



## Board of Commissioners Meeting Minutes

**February 8, 2021**

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00 p.m. via Zoom video conferencing Commissioner Copple and Commissioner Geiger were present. Chief Halverson, Deputy Chief Fulcher and District Secretary, Cathy Barth, were present. Members of the public were in attendance.

**Additions to Agenda** – Commissioner Fox added to New Business a brief report on the Sno Isle Commissioner meeting he recently attended. Chief Halverson asked to add an Executive Session for the purpose of an employee evaluation and IAFF contract negotiations.

**Public/Staff Comments** – Ms. Chase commented that she saw some new content on the District website and appreciates that information being available to the public. She asked if in the upcoming newsletter there will be information directing people to the District website. Chief Halverson replied that can be added to the Newsletter.

### **Consent Items –**

A motion to approve the Minutes of January 11, 2021, was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

A motion to approve the Minutes of January 25, 2021, was made by Commissioner Fox, seconded by Commissioner Copple, and passed unanimously.

A motion to approve the payroll in the amount of \$134,098.04 was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

A motion to approve the following vouchers for payment: Voucher numbers: 0050 through 0106 and totaling \$59,359.27 as verified by the District Secretary was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously. Voucher 0085 South Snohomish Co. Fire & Rescue was clarified as Special Operations annual membership. Commissioner Geiger mentioned that voucher number 0058 City of Sultan included in the description garbage service. Garbage service is no longer a service that the City of Sultan performs. The garbage service was assumed by Republic Services. He asked that it be removed so there would be no confusion.

A motion to approve the following Safety Center vouchers for payment: Voucher numbers: 0006 through 0010 and totaling \$735,839.55 as verified by the District Secretary was made by Commissioner Fox, seconded by Commissioner Copple, and passed unanimously.

Commissioner Fox under the emergency order restricting public meetings and District 5 Resolutions 2020-01 and 2020-02, authorized Chief Halverson to sign the payroll and vouchers for this month.

**Chief's Report** – See attached.

**Secretary's Report** – No report.

**Old Business** – Nothing to report.



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### **New Business –**

**PO#2021 – 2641 FireCom** - A motion to approve **PO#2021-2641 Intercom Headset for new remounted Aid Unit in the amount of \$2637.64** was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

Commissioner Fox under the emergency order restricting public meetings and District 5 Resolutions 2020-01 and 2020-02, authorized Chief Halverson to sign to the Purchase Order.

**Snolsle Commissioners Meeting** – Commissioner Fox gave a brief report on the recent presentation at the Snolsle Commissioners Meeting.

### **Executive Session-**

A motion to recess to Executive Session until 8:00 p.m. per RCW 42.30.110 for the purpose of discussing a personnel evaluation and IAFF contract negotiations was made by Commissioner Fox, seconded by Commissioner Cople, and passed unanimously at 7:35 p.m. Commissioners Fox, Cople, Geiger, and Chief Halverson were in attendance. Deputy Chief Fulcher and District Secretary, Cathy Barth, were excused at that time.

The Executive Session adjourned at 8:00 p.m. No actions were taken.

### **Returned to the regular meeting.**

**Commissioner Comments** – Commissioner Fox stated that he was pleased with Snohomish County's handling of the Covid 19 vaccination process.

Commissioner Cople thanked Chief Halverson and Deputy Chief Fulcher for their excellent work coordinating and providing oversight of the Station project. He added, that it feels like the job is being done well in spite of Covid and other obstacles.

**Adjourn** - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Cople, and passed unanimously.

The meeting adjourned at 8:02 p.m.

Cathy Barth  
District Secretary



# Chiefs Report to Board of Commissioners

February 8, 2021

## Station Construction

All electrical equipment, bay doors and fire resistive glass have been delivered. All material delays that we are aware of have been resolved. The building envelope can now be completed and testing and commissioning can proceed.

Weather delays in the completion of exterior paint, concrete, and paving are possible. These delays are in some ways beneficial because there will be less construction traffic on the roads and parking area as the building gets closer to completion.

We are monitoring, trouble shooting and coordinating low voltage systems. (Security cameras, 911 alerting systems, door and light controls, internet, intranet, screen placement, computer placement, server installations, etc.) These are all systems that were not covered in the Trico bid and are left to the District to manage.

Auditor guidance is that change orders should not exceed 15% of the bid amount with an expected average of 10%. We are presently at 1%.

We remain optimistic the building will be available to our crews by June 1<sup>st</sup>.

## COVID-19

The first known Covid case in the US was found here in Snohomish County about one year ago. We had a surge of Covid cases that spring of 2020 and then a much larger outbreak in November and December. Through January of this year Covid cases leveled off and appear to be declining. The concern of infectious disease experts is that the new variants are much more contagious than the original virus and unless we get the majority of our population vaccinated our worst days are ahead.

With that understanding Snohomish County is preparing for a mass vaccination effort. To this date the obstacle has been the availability of vaccines. We understand that ample vaccines will be available soon. When that happens the goal is to vaccinate the 700,000 residents of Snohomish County at a rate of several thousand individuals per day. To accomplish this, the fire service is going to have to play a major role. This is a rare, and possibly once in a lifetime opportunity, for the fire service to pull together with other government agencies and private industry to fulfill a public need that could not be otherwise accomplished.

We will begin with training some of our staff to be train the trainers on how to administer the vaccinations. These individuals will train others so we have a cohort of individuals capable of giving the vaccinations.

Not everyone will need to give injections, some will keep records, some will stand by to assist those who have a reaction to the injections, some will supervise, some will answer questions, and some will monitor supplies. We will attempt to provide the help needed with duty crews but it is likely we will be asked for more than that. Those who are assigned to work off shift will be compensated as if they were on duty.

### **Staff Vaccinations**

We continue to assist our staff in getting vaccinated. The process has slowed because of the paucity of vaccine. More of our staff are opting to receive the vaccinations so we are hopeful most will eventually be vaccinated.