

SNOHOMISH COUNTY FIRE DISTRICT NO. 5

Commissioners Meeting Agenda

Zoom: <https://us02web.zoom.us/j/240758636>



January 22, 2024

CALL TO ORDER

ADDITIONS TO THE AGENDA

PUBLIC/STAFF COMMENTS - (Limited to 3 minutes per person not to exceed 20 minutes overall)

CONSENT AGENDA

View 3 - 2023 Budget (Month & Year to Date-December 2023)

Approval of Agency Benefits - (Not available at the time of preparation of the packet)

CHIEF'S REPORT- To be presented

REPORTS

Month and Year to Date Budget – December 2024 (Presented in Consent Agenda)

OLD BUSINESS

Open Issues / Actions

NEW BUSINESS

Leave Behind Naloxone Agreement – Review and Discussion

2024 Capital Purchases Discussion

INFORMATIONAL

Records Requests

COMMISSIONER COMMENTS

ADJOURN

CLOSED SESSION – RCW 48.30.140 (4) (a)

NOTE: *Commissioner's, please complete additional meeting timecards and provide to the Secretary.*

Monthly and YTD Budget 2023

Snohomish County Fire District 5

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001 Expense Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
311 Taxes/Revenue						
311 10 01 00	Property Tax-Regular Levy	1,804,277.36	11,530.17	1,756,691.34	47,586.02	97.4%
311 10 02 00	Property Tax-EMS Levy	1,100,000.00	6,057.48	1,088,885.48	11,114.52	99.0%
311 10 03 00	Property Tax - M & O	0.00	569.06	7,637.59	(7,637.59)	0.0%
311 10 05 00	Property Tax - Real and personal	0.00	0.00	0.00	0.00	0.0%
311 Taxes/Revenue		2,904,277.36	18,156.71	2,853,214.41	51,062.95	98.2%
330 Intergovernmental Revenue						
331 00 00 00	Federal Direct Grant - COVID Related	11,000.00	0.00	0.00	11,000.00	0.0%
332 92 10 00	COVID-19 Non-Grant Assistance	0.00	0.00	0.00	0.00	0.0%
333 00 00 00	Federal Grant Indirect (Recieved through another agency) - COVID Related	0.00	0.00	0.00	0.00	0.0%
334 01 30 00	WSP Training Grant Reimbursements	0.00	0.00	0.00	0.00	0.0%
334 04 90 00	Department of Health Grant	7,554.00	0.00	7,554.00	0.00	100.0%
334 06 90 00	State Grant from Other Agency - COVID Related State Grants	0.00	0.00	0.00	0.00	0.0%
337 00 00 00	Timber/Harvest - BVFF Reimbursements	10,982.93	0.00	10,982.93	0.00	100.0%
330 Intergovernmental Revenue		29,536.93	0.00	18,536.93	11,000.00	62.8%
340 Charges for Goods and Services						
341 43 00 00	Budgeting and Accounting Services - B of A Fees	2,500.00	0.00	0.00	2,500.00	0.0%
341 70 00 00	Sales of Merchandise	0.00	0.00	0.00	0.00	0.0%
341 81 00 00	Public Records Request	0.00	0.00	33.06	(33.06)	0.0%
342 21 00 00	Fire Protection Services School - CPR Class Fees	9,301.88	0.00	9,301.88	0.00	100.0%
342 21 01 00	Wildland Fire Reimbursements/PSCAA	5,000.00	0.00	2,368.19	2,631.81	47.4%
342 60 00 00	Ambulance and Emergency Aid Fee	250,000.00	31,042.15	155,232.00	94,768.00	62.1%
340 Charges for Goods and Services		266,801.88	31,042.15	166,935.13	99,866.75	62.6%
360 Miscellaneous Revenue						
361 10 00 00	Interest Income	4,000.00	1,116.42	14,391.78	(10,391.78)	359.8%
367 00 00 00	Contributions/Donations	0.00	0.00	0.00	0.00	0.0%
369 10 00 00	Sale of Scrap and Junk	4,494.48	0.00	4,494.48	0.00	100.0%
369 91 00 00	Miscellaneous Revenue	3,000.00	205.78	1,714.85	1,285.15	57.2%
360 Miscellaneous Revenue		11,494.48	1,322.20	20,601.11	(9,106.63)	179.2%
380 Non Revenue						
388 10 00 00	Prior Year Adjustments	0.00	0.00	0.00	0.00	0.0%
380 Non Revenue		0.00	0.00	0.00	0.00	0.0%
395 Other Financing Sources						

