



## Board of Commissioners Meeting Minutes

September 26, 2022

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00 p.m. at 32905 Cascade View Dr. Station 51. Commissioner Fox, Commissioner Geiger and Commissioner Chase were present. Chief Johnson, Deputy Chief Fulcher and District Secretary, Cathy Barth, were present. Members of the public were in attendance.

**Additions to Agenda – None**

**Public Comments – None**

**Consent Agenda –**

Approval of Agency Benefits - \$28,809.84

A motion to approve the Consent Agenda as submitted was made by Commissioner Fox, seconded by Commissioner Chase, and passed unanimously.

**Chief's Report – See Attached**

Commissioner Geiger and Chief Johnson discussed the four-year grant that will provide a Mental Health Professional (MHP) for the City of Monroe, Sultan, and surrounding areas. Discussion about the position and what agency the MPH would be working with directly was discussed. Chief Johnson replied that the position will most likely be an independent position not to be embedded with a specific agency. Hoping to attract a local resource so they could be on call. There will be a meeting next week to discuss more about the position.

**Old Business –**

**Standard Operation Procedures (SOP) – *Third Reading***

**20.06.22 Recruitment, Employment and Organization of Staff Policy**

Minor changes to verbiage were made.

A motion to approve **SOP 20.06.22** as amended was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

**Open Issues and Actions –** Chief Johnson discussed the recent study conducted about Mitigation fees for the Sultan School District. He reported that mitigation fees went up substantially. The Commissioners agreed that a study and planning should still be conducted for the Fire District.

**New Business –**

**Station Parking Agreement Draft and Discussion –**

Chief Johnson reviewed the agreement with the Commissioners. Some suggestions were made to language within the agreement to specify expectations for cost or repairs for individual entities. An exchange of services was discussed. Commissioner Geiger suggested a listing of the entities that we are holding these agreements with, for and expectations be maintained. The Commissioners and Chief all agreed that liability is the biggest concern.

**Informational –**

**Preliminary Revenue Projections –** Chief Johnson reviewed the document with the Commissioners.



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### **Commissioner Comments –**

Commissioner Fox extended his thanks to Jason Gwilt for all the work done by the local during the levy campaign.

Commissioner Chase asked if there was going to be a Burn Area Emergency Response (BAER), team responding to the Bolt Creek Fire. Chief Johnson said the Washington State Department of Transportation would be taking the lead on the road safety situation, and there had not been a request for a BAER yet.

**Adjourn** - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously. The meeting adjourned at 7:59 p.m.

Cathy Barth  
District Secretary

# Chiefs Report to the Board of Commissioners

September 26<sup>th</sup>, 2022

## ALS Program Update

- Of the eight applications which were submitted, staff will be bringing back six for interviews. The interview process will consist of an interview panel of SCFD5 personnel representing line leadership, union leadership and part-time personnel. This will coincide with a paramedic skills assessment being performed by area Paramedics from assisting agencies. Interviews will take place on October 6<sup>th</sup> at Station 51.

## Commissioner iPads

- After multiple contacts with our IT vendor, it has been determined that the iPads should be done by this Thursday.

## Bolt Creek Fire

- You may have seen some recent change in evacuation levels along the perimeter of the Bolt Creek Fire. Those were made in anticipation of a forecasted Red Flag Warning. The areas of Baring, Grotto Skykomish were upgraded from level 1 (ready) to level 2 (set) today in anticipation of the forecasted weather event.
- There has been news coverage regarding a drop in containment numbers from the hi 90%'s contained down to 7% contained. This was due to the initial containment numbers reported were actually the percent completion of planned tasks, and not true fire containment numbers. Though you may see a difference in containment, as has been reported on many news outlets, there has been no drastic shift in the fires footprints or a sudden loss of control.

## School Evacuation Drill

- The Sultan School Districts annual flood evacuation drill is scheduled to take place on Wednesday, September 28<sup>th</sup> at 0945. This event has been postponed for the last few years due to COVID, and a sizeable portion of the students and staff have not participated in an evacuation drill before.
- SCFD5 will be on site running the drill and providing EMS standby for any issues that may arise from the participants.

## Mental Health Professional Grant Program

- The Cities of Sultan and Monroe have secured a grant to fund a joint MHP within both jurisdictions, which will be offered at no cost to the fire district. Sultan PD Chief Adams and myself met today with the Program Manager from Volunteers of America to discuss our needs to begin to develop SOP's related to the position.
- This is a new position and will be managed by VOA, with Sultan and Monroe being equal partners in the position. VOA is currently searching for a local MHP to fill the role, and is focused on what benefits this position could bring to the area.

**Respectfully submitted,**

Seth Johnson  
Chief, Snohomish County Fire District 5