all genders.

15. Severability.

If any provision of this Agreement or the application thereof to any person or circumstance shall, for any reason and to any extent, be found invalid or unenforceable, the remainder of this Agreement and the application of that provision to other persons or circumstances shall not be affected thereby, but shall instead continue in full force and effect, to the extent permitted by law.

16. No Waiver.

Failure by either Party at any time to require performance by the other Party under this Agreement or to claim a breach of any provision of this Agreement shall not be construed as affecting any subsequent breach hereof or the right to require performance or affect the ability to claim a breach with respect hereto.

17. No Assignment.

This Agreement shall not be assigned, either in whole or in part, by either Party without the express written consent of the other Party, which may be granted or withheld in such Party's sole discretion. Any attempt to assign this Agreement in violation of the preceding sentence shall be null and void and shall constitute a default under this Agreement.

18. Warranty of Authority.

Each of the signatories hereto warrants and represents that he or she is competent and authorized to enter into this Agreement on behalf of the Party for whom he or she purports to sign this Agreement.

19. No Third Party Beneficiaries.

This Agreement and each and every provision hereof is for the sole benefit of the City and the County. No other persons or Parties shall be deemed to have any rights in, under or to this Agreement.

20. Execution in Counterparts.

This Agreement may be executed in two or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first above written.

COUNTY:

Snohomish County, a political subdivision
of the State of Washington

RECIPIENT:

_____, a Washington

By _____

Name:
Title:

By _____

Name:
Title:

**Approved as to insurance
and indemnification provisions:**

Approved as to Form:

Risk Management

Recipient Attorney

Approved as to Form:

Deputy Prosecuting Attorney



Open Issues/Actions

Date Last Visited	OPEN ISSUES	Action Taken	Priority

Date Last Visited	TABLED OR POSTPONED ISSUES	Action Taken
05/22/23	Mitigation Fees - Growth Planning	In progress

Date Last Visited	CLOSED ISSUES	Action Taken
03/25/19	Five Year Plan	Completed
05/13/19	FMC Surplused and sold	Completed
05/13/19	1997 Ford Expedition surplused and sold	Completed
11/12/19	Vulnerability Assessment	Dismissed
11/12/19	ALS Contract	Completed
03/09/20	Sunset Clause addition to Resolution 2020-01 Voucher pre-approval	Completed
03/09/20	Resolution 2020-01 Sunset Clause	Completed
04/12/21	Consideration of a Five Member Board of Commissioners	Completed
02/22/21	Recruitment and hiring process for a Chief Officer	Completed
12/27/21	Exploration of a District 5 Medic Program	Completed
04/25/22	Life Insurance for Part Time and Volunteers	Completed
06/27/22	ALS Contract Snohomish Regional Fire and Rescue	Completed