Monthly and YTD Budget 2023

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Snohomish County Fire District 5

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001 Expense Fund

Revenues	Amt Budgeted	December	YTD	Remaining	
395 Other Financing Sources					
395 30 00 00	Proceeds from Sales of Capital Assets	0.00	0.00	0.00	0.00 0.0%
395 40 00 00	Compensation for Loss/Impairment of Capital Assets	0.00	0.00	0.00	0.00 0.0%
395 Other Financing Sources		0.00	0.00	0.00	0.00 0.0%
398 Insurance Recoveries					
398 10 00 00	Insurance Recoveries	0.00	0.00	5,875.27	(5,875.27) 0.0%
398 Insurance Recoveries		0.00	0.00	5,875.27	(5,875.27) 0.0%
597 Transfers					
397 22 01 00	Transfers In From Reserve	0.00	0.00	0.00	0.00 0.0%
397 22 01 01	GEMT Transfer in from Reserve Fund	0.00	0.00	0.00	0.00 0.0%
597 Transfers		0.00	0.00	0.00	0.00 0.0%
Fund Revenues:		3,212,110.65	50,521.06	3,065,162.85	146,947.80 95.4%
Expenditures	Amt Budgeted	December	YTD	Remaining	
522 Fire Control & EMS					
522 10 49 00	Service Fees	2,473.73	50.00	2,473.73	0.00 100.0%
522 20 40 49	Misc. Adjustments	0.15	0.02	0.15	0.00 100.0%
589 99 99 00	Payroll Clearing	0.03	0.00	0.03	0.00 100.0%
000		2,473.91	50.02	2,473.91	0.00 100.0%
522 10 10 01	P-Personnel District Secretary Cathy .865 FTE	79,166.00	6,388.26	79,066.38	99.62 99.9%
522 10 10 02	P-Personnel Assistant Secretary .625FTE	49,355.00	3,987.60	49,255.02	99.98 99.8%
522 10 10 03	P-Personnel Commissioner Meetings (144 x \$128)	5,600.00	512.00	5,504.00	96.00 98.3%
522 10 10 04	P-Personnel Fire Chief	161,622.60	13,468.55	161,622.60	0.00 100.0%
522 10 10 18	P-Personnel Part-Time Deputy Chief (\$6,085)	77,500.00	6,328.33	77,392.90	107.10 99.9%
522 10 30 01	Postage - Tax - Shipping	3,027.16	76.20	3,027.16	0.00 100.0%
522 10 30 04	Magazine Subscriptions	250.00	0.00	0.00	250.00 0.0%
522 10 30 21	Office Supplies	6,177.63	285.94	6,177.63	0.00 100.0%
522 10 30 22	Patient Care Questionnaire	0.00	0.00	0.00	0.00 0.0%
522 10 30 34	Computer Software	3,499.32	3,281.28	3,499.32	0.00 100.0%
522 10 40 01	Election Costs	0.00	0.00	0.00	0.00 0.0%
522 10 40 02	Audit (Next Audit 2023 - \$16,200)	1,915.65	0.00	1,915.65	0.00 100.0%
522 10 40 03	Background Screenings	866.00	0.00	866.00	0.00 100.0%
522 10 40 04	Reimbursements	1,056.87	182.66	1,056.87	0.00 100.0%
522 10 40 09	Professional Services	117,306.43	3,711.84	113,902.68	3,403.75 97.1%
522 10 40 11	Communications	25,849.77	2,089.66	25,849.77	0.00 100.0%
522 10 40 16	Dues	5,325.40	34.99	5,325.40	0.00 100.0%

