



Board of Commissioners Meeting Minutes

June 8, 2020

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00 p.m. via Zoom video conferencing. Commissioner Copple and Commissioner Geiger were present. Chief Halverson, Deputy Chief Fulcher and District Secretary, Cathy Barth, were present. Members of the public were in attendance.

Additions to Agenda – None

Public/Staff Comments – Resident Debra Chase, extended her thanks to the Chief for allowing her to review the Covid 19 section of the Newsletter. She provided a few minor suggestions to the Chief. She inquired as to the projected target date for the mailing of the Newsletter and was told the June 14, 2020.

Ms. Chase mentioned that she spoke with a family member of the previous land owner recently. She said that the family would like to give the District a plaque to place inside the new station with a little history about the building site. Ms. Chase also suggested that residents might be allowed to create a commemorative garden on the station grounds.

Commissioner Fox stated that he was hoping for a ground breaking ceremony but because of the current pandemic restrictions it would create too much of a challenge.

Consent Items –

A motion to approve the Minutes of May 11, 2020, was made by Commissioner Fox, seconded by Commissioner Copple, and passed unanimously.

A motion to approve the Minutes of May 26, 2020, was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

A motion to approve the payroll in the amount of \$113,645.81 was made by Commissioner Fox, seconded by Commissioner Copple, and passed unanimously.

A motion to approve the following voucher/warrants for payment: Voucher numbers: 307 through 362 and totaling \$48,462.54 as verified by the District Secretary was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

Commissioner Fox under the emergency order restricting public meetings and District 5 Resolutions 2020-01 and 2020-02, authorized Chief Halverson to sign the payroll and vouchers for this month.

Chief's Report – See attached

Secretary's Report – No report

Old Business – None

New Business –

PO#2020 – 2472 Target Solutions - A motion to approve **PO#2020-2472 Online Training Program** was made by Commissioner Fox, seconded by Commissioner Copple, and passed unanimously.



Board of Commissioners Meeting Minutes

June 8, 2020

New Business - Continued

PO#2020 – 2479 Brown and Brown of WA - A motion to approve **PO#2020-2479 Builders Risk Insurance** was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously. Chief Halverson thanked Deputy Chief Fulcher for his research and assistance with finding the insurance.

PO#2020 – 2493 Sea Western - A motion to approve **PO#2020- 2493 Helmets and Passport Tags** was made by Commissioner Fox, seconded by Commissioner Copple, and passed unanimously. Commissioner Geiger questioned if the passport tags on the purchase order should be its own separate line item. The Chief will check with Deputy Chief Clark and get clarification on the purchase. Commissioner Fox commented that if the items are more than what the current purchase order is authorized for, an additional purchase order should be created.

Commissioner Fox under the emergency order restricting public meetings and District 5 Resolutions 2020-01 and 2020-02, authorized Chief Halverson to sign purchase orders 2472, 2479 and 2493.

Surplus -

CAD Computer and Unit 508 1994 Chevrolet Ambulance -

A motion to surplus the listed equipment was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously. Commissioner Fox directed staff to surplus the equipment in a manner consistent with District policy.

Executive Session – No meeting required.

Commissioner Comments – Commissioner Fox thanked all of the staff involved in the long process of getting a new station built. He commented that he was very happy and proud to see the building underway.

Commissioner Geiger commented that he was happy to see construction underway for the new station and is looking forward to having a crew working out of the building. The new station is a huge asset to our community. He also commented that staff moral seems to be pretty good and he thanked them for their continued good work.

Adjourn - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Copple, and passed unanimously. The meeting adjourned at 7:36 p.m.

Cathy Barth
District Secretary

Chiefs Report to Board of Commissioners

June 8, 2020

Station Construction

Initial excavation to bare earth is complete and survey stakes for the footing and slab excavation are in. There hasn't been activity at the site today which I expect is due to the amount of rain we are experiencing. It will be difficult to maintain excavation ditches during heavy rain so it is likely there will be a pause until we get a couple days without rain or until it is clear rain will be with us long term.

Snohomish County is moving to Phase 2 of the Governors Covid reopening strategy. I believe Phase 2 will allow outdoor distancing of less than 6 feet if a mask is worn. If that is correct it will eliminate a Covid caused slowdown during the scheduled concrete pour in the middle of this month. We will learn more about this during our weekly meeting with Trico and Lawhead on Wednesday.

The District made its first bond payment of \$269,091 on June 1st. Of that amount \$2,483 was interest. The ability to delay taking the full amount of the Bond when the interest rate locked has been a great advantage to us.

Arrangements are being made for a Pre-Construction meeting with the City Building Official who will begin sight inspections when concrete forms are set.

A Builder Risk Insurance has been selected and will begin coverage around the beginning of August.

Apparatus

Brush 52 is out of service awaiting tire replacements and A51a is O/S because of leak in the coolant system. The new unit (A52) is second out pending repairs to A51a.

District News Letter

The News Letter is scheduled for publishing on June 14th.

District 7 ALS Agreement

I spoke with Chief O'Brien regarding the ALS Agreement. He is interested in getting together with the Chiefs of Districts 22, 17, 26 and us. He didn't offer a timeline.

Chiefs Report to Board of Commissioners

June 8, 2020

Station Construction

Initial excavation to bare earth is complete and survey stakes for the footing and slab excavation are in. There hasn't been activity at the site today which I expect is due to the amount of rain we are experiencing. It will be difficult to maintain excavation ditches during heavy rain so it is likely there will be a pause until we get a couple days without rain or until it is clear rain will be with us long term.

Snohomish County is moving to Phase 2 of the Governors Covid reopening strategy. I believe Phase 2 will allow outdoor distancing of less than 6 feet if a mask is worn. If that is correct it will eliminate a Covid caused slowdown during the scheduled concrete pour in the middle of this month. We will learn more about this during our weekly meeting with Trico and Lawhead on Wednesday.

The District made its first bond payment of \$269,091 on June 1st. Of that amount \$2,483 was interest. The ability to delay taking the full amount of the Bond when the interest rate locked has been a great advantage to us.

Arrangements are being made for a Pre-Construction meeting with the City Building Official who will begin sight inspections when concrete forms are set.

A Builder Risk Insurance has been selected and will begin coverage around the beginning of August.

Apparatus

Brush 52 is out of service awaiting tire replacements and A51a is O/S because of leak in the coolant system. The new unit (A52) is second out pending repairs to A51a.

District News Letter

The News Letter is scheduled for publishing on June 14th.

District 7 ALS Agreement

I spoke with Chief O'Brien regarding the ALS Agreement. He is interested in getting together with the Chiefs of Districts 22, 17, 26 and us. He didn't offer a timeline.