



Board of Commissioners Meeting Minutes

May 26, 2020

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00 p.m. via Zoom video conferencing. Commissioner Copple and Commissioner Geiger were present. Chief Halverson, Deputy Chief Fulcher and District Secretary, Cathy Barth, were present. Members of the public were in attendance.

Additions to Agenda – Commissioner Fox added to New Business a report on his recent attendance at the Snolsle Commissioners Board meeting, Public Safety Ground Breaking Ceremony thoughts and time lapse recording of the new construction.

Public Comments – Debra Chase commented that although she had not had time to email the Chief with her ideas for the upcoming newsletter, she did have some ideas. She intends to follow up with an email this week to the Chief. She suggested that the newsletter provide links, such as the CDC website, for information about the Covid-19 virus. Information to the residents as to what to expect if they call for aid, the protective equipment and measures responders will be utilizing. She also suggested information in the newsletter be provided on the District's Facebook page.

Commissioner Fox suggested that information about the free rental program the District offers for Personal Floatation Devices (PFD), be incorporated into the newsletter if possible.

Consent Items – None

Chief's Report – See Attached

Commissioner Geiger inquired, of the 23 recruits, how many are eligible to work shifts at this time. The Chief replied that six Firefighter/EMT's are currently working through the District 5 specific requirements. The remainder are in different stages of the training process.

Secretary's Report – None

Old Business – Commissioner Geiger asked if the Sky Valley Fire ALS agreement had been pursued. Chief Halverson replied that Commissioner Copple had contacted Commissioner Tubbs from District 26 who indicated he would be setting up a meeting to work on the agreement. Commissioner Tubbs has not gotten back to Commissioner Copple as of this date. Chief Halverson said that he made a call to Chief O'Brian and he has not heard back from him.

New Business –

PO#2020-2466 – Purcell Tire Co. - Commissioner Geiger asked how often BR52 had been deployed. Chief Halverson responded that BR52 is not a unit that is deployed. It has been utilized occasionally for wildland responses. Commissioner Geiger suggested that the District should revisit our need of this type of unit in the future. Perhaps this type of vehicle is not the route we should continue with looking forward. The Chief stated that the apparatus is very useful during times of flooding. Commissioner Fox commented, this vehicle can get to places that other vehicles cannot.

A motion to approve [PO#2020-2466 Tires for BR52](#) was made by Commissioner Fox, seconded by Commissioner Copple, and passed unanimously.

Commissioner Fox under the emergency order restricting public meetings and District 5 Resolutions 2020-01 and 2020-02, authorized Chief Halverson to sign the purchase order.



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Snolsle Board Meeting Report - Commissioner Fox reported although meetings are not being held in a public setting he continues to attend Snolsle Board meetings via Blue Jeans video conferencing. He would like to see the Washington State DOT conduct their annual road construction report at one of the upcoming meetings.

Ground Breaking Ceremony - Commissioner Fox inquired as to whether any thought or preparation for a Ground Breaking Ceremony was being considered. He would like to see this take place if it is permissible during the state restrictions currently in place for the Covid-19 pandemic. He thought the idea of a Masons Corner Stone placement ceremony would be something to consider as well. Commissioner Copple knows a Mason and will ask them if this is something they still do and would consider doing.

Time Lapse Recording of Construction - Commissioner Fox contacted Dave Moon from the high school, to see about installing time lapse cameras to capture the construction of the public safety center as a project for the students. Mr. Moon suggested that the cost to do so would be extremely expensive as the amount of cameras needed to appropriately document the construction would be extensive. Deputy Chief Fulcher mentioned that TriCo will be installing security cameras. These feeds will be made available to the District. A snap shot is taken every hour. Deputy Chief Fulcher will put up his personal camera to take pictures as well. TriCo will take inspection pictures during this time as well. Commissioner Geiger suggested the drone be utilized. Chief Halverson said that Deputy Chief Clark had been taking pictures on the area prior to construction. Commissioner Geiger asked what the construction timeline looked like. The Chief replied that concrete will be poured mid-June. TriCo estimates completion of the project in ten months. Commissioner Geiger asked how much of the lot will be gravel parking. The Chief replied that there will be paved public parking for 25 to 30 vehicles in the front of the building and gravel parking in the back of the building for approximately 20 vehicles.