Monthly and YTD Budget 2023

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001 Expense Fund

Expenditures		Amt Budgeted	December	YTD	Remaining	
522 Fire Control & EMS						
522 10 40 20	Meals (business luncheons) & parking	707.41	183.01	707.41	0.00	100.0%
522 10 40 22	Physicals - Exam, UA, Vision, HepB (3 doses), TDAP,	4,522.57	0.00	4,522.57	0.00	100.0%
522 10 40 27	Banquet and Functions	3,551.19	100.69	3,551.19	0.00	100.0%
522 10 40 44	Insurance CIAW	111,638.16	111,153.21	111,638.16	0.00	100.0%
010 Administration		658,937.16	151,784.22	654,880.71	4,056.45	99.4%
522 20 10 05	P-Personnel Alarms and Drills	8,401.00	0.00	8,401.00	0.00	100.0%
522 20 10 08	P-Personnel B51 Duty Chief	20,000.00	0.00	0.00	20,000.00	0.0%
522 20 10 12	Employee Incentives	736.60	0.00	736.60	0.00	100.0%
522 20 10 13	P-Personnel Home Standby (\$25 x 1 x 365)	1,000.00	0.00	750.00	250.00	75.0%
522 20 10 14	P-Personnel Part Time Fill-In	360,000.00	31,559.19	358,154.66	1,845.34	99.5%
522 20 10 15	P-Personnel Fulltime Firefighters	1,060,300.00	91,194.87	985,912.81	74,387.19	93.0%
522 20 10 16	P-Personnel Fulltime Firefighters Overtime	278,000.00	26,361.15	277,842.97	157.03	99.9%
522 20 10 17	P-Part Time Shift Incentive	5,475.00	1,050.00	5,475.00	0.00	100.0%
522 20 20 01	P-State Pensions	133,000.00	11,670.06	132,680.90	319.10	99.8%
522 20 20 03	P- Medical Benefits	229,000.00	19,043.58	228,635.30	364.70	99.8%
522 20 20 05	P-Federal Payroll Taxes	30,000.00	2,646.21	29,903.96	96.04	99.7%
522 20 20 06	State Payroll Taxes	113,100.00	0.00	103,636.36	9,463.64	91.6%
522 20 30 03	Fire Supplies	544.54	0.00	544.54	0.00	100.0%
522 20 30 15	Diesel and Gasoline	22,138.19	1,669.90	22,138.19	0.00	100.0%
522 20 30 16	Aid Car Medical Supplies	60,080.16	3,115.22	60,080.16	0.00	100.0%
522 20 40 05	SNOCO 911	72,291.00	6,024.25	72,291.00	0.00	100.0%
522 20 40 07	Regional Technical Response Agreement (So. Sno. Co. Fire & Rescue)	1,511.97	0.00	1,511.97	0.00	100.0%
522 20 40 24	Laundry - Uniforms - Bunker Gear	550.99	0.00	550.99	0.00	100.0%
522 30 30 09	Newsletter Quarterly	13,500.00	0.00	0.00	13,500.00	0.0%
522 30 30 10	Educational Materials - Fire Prevention Week Kids Handouts	557.33	0.00	557.33	0.00	100.0%
522 30 30 23	Fire Prevention Education (Holidays)	2,149.84	977.15	2,149.84	0.00	100.0%
020 Suppression & EMS		2,412,336.62	195,311.58	2,291,953.58	120,383.04	95.0%
522 41 31 01	CPR & First Aid Cards	1,868.88	41.46	1,868.88	0.00	100.0%
041 Training Provided to External Parties		1,868.88	41.46	1,868.88	0.00	100.0%
522 45 30 13	Training Props/Devices &	3,440.33	52.49	3,440.33	0.00	100.0%
522 45 40 26	Travel - Meals - Lodging - Recruit Training Meals	658.76	0.00	658.76	0.00	100.0%
522 45 40 28	Tuition/Instructors	19,287.07	128.41	19,287.07	0.00	100.0%
522 45 40 30	Target Solutions - \$2,500	6,000.00	0.00	0.00	6,000.00	0.0%
045 Training Obtained by Employees		29,386.16	180.90	23,386.16	6,000.00	79.6%
522 50 30 12	Supplies (cleaning, paper, maintenance, propane)	7,941.67	467.41	7,941.67	0.00	100.0%
522 50 40 19	Inspections and Tests	837.02	0.00	837.02	0.00	100.0%
522 50 40 37	Utilities (water, sewer, garbage, gas, propane, electric)	47,645.79	5,105.04	47,645.79	0.00	100.0%

