



## Board of Commissioners Meeting Minutes

**November 12, 2019**

**Public Budget Hearing** – Commissioner Fox called the Public Budget Hearing to order at 7:00p.m. at Station 51. Commissioner Copple and Commissioner Geiger were present. Chief Halverson, Deputy Chief Fulcher and District Secretary, Cathy Barth, were present. Members of the public were in attendance.

Chief Halverson reviewed the expected changes to the 2020 budget in View One. He presented the Commissioners with the Expense and EMS levy rates to be applied next year. The M & O levy will remain at the current rate. The Chief recommended a one percent increase over last year for the Expense levy for a total of \$14,017.75. He also recommended a one percent increase over last year for the EMS levy for a total of \$3,305.26.

The G.O. Bond will be levied to ensure sufficient funds to make the bond payment after deferments and exemptions are applied.

No comments were presented by the public in attendance.

The Budget Certification was provided to the Commissioners for review.

**Budget Resolution 2019- 04 EMS Levy** - Chief Halverson presented the Commissioners with EMS Levy Budget Resolution 2019-04.

A motion to approve the [Regular EMS Levy Resolution 2019-04](#) was made by Commissioner Fox, seconded by Commissioner Copple, and passed unanimously.

**Budget Resolution 2019-05 Expense Levy** - Chief Halverson presented the Commissioners with the Regular Expense Levy Budget Resolution 2019-05.

A motion to approve the [Regular Expense Levy Resolution 2019-05](#) was made by Commissioner Fox, seconded by Commissioner Copple, and passed unanimously.

The Commissioners reviewed the Certification and authorized District Secretary, Cathy Barth, to sign the Budget Certification.

The Commissioners will vote on Budget View One at the next Board of Commissioners meeting.

**A motion to adjourn the Public Budget Hearing** was made by Commissioner Fox, seconded by Commissioner Copple and passed unanimously at 7:19 p.m.

**Regular Board meeting** - Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:20 p.m. at Station 51. Commissioner Copple and Commissioner Geiger were present. Chief Halverson, Deputy Chief Fulcher and District Secretary, Cathy Barth, were present. Members of the public were in attendance.

**Additions to Agenda** – Newsletter was added to Old Business.

**Public/Staff Comments** – Resident Deborah Chase asked if in the future a draft view one of the Budget could be made available for review in order to be informed enough to ask questions. Commissioner Fox saw no issue with providing that information.

### **Consent Items** –

A motion to approve the Minutes of October 14, 2019, was made by Commissioner Fox, seconded by Commissioner Geiger, as amended, and passed unanimously.

A motion to approve the Minutes of October 28, 2019 was made by Commissioner Fox, seconded by Commissioner Copple, and passed unanimously.



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A motion to approve the payroll in the amount of \$102,929.34 was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously. Commissioner Geiger commented that there are a few individuals over 160 hours for the month.

A motion to approve the following voucher/warrants for payment: Voucher numbers: 1107 through 1157 and totaling \$132,697.63 as verified by the District Secretary was made by Commissioner Fox, seconded by Commissioner Copple, and passed unanimously.

Commissioner Geiger expressed his concern over the Young Living purchase. He inquired if this would be considered a conflict of interest as the employee selling the products works for the Fire District. Chief Halverson reported that the State Auditor was contacted and we now have in writing that this is not a conflict of interest as the compensation received from the sale of the products is considered to be a de minimus amount.

Commissioner Copple expressed his concern over the continued cost of the apparatus bay door repairs.

### **Chief's Report – None.**

Commissioner Fox asked how the permit process was proceeding. Chief Halverson reported that the City is happy with the plans and they have sent them off to their engineers for review.

Chief noted that the Pedestrian Bridge is moving slower than expected.

Chief informed the Commissioners that there is expected to be over one hundred Motorcyclist in the City next June and he had an opportunity to review the plans with Police and City officials at a joint meeting recently.

Commissioner Geiger asked if there were any updates to the ALS contract. The Chief replied that there were no updates at this time.

The Chief commented that the Boundary issue is still being worked through with Chief Silva and District 7.

### **Secretary's Report – Trusteed Plans Annual Membership Application Agreement –**

District Secretary Cathy Barth presented the Commissioners with the annual agreement for their review and signature.

### **Old Business –**

**ALS Contract** - Commissioner Geiger asked to add the ALS contract to open issues. The Commissioners discussed the matter and decided to add it to the Open Issues and Actions list.

**Vulnerability Study** - A motion to drop the Vulnerability study was made by Commissioner Fox, seconded by Commissioner Copple, Commissioner Geiger voted no. The motion passed.

**Newsletter** - Commissioner Geiger reiterated that a newsletter is a good way of keeping the public informed as to what is happening within the Fire District and we have plenty to keep them apprised of. He would like to see a newsletter produced quarterly. Chief Halverson replied that it is our goal to produce a newsletter three times a year. The Commissioners agreed that a newsletter is a good way of keeping the residents of the Fire District informed.



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### **New Business –**

Chief Halverson reviewed the Central Pierce Fire and Rescue correspondence requesting a reimbursement of funds expended while procuring the Ground Emergency Medical Transportation (GEMT) reimbursements from the Federal Government to fire agencies in the State.

The District Secretary was asked to create a PO for the payment of \$1113.02 to Central Pierce.

Commissioner Fox informed the Chief about the railroad crossing closure on Mann road beginning tomorrow and again on November 21<sup>st</sup>.

**Commissioner Comments –** Commissioner Fox thanked the staff for all of their hard work.

**Adjourn -** Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Copple, and passed unanimously.  
The meeting adjourned at 7:59 p.m.

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Cathy Barth  
District Secretary