Commissioner Comments – Commissioner Fox thanked the staff for their hard work. He also commented that he is excited to see that we are working toward completion of our goal. Commissioner Geiger commented that it is good to see the project coming along and now it is time to see where we want to go in the future. He suggested that it might be a good time to revisit the Cushman model. Good job to the crews in staying safe.

Adjourn - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously. The meeting adjourned at 7:41 p.m.

Cathy Barth
District Secretary

Chiefs Report to Board of Commissioners

May 26, 2020

Station Construction

We have selected Krazan and Associates out of Lynnwood to do our independent testing with the exception soil testing. Earth Sciences out of Kirkland, who we first used on this project in 2018 to provide information from which design specs were developed will do the required soil testing.

A site logistics plan has been worked out that provides for security and controlled access to essential personnel. It provides ingress and egress plans for construction traffic, County Solid Waste, and District #5 apparatus. A parking area for private vehicles belonging to construction personnel has been established to the east between SR2 and the solid waste staging area. The construction office will be near the big cedar tree. Access to the construction area will be restricted to a choke point near the construction office. A temporary electric pole is up and awaiting connection by PUD.

A Covid-19 plan is agreed to and will include; daily health checks, proper PPE, social distancing and education about Covid symptoms. Covid restrictions will have little impact on the project until early June when it is expected concrete will be poured. We are awaiting further guidance from the Governor on when we might move to Phase 2 of the reopening. Those regulations may reduce the impact on our project.

A pre-construction meeting was held on site to establish expectations and permitting requirements for the civil work beginning on June 1st. Covid regulations were followed with everyone in masks and adhering to social distancing guidelines. The dirt work subcontractor attended as well as Trico and a representative of Lawhead. Several details were agreed to and clarified at that meeting. The subcontractor was encouraged by what was accomplished and believes it will be a relatively uncomplicated process to get the site ready for concrete.

We are still working with insurance brokers to acquire Builders Risk Insurance. We are close to a selection and are awaiting an underwriter's commitment to coverage and price.

We continue to have weekly meetings to keep up with progress and address issues as they arise. So far TRICO has been easy to work with.

Our first Bond payment is due on June 1st. I have spent a great deal of time working with our attorney Lee Marchisio, US Bank, Banner Bank and the Snohomish County Treasurer's Office to make certain that the process accomplishes our goal of saving tax dollars. The unusual method by which we sold the Bonds is more difficult to manage than traditional bond sales but it will save taxpayers close to a quarter million dollars in interest payments.

Recruiting

We presently have 23 recruits in two groups. Of those 6 have FF/EMT certifications, 4 have FF certifications, 11 are EMT certified and 2 have no firefighter/EMT training. The 6 FF/EMT's and some of EMT's are doing ride time and taking District #5 specific training. Those that do not have both FF and EMS training are being scheduled for classes as opportunities arise. Most training was cancelled due to Covid-19 and is slowly beginning to reopen.

We also have 8 applications on hold and expect more applications through the spring. The objective is to get most of our recruits who need either FF or EMT training into a class before bringing more individuals on.

The number of PT firefighters on payroll has remained the same for the last three months. The document can be deceiving because one individual can be listed six times on one month and only twice on another month depending on the pay categories they are receiving pay under. (Regular pay, Overtime Pay, Holiday Pay, Acting Pay)

Apparatus

E51a has an out of service rear mount pre-connect that is awaiting parts but otherwise remains in service. The new ford 4 X 4 aid unit is now on line and available to respond as needed.

Snohomish County Solid Waste

Snohomish County Solid Waste repaired the area of our property that they use for staging drop boxes. I provided Supervisor Jones with a copy of the strategic use plan to be followed during construction. I also advised Mr. Jones that both the District and County need to evaluate long term plans for the District property following the construction of our new building and likely destruction of at least some of the existing structures.

District News Letter

We expect to get a newsletter out in the next two weeks. The focus will be on Covid-19, burning regulations as they relate to the coming fire season, and station progress.