Monthly and YTD Budget 2023

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001 Expense Fund

Expenditures	Amt Budgeted	December	YTD	Remaining	
522 Fire Control & EMS					
522 50 40 40 Building Repairs and Maintenance - Station #51 - 304 Alder	1,348.62	0.00	1,348.62	0.00	100.0%
522 50 40 43 Building Repairs and Maintenance -32905 Cascade View	8,788.77	808.17	8,788.77	0.00	100.0%
522 50 40 45 Training Trailer Expenses - Driver Simulator/Rescue	1,000.00	0.00	0.00	1,000.00	0.0%
050 Facilities Maintenance	67,561.87	6,380.62	66,561.87	1,000.00	98.5%
522 60 30 06 Apparatus/Equipment Parts & Supplies - (Non-Intergovernmental)	14,022.99	4,007.88	14,022.99	0.00	100.0%
522 60 40 12 Equipment Maintenance and Repairs	5,770.83	64.68	5,770.83	0.00	100.0%
522 60 40 23 Apparatus Maintenance (Non-Intergovernmental)	6,252.37	0.00	6,252.37	0.00	100.0%
522 60 40 29 Monroe - Apparatus Maintenance Intergovernmental	42,784.79	0.00	42,784.79	0.00	100.0%
522 60 40 47 Rentals and Leases	9,295.00	0.00	0.00	9,295.00	0.0%
060 Vehicles & Equipment Maintenance	78,125.98	4,072.56	68,830.98	9,295.00	88.1%
522 70 41 28 EPCR - \$1.25 x number of reports +HDE(SNOPAC) - \$170	1,587.28	0.00	1,587.28	0.00	100.0%
522 70 41 29 Medical Advisor Contract (\$400x12 months)	13,750.00	0.00	13,750.00	0.00	100.0%
522 70 41 35 Medical Billing (\$23.50 + .50 Postage x Billings, 505)	11,331.67	1,216.34	11,331.67	0.00	100.0%
522 70 41 36 ALS Contract - \$250,000	78,888.91	0.00	78,888.91	0.00	100.0%
522 70 41 37 Snohomish County EMS Annual Assessment (County Medical Program Director)	2,693.73	0.00	2,693.73	0.00	100.0%
070 Ambulance Services	108,251.59	1,216.34	108,251.59	0.00	100.0%
522 Fire Control & EMS	3,358,942.17	359,037.70	3,218,207.68	140,734.49	95.8%
591 Leases					
591 22 70 02 Software leases	15,324.12	0.00	15,324.12	0.00	100.0%
591 28 70 01 Leases	6,203.04	647.93	6,203.04	0.00	100.0%
591 Leases	21,527.16	647.93	21,527.16	0.00	100.0%
594 Capital Outlay					
594 22 60 01 Furnishings - Equipment	1,715.97	0.00	1,715.97	0.00	100.0%
594 22 60 02 Computer Hardware - Laptop - MDC - EPCR - Server	3,868.82	0.00	3,868.82	0.00	100.0%
594 22 60 04 Small Tools and Firefighting Equipment	1,831.53	0.00	1,831.53	0.00	100.0%
594 22 60 05 Uniforms and Badges	11,194.36	796.17	8,695.96	2,498.40	77.7%
594 22 60 06 Facilities	23.07	0.00	23.07	0.00	100.0%
594 22 60 08 Rescue Equipment	32,101.49	0.00	32,101.49	0.00	100.0%
594 22 60 09 Firefighting Safety Gear	22,846.36	0.00	22,846.36	0.00	100.0%
594 22 60 10 Small Tools and Equipment EMS	11,085.11	0.00	11,085.11	0.00	100.0%

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001 Expense Fund

Expenditures	Amt Budgeted	December	YTD	Remaining		
594 Capital Outlay						
594 22 60 11 Phone & Assessory Purchases	1,500.00	0.00	0.00	1,500.00	0.00	
594 25 60 12 Disaster Services EOC	1,500.00	0.00	0.00	1,500.00	0.00	
594 Capital Outlay	87,666.71	796.17	82,168.31	5,498.40	93.7%	
597 Transfers						
597 22 00 01 Transfer to Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.0%
597 22 00 03 Transfer to Capital Project Fund	0.00	0.00	0.00	0.00	0.00	0.0%
597 Transfers	0.00	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	3,468,136.04	360,481.80	3,321,903.15	146,232.89	95.8%	
Fund Excess/(Deficit):	(256,025.39)	(309,960.74)	(256,740.30)			

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002 Reserve Fund

Revenues	Amt Budgeted	December	YTD	Remaining
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330 Intergovernmental Revenue

332 93 40 00	Grnd Emerg. Med Transpt (GEMT)Payments - Reserves	216,918.24	0.00	216,918.24	0.00	100.0%
330 Intergovernmental Revenue		216,918.24	0.00	216,918.24	0.00	100.0%

360 Miscellaneous Revenue

361 10 00 01	Interest Income (Reserve)	144,908.59	13,383.92	144,908.59	0.00	100.0%
360 Miscellaneous Revenue		144,908.59	13,383.92	144,908.59	0.00	100.0%

597 Transfers

397 22 02 00	Transfer In From Expense Fund	0.00	0.00	0.00	0.00	0.0%
597 Transfers		0.00	0.00	0.00	0.00	0.0%

Fund Revenues:	361,826.83	13,383.92	361,826.83	0.00	100.0%
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Expenditures	Amt Budgeted	December	YTD	Remaining
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522 Fire Control & EMS

