



## Board of Commissioners Meeting Minutes

*August 14, 2023*

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00 p.m. at 32905 Cascade View Dr. Station 51 and via Zoom video conferencing. Commissioner Fox, Commissioner Geiger, and Commissioner Chase were present. Chief Johnson, Deputy Chief Fulcher and District Secretary, Cathy Barth, were present. Members of the public were in attendance.

Additions to Agenda – None

**Public/Staff Comments** – None

### **Consent Agenda -**

Approval of Minutes of July 10, 2023

Approval of Minutes of Special Meeting July 13, 2023

Approval of Minutes of July 24, 2023

Approval of Payroll August 2023 = \$169,298.02

Approval of Expense Fund Vouchers #23081001 - #230801039 August 2023= \$85,166.20

Approval of Capital Projects Fund Vouchers #230802001 - #230802002 August 2023 = \$67,890.84

A motion to approve the consent agenda as presented was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

### **Chief's Report** – See attached.

Commissioner Geiger asked if the Chief's vehicle had arrived. Chief Johnson replied that it had, although there are issues that require some correction. The vehicle will not be in service for a while yet.

### **Old Business** –

#### **Standard Operation Procedures (SOP) – *Second Reading***

Chief Johnson presented the SOP for the second reading.

**60.02.23 – Observer Program** - A motion to approve **60.02.23 Observer Program** as presented and **rescind** the original SOP 03.01.02, was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

**100.03.23 Fuel Purchasing** - A motion to approve **100.03.23 Fuel Purchasing** as presented and **rescind** the original SOP 02.01.03, was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

### **Open Issues/Actions** – No additions.

Chief Johnson informed the Commissioners about his response to a proposed housing project on Sultan Basin road during the open comment period.

### **New Business** –

#### **Resolution 2022-09 Compensation for Special Non-District Emergency Assignments**

Chief Johnson asked the Commissioners for approval to work as a strike team leader if called to a wildland fire response.



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### **New Business – continued**

#### **Resolution 2022-09 Compensation for Special Non-District Emergency Assignments**

A discussion was held regarding the strike team leader position, the time commitment, the Chief's duties at the station and the possible burden to staff. Also discussed was the fact that the District receives mutual aid and should give back when possible.

The Commissioners understood his request and granted permission to fill the role when appropriate.

### **Commissioner Comments –**

Commissioner Fox stated his appreciation to the staff, and everyone.

Commissioner Chase stated she was happy to be attending meetings in person again.

**Adjourn** - Being no further business, a motion to adjourn was made by Commissioner Fox , seconded by Commissioner Geiger, and passed unanimously.

The meeting adjourned at 7:44 p.m.

  
Cathy Barth  
District Secretary

# Chiefs Report to the Board of Commissioners

August 14<sup>th</sup>, 2023

## Website

- After soliciting for website changes, most have been made with the last being discussed earlier today, which will ensure that the “Agenda and Minutes” section is easy to find for District residents.

## Proposition 1

- After both the District and the County soliciting for Pro and Con committees, we were able to appoint a pro committee, consisting of three District residents. No persons came forward to participate on a Con committee.
- The Pro committee was provided ample information related to District operations, as requested, and the County has confirmed that their statement has been received within the appropriate timeline.

## ALS Program Misc Items

- We are currently undergoing a temperature study in the room we store our medication in. A data logging thermometer was purchased and deployed, and we will pull that meter next week, or upon the conclusion of our stretch of hot weather.
- Tomorrow is our scheduled WA DOH virtual site inspection, where they will look into all aspects of our program. After receiving approval from the Region, this should be the last step prior to authorizing ALS licensure, aside from addressing anything that comes up tomorrow.

## General

- National Night Out was on Aug 1, and the District fitted 90 life jackets to youth and adult participants. These life jackets were donated by the Girls Scouts, and we have just enough to continue to stock the loaner board and carry some on our apparatus.
- Labor Management meetings and negotiations are ongoing, and I will provide the Board a brief update during a closed session, if preferred.
- I am participating in the Sky Valley Coalition in a community project to hold listening sessions to address youth bullying, violence, and disengagement in Sultan Schools and the community. The group has moved from the planning phase to hosting the planned listening sessions, ultimately leading up to presenting the findings and implementing change.
- The Sultan City Manager has resigned, and Tami Pevey has been installed as the interim. Work with the City is continuing, including work with the building department to implement an addressing convention for future expansion, finalizing the City Annex to the County Comprehensive Emergency Management Plan, and additional issues that will be solved collaboratively.

**Respectfully submitted,**

Seth Johnson

Chief, Snohomish County Fire District 5