522 10 49 01	Service Fees (Reserve)	600.00	50.00	600.00	0.00	100.0%
522 Fire Control & EMS		600.00	50.00	600.00	0.00	100.0%

597 Transfers

597 00 01 00	Transfer Out to Expense Fund	0.00	0.00	0.00	0.00	0.0%
597 00 01 01	GEMT transfer out to Expense Fund	0.00	0.00	0.00	0.00	0.0%
597 Transfers		0.00	0.00	0.00	0.00	0.0%

Fund Expenditures:	600.00	50.00	600.00	0.00	100.0%
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Fund Excess/(Deficit):	361,226.83	13,333.92	361,226.83		
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Monthly and YTD Budget 2023

Snohomish County Fire District 5

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200 Bond - Capital

Revenues		Amt Budgeted	December	YTD	Remaining	
311 Taxes/Revenue						
311 10 04 00	Property Taxes Capital Facility Bond (Station 51)	594,512.28	3,875.84	594,512.28	0.00	100.0%
311 Taxes/Revenue		594,512.28	3,875.84	594,512.28	0.00	100.0%
Fund Revenues:		594,512.28	3,875.84	594,512.28	0.00	100.0%
Expenditures		Amt Budgeted	December	YTD	Remaining	
591 Leases						
592 22 81 00	Fiscal Agent Fees	409.30	209.30	409.30	0.00	100.0%
591 Leases		409.30	209.30	409.30	0.00	100.0%
594 Capital Outlay						
591 22 70 00	Principal Paid on Station Construction	329,350.36	165,832.07	329,350.36	0.00	100.0%
592 22 80 00	Interest Paid on Station Construction	183,353.58	90,519.90	183,353.58	0.00	100.0%
594 Capital Outlay		512,703.94	256,351.97	512,703.94	0.00	100.0%
Fund Expenditures:		513,113.24	256,561.27	513,113.24	0.00	100.0%
Fund Excess/(Deficit):		81,399.04	(252,685.43)	81,399.04		

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300 Capital Project Fund

Revenues		Amt Budgeted	December	YTD	Remaining	
597 Transfers						
397 03 00 00	Transfers In From Expense Fund	0.00	0.00	0.00	0.00	0.0%
597 Transfers		0.00	0.00	0.00	0.00	0.0%
Fund Revenues:		0.00	0.00	0.00	0.00	0.0%
Expenditures		Amt Budgeted	December	YTD	Remaining	
594 Capital Outlay						
594 22 60 03	Apparatus Replacement	67,259.15	0.00	67,259.15	0.00	100.0%
594 22 60 21	Furnishings and Equipment	251,570.45	0.00	251,570.45	0.00	100.0%
594 22 60 22	Computer Hardware and Server	0.00	0.00	0.00	0.00	0.0%
594 22 60 24	Small Tools	23,000.00	0.00	0.00	23,000.00	0.0%
594 22 60 26	Facilities Construction, Machinery and Equipment	43,646.79	0.00	43,646.79	0.00	100.0%
594 22 60 27	Land Aquisition - Future Facilities	33,512.50	0.00	33,512.50	0.00	100.0%
594 28 60 33	Dispatch Services Infrastructure (Locution and Station Based Equipment)	0.00	0.00	0.00	0.00	0.0%
594 Capital Outlay		418,988.89	0.00	395,988.89	23,000.00	94.5%
Fund Expenditures:		418,988.89	0.00	395,988.89	23,000.00	94.5%
Fund Excess/(Deficit):		(418,988.89)	0.00	(395,988.89)		

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Fund	Revenue	December	Received		Expenditures	December	Spent	
001 Expense Fund	3,212,110.65	50,521.06	3,065,162.85	95.4%	3,468,136.04	360,481.80	3,321,903.15	95.8%
002 Reserve Fund	361,826.83	13,383.92	361,826.83	100.0%	600.00	50.00	600.00	100.0%
200 Bond - Capital	594,512.28	3,875.84	594,512.28	100.0%	513,113.24	256,561.27	513,113.24	100.0%
300 Capital Project Fund	0.00	0.00	0.00	0.0%	418,988.89	0.00	395,988.89	94.5%
	4,168,449.76	67,780.82	4,021,501.96	96.5%	4,400,838.17	617,093.07	4,231,605.28	96.2%



Open Issues/Actions

Date Last Visited	OPEN ISSUES	Action Taken	Priority

Date Last Visited	TABLED OR POSTPONED ISSUES	Action Taken
05/22/23	Mitigation Fees - Growth Planning	In progress

Date Last Visited	CLOSED ISSUES	Action Taken
03/25/19	Five Year Plan	Completed
05/13/19	FMC Surplused and sold	Completed
05/13/19	1997 Ford Expedition surplused and sold	Completed
11/12/19	Vulnerability Assessment	Dismissed
11/12/19	ALS Contract	Completed
03/09/20	Sunset Clause addition to Resolution 2020-01 Voucher pre-approval	Completed
03/09/20	Resolution 2020-01 Sunset Clause	Completed
04/12/21	Consideration of a Five Member Board of Commissioners	Completed
02/22/21	Recruitment and hiring process for a Chief Officer	Completed
12/27/21	Exploration of a District 5 Medic Program	Completed
04/25/22	Life Insurance for Part Time and Volunteers	Completed
06/27/22	ALS Contract Snohomish Regional Fire and Rescue	Completed

**AGREEMENT FOR
NALOXONE DISTRIBUTION (LEAVE-BEHIND PROGRAM)**

THIS AGREEMENT FOR NALOXONE DISTRIBUTION (the “Agreement”) is made and entered into this 22nd day of January, 2024, by and between SNOHOMISH COUNTY, a political subdivision of the State of Washington (the “County”), and Snohomish County Fire District #5, a municipal corporation of the State of Washington (the “Recipient”) (individually “Party” and collectively “Parties”).

RECITALS

A. The opioid epidemic is a public health, safety and economic crisis impacting all communities within Snohomish County and resulting in a significant loss of life to residents of Snohomish County; and

B. In exchange for data regarding opioid overdoses occurring within Snohomish County, the County currently provides naloxone to partner jurisdictions that respond within Snohomish County to opioid overdoses; and

C. Snohomish County uses opioid overdose data to track areas of high demand for naloxone in order to shift naloxone resources to the areas of highest demand as those areas change over time; and

D. The Recipient responds to emergency calls within its jurisdiction, including calls related to opioid overdoses and has an ability to collect data related to overdoses; and

E. The Parties recognize the public health, safety, and welfare benefits of promoting wider availability of naloxone within Snohomish County, including leaving extra doses of naloxone with opioid users that the Recipient may encounter; and

F. The Parties further recognize that a significant number of naloxone doses distributed to partner jurisdictions go unused and can be redistributed to organizations in frequent contact with opioid users at risk of overdose; and

G. The Parties wish to enter into an agreement under which in exchange for overdose data, the County will provide the Recipient with naloxone doses that may be left behind with opioid users whom the Recipient encounters, and with the further agreement that unused doses will be returned to the County for redistribution;

AGREEMENT

NOW, THEREFORE, in consideration of the respective agreements set forth below and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County and the Recipient agree as follows:

1. Naloxone Distribution.

In exchange for the data described in Section 5 below, the County will provide naloxone to the Recipient as available and in the County's sole discretion based on the County's analysis of opioid overdose data trends showing high-need areas. The County acknowledges and agrees that Recipient may, in its sole discretion, leave behind the County's naloxone doses to active opioid users at risk of future overdose or to friends and family on the scene. The Parties acknowledge and agree that the County is providing naloxone as-is, without express or implied warranty of any kind, including as to fitness, effectiveness and safety. The Recipient is not relying upon any oral or written representations by the County outside of this Agreement. Any use of the naloxone by the Recipient is at the Recipient's sole risk. The Recipient acknowledges and agrees that naloxone may not be as effective if improperly stored. To that end, the Recipient will store all naloxone at between 59°F to 77°F. Naloxone nasal spray may be stored for short periods up to 104°F. The Recipient will not store naloxone nasal spray in a car on hot days. The Recipient will not freeze or leave naloxone nasal spray in a car during the winter.

2. Effective Date and Duration.

This Agreement shall take effect upon full execution by the Parties. This Agreement shall remain in effect through midnight December 31, 2026, unless earlier terminated pursuant to the provisions of Section 8 below, and the term of this Agreement may be extended or renewed for up to one (1) additional three (3) year term, upon written notice from the County to the Recipient in the County's sole discretion, PROVIDED, HOWEVER, that each Party's obligations after December 31, 2023, are contingent upon local legislative appropriation of necessary funds for this specific purpose in accordance with applicable law.

3. Naloxone Liaison.

The Recipient will identify an employee to serve as the Recipient's Naloxone Liaison. The Naloxone Liaison will perform the following duties:

3.1 Overdose Data Tracking. The County actively gathers data regarding opioid overdoses throughout Snohomish County in order to identify high-need areas and shift naloxone resources towards those areas. To that end, the Naloxone Liaison will track all naloxone doses administered by Recipient's staff to reverse an opioid overdose regardless of whether County-provided naloxone was used. For each such overdose incident, the Naloxone Liaison will track the following de-identified data on a County-provided form: (a) the name of the employee who administered the naloxone, (b) the date of administration, (c) the incident number, as assigned by the Recipient, (d) the number of doses used in the incident, (e) if the administration of naloxone resulted in a reversal of an overdose, and (f) the gender, age, and race/ethnicity, if known, of the person to whom naloxone was administered. The Naloxone Liaison will deliver the completed data tracking form to the County no later than one week after the overdose occurred.

3.2 Naloxone Distribution Tracking. The Naloxone Liaison will distribute naloxone received from the County to the Recipient's employees, including distribution to new employees. The Naloxone Liaison will instruct Recipient's employees that the County-provided naloxone is to be left behind with active opioid users at risk of future overdose or to friends and family on the

scene. The Naloxone Liaison will also collect naloxone from employees that separate from employment with the Recipient for redistribution to other employees subject to Section 6 below. The Naloxone Liaison will maintain a current roster of all employees carrying naloxone, the dose number assigned to each employee, its expiration date and its lot number, including any updates for replacement doses after a dose is administered or expires. The roster may include the dose number, expiration date and lot number of reserve replacement kits yet to be assigned out. The Naloxone Liaison will provide the naloxone employee roster to the County on a quarterly basis even if no changes occurred from the previous reporting period.

3.3 Naloxone Training. The Naloxone Liaison will provide training to any of the Recipient's staff who receive naloxone doses on the proper administration of naloxone as well as the guidelines for gathering opioid overdose data. Upon request from the Naloxone Liaison, the County will provide the above-described training to Recipient's staff.

4. Return of Unused Naloxone.

The Recipient agrees to return to the County any and all unused doses of naloxone when any such dose is within four months of its expiration date. The Recipient acknowledges and agrees that unexpired naloxone doses returned to the County may be redistributed into the community or to other agencies, in the County's sole discretion.

5. Hold Harmless and Indemnification.

Each Party shall protect, defend, hold harmless and indemnify the other Party, its officers, elected officials, agents and employees, while acting within the scope of their employment as such, from and against any and all claims (including demands, suits, penalties, liabilities, damages, costs, expenses, or losses of any kind or nature whatsoever including attorney's fees) arising out of or in any way resulting from such Party's own negligent acts, errors, or omissions or willful misconduct related to such Party's participation and obligations under this Agreement. Each Party agrees that its obligations under this subsection extend to any claim, demand, and/or cause of action brought by or on behalf of any of its employees or agents. For this purpose, each Party, by mutual negotiation, hereby waives, with respect to the other Party only, any immunity that would otherwise be available against such claims under the industrial insurance act provisions of Title 51 RCW.

Further, the Recipient agrees to protect, defend, hold harmless and indemnify the County, its officers, agents, employees, and elected officials from and against any and all claims, costs, causes of action, or lawsuits (including the cost of defense) arising out of or related to the provision of naloxone to the Recipient and that the County assumes no responsibility for training in the proper administration of naloxone or the efficacy, reliability or suitability of the naloxone as provided by the manufacturer or as to warranty of any kind, express or implied, including as to fitness, effectiveness and safety. By entering into this Agreement, the Recipient accepts the naloxone subject to this indemnity, disclaimer, and the terms and conditions of this Agreement.

The County or the Recipient may, by notice to the other given hereunder, designate any further or different addresses to which subsequent notices or other communications shall be sent.

11. Entire Agreement; Amendment.

This Agreement constitutes the entire agreement between the Parties regarding the subject matter hereof, and supersedes any and all prior oral or written agreements between the Parties regarding the subject matter contained herein. This Agreement may not be modified or amended in any manner except by a written document executed with the same formalities as required for this Agreement and signed by the Party against whom such modification is sought to be enforced.

12. Conflicts between Attachments and Text.

Should any conflicts exist between any attached exhibit or schedule and the text or main body of this Agreement, the text or main body of this Agreement shall prevail.

13. Governing Law and Venue.

This Agreement shall be governed by and enforced in accordance with the laws of the State of Washington. The venue of any action arising out of this Agreement shall be in the Superior Court of the State of Washington, in and for Snohomish County. In the event that a lawsuit is instituted to enforce any provision of this Agreement, the prevailing Party shall be entitled to recover all costs of such a lawsuit, including reasonable attorney's fees.

14. Interpretation.

This Agreement and each of the terms and provisions of it are deemed to have been explicitly negotiated by the Parties, and the language in all parts of this Agreement shall, in all cases, be construed according to its fair meaning and not strictly for or against either of the Parties hereto. The captions and headings in this Agreement are used only for convenience and are not intended to affect the interpretation of the provisions of this Agreement. This Agreement shall be construed so that wherever applicable the use of the singular number shall include the plural number, and vice versa, and the use of any gender shall be applicable to all genders.

15. Severability.

If any provision of this Agreement or the application thereof to any person or circumstance shall, for any reason and to any extent, be found invalid or unenforceable, the remainder of this Agreement and the application of that provision to other persons or circumstances shall not be affected thereby, but shall instead continue in full force and effect, to the extent permitted by law.

16. No Waiver.

Failure by either Party at any time to require performance by the other Party under this Agreement or to claim a breach of any provision of this Agreement shall not be construed as affecting any subsequent breach hereof or the right to require performance or affect the ability to claim a breach with respect hereto.

17. No Assignment.

This Agreement shall not be assigned, either in whole or in part, by either Party without the express written consent of the other Party, which may be granted or withheld in such Party's sole discretion. Any attempt to assign this Agreement in violation of the preceding sentence shall be null and void and shall constitute a default under this Agreement.

18. Warranty of Authority.

Each of the signatories hereto warrants and represents that he or she is competent and authorized to enter into this Agreement on behalf of the Party for whom he or she purports to sign this Agreement.

19. No Third Party Beneficiaries.

This Agreement and each and every provision hereof is for the sole benefit of the City and the County. No other persons or Parties shall be deemed to have any rights in, under or to this Agreement.

20. Execution in Counterparts.

This Agreement may be executed in two or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first above written.

COUNTY:

Snohomish County, a political subdivision of the State of Washington

By _____

Name:

Title:

RECIPIENT:

Snohomish County Fire District #5, a municipal corporation of the State of Washington

By _____

Name: Seth Johnson

Title: Fire Chief

Approved as to insurance and indemnification provisions:

Approved as to Form:

Risk Management

Recipient Attorney

Approved as to Form:

Deputy Prosecuting Attorney

2024 PROPOSED BUDGET CHANGES

Snohomish County Fire District 5

Time: 12:24:54 Date: 01/19/2024

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300 Capital Project Fund

Revenues	Original	Proposed	Difference	Remarks
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308 Begining Balance

308 41 03 00 Estimated Beginning Balance	545,569.80	545,569.80	0.00	100.0%
308 Begining Balance	545,569.80	545,569.80	0.00	100.0%

597 Transfers

397 03 00 00 Transfers In From Expense Fund	0.00	0.00	0.00	0.0%
597 Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	545,569.80	545,569.80	0.00	100.0%
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Expenditures	Original	Proposed	Difference	Remarks
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594 Capital Outlay

594 22 60 03 Apparatus Replacement	0.00	17,500.00	17,500.00	0.0%	Hovercraft Trailer Replacement
594 22 60 21 Furnishings and Equipment	0.00	0.00	0.00	0.0%	
594 22 60 22 Computer Hardware and Server	0.00	3,950.00	3,950.00	0.0%	New Tablet for M51
594 22 60 24 Small Tools	0.00	16,000.00	16,000.00	0.0%	Battery Powered Positive Pressure Fans
594 22 60 26 Facilities Construction, Machinery a	0.00	152,150.00	152,150.00	0.0%	Utility Tractor/Mower/Addtl Attachments, Scissor Lift, parking lot and US2 approach paving, Fire Danger Sign and SMOkey Bear Installation
594 22 60 27 Land Aquisition - Future Facilities	0.00	0.00	0.00	0.0%	
594 28 60 33 Dispatch Services Infrastructure (Lc	0.00	0.00	0.00	0.0%	

594 Capital Outlay	0.00	189,600.00	189,600.00	0.0%
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Fund Expenditures:	0.00	189,600.00	189,600.00	0.0%
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Fund Excess/(Deficit):	545,569.80	355,969.80		
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2024 PROPOSED BUDGET CHANGES

Snohomish County Fire District 5

Fund Totals

Time: 12:24:54 Date: 01/19/2024

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Fund	Revenues				Expenditures			
	Original	Proposed	Difference		Original	Proposed	Difference	
300 Capital Project Fund	545,569.80	545,569.80	0.00	100.0%	0.00	189,600.00	189,600.00	0.0%
Excess/(Deficit):	545,569.80	545,569.80	0.00	100.0%	0.00	189,600.00	189,600.00	0.0%

